

**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES**

December 1, 2014

City Clerk Amy VanderLeest called the meeting to order at 7:15 p.m.

2014-192 **ROLL CALL**

Present: Council Members: Amber Cahill, Jeff Franklin, Eric Grimm, T.C. Hasper, Melissa Klos, Allan Lowe and Vivek Singh

Absent: None

Staff Present: City Manager Anthony Chandler, City Attorney John Schrier, Police Chief David Boone, City Treasurer Sarah Petersen and City Clerk Amy VanderLeest

2014-193 **INVOCATION**

Council Member Franklin provided the invocation.

2014-194 **NOMINATION AND ELECTION OF MAYOR AND OATH OF OFFICE**

Council Member Klos nominated Allan Lowe for the office of Mayor for the City of Roosevelt Park. The nomination was supported by Council Member Hasper.

There being no further nominations for the office of Mayor, nominations were closed.

Voting in favor of Allan Lowe for Mayor of the City of Roosevelt Park for a term expiring November 2015.

Roll Call: 7 Ayes, 0 Nays, 0 Absent

City Clerk Amy VanderLeest administered the oath of office to Allan Lowe for Mayor with the term expiring November 2015.

2014-195 **NOMINATION AND ELECTION OF MAYOR PRO TEM AND OATH OF OFFICE**

Council Member Grimm nominated Vivek Singh for the office of Mayor Pro Tem. Council Member Singh declined the nomination.

Council Member Lowe nominated Amber Cahill for the office of Mayor Pro Tem. The nomination was supported by Council Member Hasper.

There being no further nominations for the office of Mayor Pro Tem the nominations were closed.

Voting in favor of Amber Cahill for Mayor Pro Tem of the City of Roosevelt Park for the term expiring November 2015.

Roll Call: 7 Ayes, 0 Nays, 0 Absent

City Clerk Amy VanderLeest administered the oath of office to Amber Cahill for Mayor Pro Tem with the term expiring November 2015.

2014-196

PUBLIC COMMENT

Bob Heaton, 902 Woodside Rd, shared comments.

2014-197

CONSENT AGENDA

Mayor Pro Tem Cahill moved to approve the Consent Agenda. This motion was supported by Council Member Klos and carried.

Roll Call: 7 Ayes, 0 Nays, 0 Absent

2014-198

FINISHED BUSINESS

8A. Amendment to Community Center Rental Policy

Council Member Klos moved to approved Amendment to the Community Center Rental Policy. This motion was supported by Council Member Franklin and carried.

Roll Call: 7Ayes, 0 Nays, 0 Absent

2014-199

NEW BUSINESS

9A. Appointments: City Officers

City Officers are appointed annually by City Council. As required by Section 5.2 of the City Charter, the “appointive officers of the City shall be appointed” by the City Council within thirty (30) days after taking office. Current City Officers up for appointment are the following:

City Manager – Anthony Chandler

City Clerk – Amy VanderLeest

City Treasurer – Sarah Petersen

Chief of Police – David Boone

Superintendent of Public Works – David Geyer (part-time)

Fire Chief – City of Norton Shores (contract)
City Attorney – Parmenter O’Toole

These appointments are at the discretion of the City Council.

Council Members discussed and agreed to vote on City Officer Appointments as a slate.

Council Member Klos moved to approve the appointment of City Officers as a slate. This motion was supported by Council Member Singh and carried.

Roll Call: 7 Ayes 0, Nays, 0 Absent

9B. Resolution: Meeting Dates 2015

The Charter states that regular meetings shall be set by the Council at its yearly organizational meeting. If any date shall fall on a legal holiday, then such regular meeting shall be held on the next following secular day which is not a legal holiday or on such other day as may be set by the Council.

The following is a list of the dates that are recognized as federal holidays:

- September 1, 2015 is Labor Day. City Hall is closed on this day. The alternate meeting date is Tuesday, September 2, 2015.

The schedule represents City Council meetings on the first and third Monday of each month at 7:15 p.m. (unless noted as a recognized holiday and city hall is closed); the Planning Commission meetings on the fourth Monday of each month at 7:00 p.m.; the Zoning Board of Appeals meetings on the second Wednesday of each month at 7:00 p.m.; the DDA meetings are the second Monday of each month at 12:00 noon.

Council Member Singh moved to approve the meeting date schedule for 2015 as discussed. This motion was supported by Mayor Pro Tem Cahill and carried.

Roll call vote: 7 Ayes, 0 Nays, 0 Absent

9C. Authorization: Public Act 152- Publicly Funded Health Insurance Contribution Act of 2011

Council Member Hasper moved to adopt the Hard Cap to comply with Public Act 152. This motion was supported by Council Member Franklin and carried.

Roll Call: 7 Ayes, 0 Nays, 0 Absent

9D. Authorization: General Insurance Coverage

Mayor Pro Tem Cahill moved to approve Authorization: Commercial Insurance Coverage from Selective Insurance with Shoreline Insurance acting as the local agent, with an annual premium of \$38,320.00. This motion was supported by Council Member Klos and carried.

Roll Call: 7 Ayes, 0 Nays, 0 Absent

9E. Authorization: Muskegon Old Newsies – Goodfellows Edition

Council Member Hasper moved to approve Authorization: Muskegon Old Newsies - Goodfellows Edition in Roosevelt Park on Saturday, December 6, 2014. This motion was supported by Council Member Singh and carried.

Roll Call: 7 Ayes, 0 Nays, 0 Absent

2014-200 **CLOSED SESSION- Strategy for a collective bargaining agreement**
Council moved into Closed Session at 6:55 p.m. during the work session.
Council moved out of Closed Session at 7:10 p.m. during the work session.

2014-201 **COUNCIL COMMENTS**
Council Member Lowe thanked Council for his appointment as Mayor.

Council Member Cahill thanked Council for her appointment as Mayor Pro Tem.

Council members shared comments.

2014-202 **DEPARTMENT HEAD REPORTS**
City Officers thanked Council for their appointments.

Department heads shared comments.

2014-203 **PUBLIC COMMENT ON AGENDA ITEMS**
None

2014-204

ADJOURNMENT

Mayor Pro Tem Cahill moved to adjourn the meeting at 7:43 p.m. The motion was supported by Council Member Klos and carried unanimously.

Amy VanderLeest, City Clerk