



CITY OF ROOSEVELT PARK Recreation and Parks Commission

AGENDA
March 28, 2023
6:00 p.m.

1. Call to Order and Roll Call
2. Approval of Agenda
3. Approval of Minutes- February 28, 2023
4. Unfinished Business
 - a. None
5. New Business
 - a. MDNR Trust Fund Grant Submittal-Final Approval
 - b. Glenside Park Reconstruction-Initial Steps/Project Kick off
 - c. By-Laws Creation Discussion
 - d. Capital Fund Creation and Review-First Quarter FY 2023
3. Public Comment
 - Please state your name and home address
 - Please limit comments to 3 minutes per individual presentation
(City Council Rules of Procedure: 10/7/2011)
4. Reports from Staff
5. Adjournment

American Disability Act Compliance: For access to open meetings of the City Council and any of its committees or subcommittees, the City of Roosevelt Park will provide necessary reasonable auxiliary aids and services, to individuals with disabilities who want to attend the meeting, upon twenty-four-hour notice to the City of Roosevelt Park. Individuals with disabilities requiring auxiliary aids or services should contact the City of Roosevelt Park, City Clerk by writing or calling, 231-755-3721 or call the following: TDD: Dial 7-1-1 and request a representative to dial 231-755-3721.



**CITY OF ROOSEVELT PARK
RECREATION AND PARKS COMMISSION
ORGANIZATIONAL MEETING
MEETING MINUTES
February 28, 2023**

This meeting was called to order by Commission Chair Crossno at 6:01 p.m.

PRESENT: Mayor Aaron Langlois, Noah Crossno, Lauren Biksacky, Jessica Lambert, Jeff Grossenbacher, Karly Smothers

ABSENT: Tiffany Dugger

STAFF: City Manager Jared Olson

Approval of Agenda: Motion by Langlois and seconded by Crossno to approve agenda as presented. Motion carried unanimously.

Approval of Meeting Minutes-January 25, 2023: Motion by Langlois and seconded by Crossno to approve agenda as presented. Motion carried unanimously.

NEW BUSINESS

Item A- Recreation Plan/Grant Opportunities

Pam Blough presented a brief overview of the current Parks Envisioned Plan along with discussion on grant opportunities. Direction was given to staff and Ms. Blough to submit a MDNR Passport Grant Application for a covered performance stage at the Community Center Park. Wells Park Was also highlighted as the 2023 renovation project along with resurfacing the Tennis courts.

Item B- Mobile Parks Tour

Discussion ensued and the recommendation to make the May 23rd regularly scheduled meeting the mobile tour and invite City Council to have a joint meeting.

Item C- Commission By-Laws Discussion

By-law examples reviewed and discussed on process and need for creation. Commission will continue further review in future meetings.

PUBLIC COMMENT

-None

ADJOURNMENT

-Motion by Crossno to adjourn at 7:25 pm. Carried unanimously.

Minutes Submitted by City Manager Olson



**CITY OF ROOSEVELT REC.
AND PARKS COMMISSION
March 28, 2023**

Passport Grant Request Submittal-Performance Stage	Date: March 28, 2023
<p>During the February RPRP Commission meeting, Pam Blough and staff were given direction to move forward with the submittal of a Michigan Department of Natural Resources Recreation Passport grant with a project scope of an elevated performance stage.</p> <p>That has been accomplished and while the application is due on April 1st, a significant portion of the grant application has been completed. The following pages outline the project scope, proposed budget, resolution of commitment from the City Council and a draft design.</p> <p>As of now, the request is for \$144,600 in grant funds to be matched with \$90,000 of city funding. This fulfills the requirement of at least a 25% match and covers the estimated cost of the project with a contingency allowance.</p> <p>Staff will present items within the formal grant application and discuss details and additional needs during the commission meeting.</p>	
Signature:	Title: City Manager



City of Roosevelt Park

A Proud Community

**CITY OF ROOSEVELT PARK
Michigan Department of Natural Resources
Resolution of Authorization
Resolution 23-04**

WHEREAS, the City Council of the City of Roosevelt Park supports the submission of an application titled, “Community Park Universal Accessible Performance Stage” to the Michigan Department of Natural Resources Recreational Passport Grant Program for construction of a universally accessible performance stage within the Community Center Park at 3106 Roosevelt Road, Roosevelt Park, Michigan; and,

WHEREAS, the current park system has no sufficient performance asset similar to this and the entire community and region could benefit from this recreational asset installation, and where as users of all abilities will be able to benefit; and,

WHEREAS, a new universally accessible performance stage with accessible ramp, accessible seating area, and with environmentally friendly amenities will benefit the local community and the entire Muskegon area as a whole

WHEREAS, the Roosevelt Park Community Center Park is used as a community recreational facility, gathering place, and event location for local residents, school groups, senior citizen organizations, local philanthropic and community groups, county residents, and visitors alike;

WHEREAS, the City Council of the City of Roosevelt Park hereby authorizes submission of a Recreation Passport Grant application for \$144,600 for the Community Park Universally Accessible Performance Stage project to benefit all ages and abilities throughout the community.

WHEREAS, the City of Roosevelt Park is hereby making a financial commitment to the project in the amount of \$90,000 matching funds, in cash; from Roosevelt Park Recreation Millage Funds, and,

NOW THEREFORE, BE IT RESOLVED that the City of Roosevelt Park hereby authorizes submission of a Spark Application for \$144,600 and further resolves to make available its financial obligation amount of \$90,000 match amount (38.4%) of a total \$234,600 project cost, during the 2023-2024 fiscal year.

At a regular meeting of the City Council of the City of Roosevelt Park, held in the Council Chambers, City Hall, 900 Oak Ridge Road on the 20th day of March 2023 the foregoing resolution was moved for adoption by Council Member _____.
The motion was supported by Council Member _____ and carried.

This resolution adopted:

AYES:

NAYES:

ABSENT:

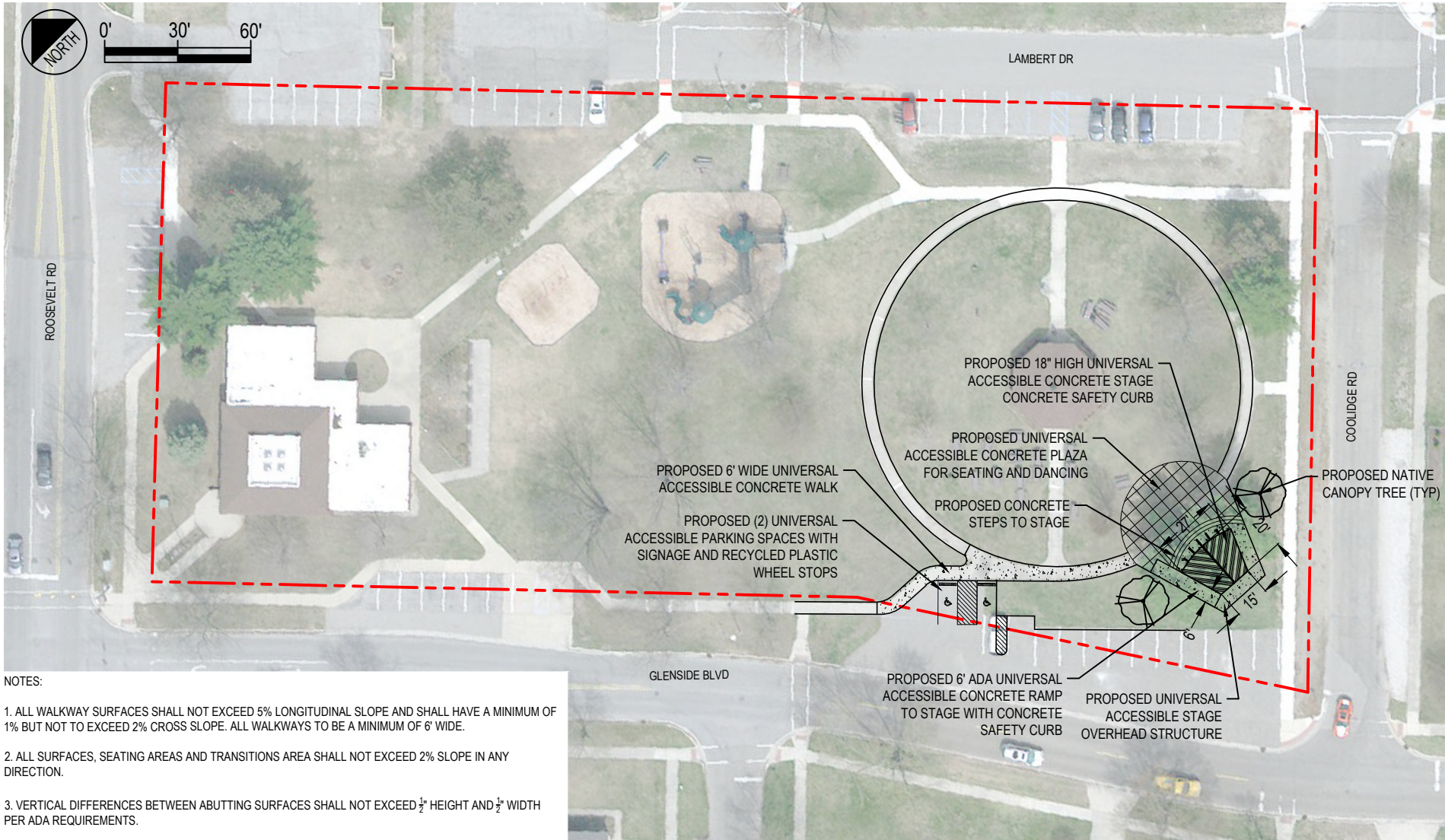
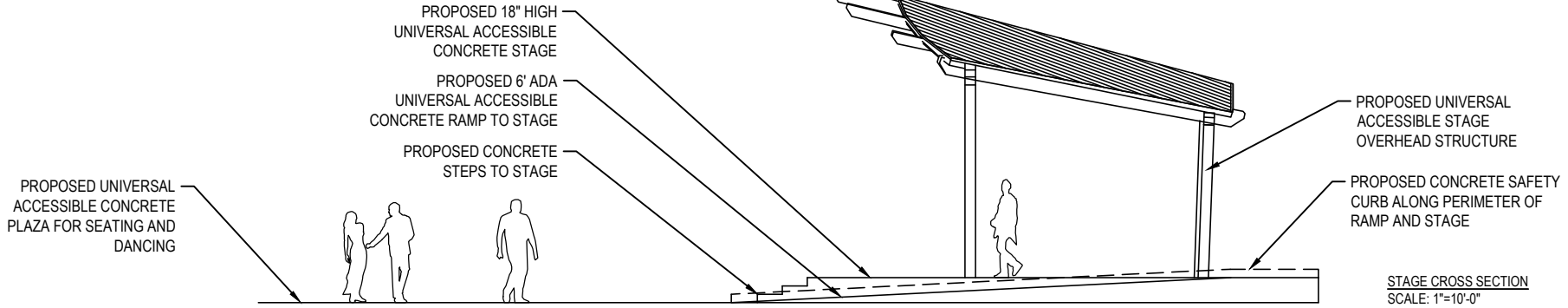
CITY OF ROOSEVELT PARK

By _____
Ann Wisniewski, City Clerk

STATE OF MICHIGAN
COUNTY OF MUSKEGON

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a meeting of the city council members of the City of Roosevelt Park, Michigan, held on the 20th day of March, 2023, and that the minutes of the meeting are on file in the office of the City Clerk and are available to the public. Public notice of the meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976.

Ann Wisniewski, City Clerk



- NOTES:
1. ALL WALKWAY SURFACES SHALL NOT EXCEED 5% LONGITUDINAL SLOPE AND SHALL HAVE A MINIMUM OF 1% BUT NOT TO EXCEED 2% CROSS SLOPE. ALL WALKWAYS TO BE A MINIMUM OF 6' WIDE.
 2. ALL SURFACES, SEATING AREAS AND TRANSITIONS AREA SHALL NOT EXCEED 2% SLOPE IN ANY DIRECTION.
 3. VERTICAL DIFFERENCES BETWEEN ABUTTING SURFACES SHALL NOT EXCEED 1/2" HEIGHT AND 1/2" WIDTH PER ADA REQUIREMENTS.

**Universal Accessible Performance Stage - Community Center Park
Roosevelt Park, MI**



Conceptual Cost Estimate (Based on 3/14/23 Site Development Plan)

3/16/2023 (Based on Reduced Structure Size)

PHASE ONE DEVELOPMENT					
Project Elements	Quantity	Units	Unit Cost	Item Cost	With 10% Contingency
<i>Site Preparation</i>					
Removals	1	Lump Sum	\$ 1,500.00	\$ 1,500.00	\$ 1,650
<i>New Universal Accessible Parking and Walkway</i>					
Grading for Parking Lot	1	Lump Sum	\$ 2,500.00	\$ 2,500.00	\$ 2,750
Asphalt Parking Areas Including Base Materials	15	SYD	\$ 55.00	\$ 825.00	\$ 908
Striping for Parking Area, Signs and Wheel Stops	1	Lump Sum	\$ 500.00	\$ 500.00	\$ 550
6' Concrete walk to Stage and Plaza	773	SFT	\$ 9.00	\$ 6,957.00	\$ 7,653
<i>Stage and Plaza</i>					
Overhead Structure Including Installation	1	Lump Sum	\$ 130,000.00	\$ 130,000.00	\$ 143,000
Concrete Stage	780	SFT	\$ 16.00	\$ 12,480.00	\$ 13,728
Concrete Ramp to Stage - 30 LF	180	SFT	\$ 16.00	\$ 2,880.00	\$ 3,168
Concrete Steps	77	LFT	\$ 100.00	\$ 7,700.00	\$ 8,470
Concrete Plaza for ADA Seating/Dancing	1,344	SFT	\$ 9.00	\$ 12,096.00	\$ 13,306
<i>Site Utilities</i>					
Stormwater/Drainage System	1	Lump Sum	\$ 6,000.00	\$ 6,000.00	\$ 6,600
Relocate Existing Electrical Service	1	Lump Sum	\$ 2,500.00	\$ 2,500.00	\$ 2,750
Lighting and Electrical Service for Stage	1	Lump Sum	\$ 7,500.00	\$ 7,500.00	\$ 8,250
<i>Site Landscaping</i>					
Site Restoration and Landscaping (Trees)	1	Lump Sum	\$ 1,500.00	\$ 1,500.00	\$ 1,650
<i>MDNR Sign and Permitting</i>					
Sign	1	EA	\$ 100.00	\$ 100.00	\$ 110
Permitting	1	Lump Sum	\$ 500.00	\$ 500.00	\$ 550
Subtotal				\$ 195,538.00	\$ 215,092
10% Survey, Design and Construction Administration (up to 20% allowed by MDNR) (Budget)				\$ 19,553.80	\$ 19,500
TOTAL PHASE ONE DEVELOPMENT COSTS				\$ 215,091.80	\$ 234,592

Maximum Grant from MDNR Passport \$150,000

Project Cost	City	MNRTF	Project Cost		
25%/75%	\$ 50,000.00	\$ 150,000.00	\$ 200,000.00		
Maximum MDNR with Remaining Balance from City	\$ 84,600.00	\$ 150,000.00	\$ 234,600.00		



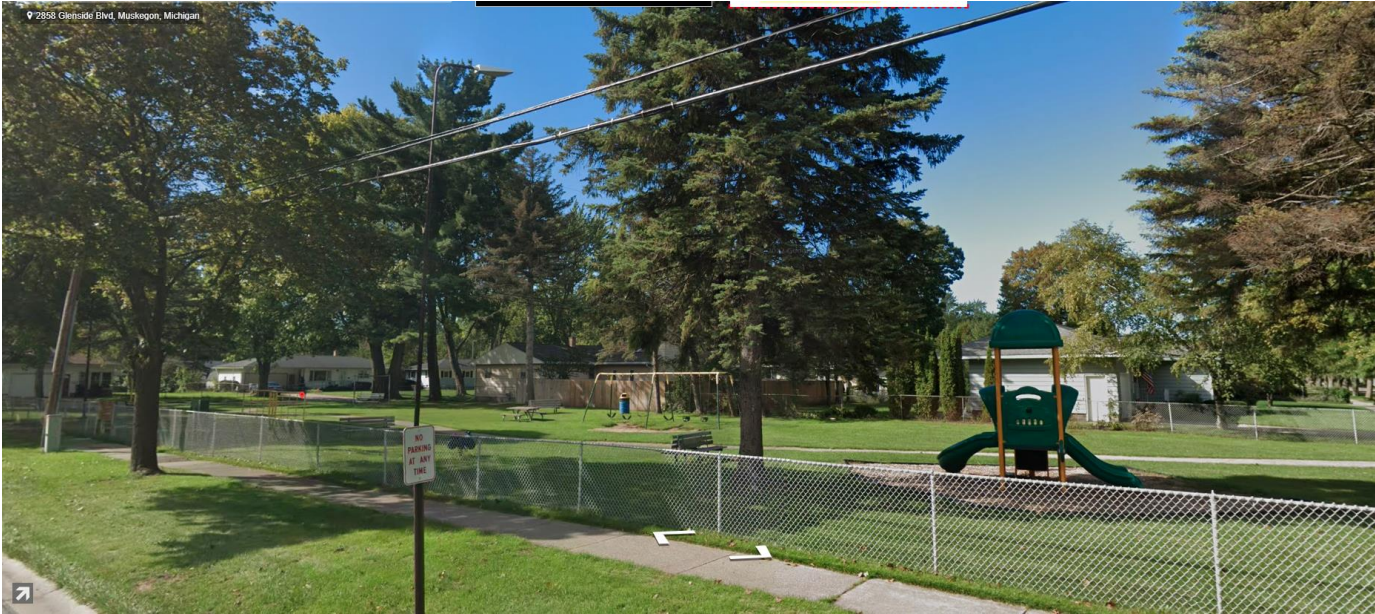
**CITY OF ROOSEVELT REC
AND PARKS COMMISSION
March 28, 2023**

Wells Park Renovation Discussion	Date: March 28, 2023
<p>During the February RPRP Commission meeting, possible 2023 projects were discussed and the renovation and upgrading of Wells Park (2899 Glenside) was ultimately chosen as the main capital project for this summer.</p> <p>Staff along with DPW assistance has inventoried the current assets, included pictures of the site, and has some additional ideas on what to remove and how to replace. Direction is sought on the desired removal, planning, and time-frame for the park upgrades during the March RPRP meeting. Please be ready to discuss.</p>	
Signature:	Title: City Manager











**CITY OF ROOSEVELT
REC. AND PARKS
COMMISSION MEETING
March 28, 2023**

R & P By-laws-Commission Discussion	Date: March 28, 2023
<p>While the board begins to meet, one of the more pressing tasks is to complete the creation of by-laws to operate under. The by-laws address future operations, formalize all processes, and set a standard of operations for the Commission moving forward. While this seems like a daunting task, the by-laws do not require significant length or complexity.</p> <p>Staff has drafted an example set of by-laws for discussion and to build off of if the Commission sees fit to add any additional information. These will eventually need to be board approved and recommended to the City Council for formal adoption.</p>	
Signature:	Title: City Manager

**BY-LAWS OF THE
CITY OF ROOSEVELT PARK RECREATION AND PARKS COMMISSION**

ARTICLE I – NAME

The name of this Commission shall be the City of Roosevelt Park Recreation and Parks Commission.

ARTICLE II – OBJECTIVES

The objectives and purposes of the Commission are those set forth by the City Council of the City of Roosevelt Park by Ordinance No. 22-01 of August 8, 2022 which amends and adds Division 4. – Recreation and Parks Commission of Article IV of Chapter 2.

ARTICLE III – OFFICERS AND THEIR DUTIES

Section 1. The officers shall be a Chair, Vice-Chair and Recording Secretary.

Section 2. The Chair, who shall be a member of the Commission, shall have the privilege of discussing all matters before the Commission and to vote thereon. The Chair shall preside at all meetings and hearing of the Parks Commission and shall have the duties normally conferred by parliamentary usage on such Officers.

Section 3. The Vice-Chair, who shall be a member of the Commission, shall act for the Chairman in his absence, keeping accurate records of meeting notes.

Section 4. The Recording Secretary, who shall be a member of the Commission or by Commission approval, may be provided as a member of staff, shall keep the minutes and records of the Commission, prepare the agenda of regular and special meetings with the Chair and/or Vice Chair, provide notice of special meetings to Commission members, arrange proper and legal notice of hearings and special meetings, attend to correspondence of the Commission and such other duties as are normally carried out by a Recording Secretary.

ARTICLE IV – ELECTION OF OFFICERS

Section 1. Nomination of office shall be made from the floor at the annual organization meeting that shall be held in January or the first regular meeting thereafter of each year and the elections shall follow immediately thereafter.

Section 2. A candidate receiving a majority vote of the entire membership of the Commission shall be declared elected and shall serve for one year or until their successor shall take office.

Section 3. Vacancies in officers shall be filled during the first meeting following the vacancies by election, with the candidate receiving the majority vote of the entire membership of the Commission.

ARTICLE V – COORDINATION OF DUTIES

The Commission shall be responsible for coordinating its actions in accordance with the Code of Ordinances, City of Roosevelt Park, Article IV, and as appropriate with City Council and City Staff.

ARTICLE VI – MEETINGS

Section 1. Business meetings will be held on the fourth Tuesday of each month at Roosevelt Park City Hall at 6:00 p.m.

Section 2. A quorum of the Commission of four (4) members and an affirmative vote of four (4) members shall be necessary to pass any motion involving the adoption or amending of plans, policy statements or recommendations to the Council.

Section 3. Special and work meetings may be called by the Chair or as requested by a majority of the members of the Commission. The notice of such a meeting shall specify the purposes of such meeting and no other business may be considered except by unanimous consent of the Commission. The Recording Secretary shall notify all members of the Commission in writing not less than five (5) days in advance of such special meeting. Special meetings shall be announced to the public not later than 48 hours in advance of such special meeting by posting such announcement at City Hall. All steps to create and notice any such regular or special commission meeting shall be in accordance with the Michigan Open Meetings Act as adopted.

Section 4. All meetings at which official action is taken shall be open to the general public.

Section 5. Roberts Rules of Order shall govern parliamentary procedure in Commission meetings inasmuch to any possible extent.

Section 6. Unexcused Absence will mean a Commissioner has not communicated to another Commissioner or proper staff in a verbal or written manner their intention not to attend a duly called meeting. After three (3) unexcused absences, a Commissioner may be asked to resign, subject to the approval of City Council.

ARTICLE VII – ORDER OF BUSINESS

Section 1. The order of business at regular meetings shall be:

- a. Roll Call
- b. Approval of Agenda
- c. Approval of minutes of previous meeting
- d. Unfinished business
- e. New business
- f. Board/Staff Reports
- g. Adjournment

Section 2. Order of business may be suspended by a vote of two-thirds of those members present.

ARTICLE VIII – COMMITTEES

The Chair for purposes and terms, which the Commission approves, may appoint special committees.

ARTICLE IX – HEARINGS

In addition to those required by law, the Commission may at its discretion, hold public hearings when it decides that such hearings will be in the public interest.

ARTICLE X – AMENDMENTS

These by-laws may be amended by a two-thirds (2/3) vote of the entire membership of the Commission.

DRAFT PRESENTED 2/28/2023



**CITY OF ROOSEVELT REC.
AND PARKS COMMISSION
March 28, 2023**

Budget Update and Financial Operations	Date: March 28, 2023
<p>With the official passing of the November ballot measure of the Parks Capital Improvement Millage, the actual Fiscal Year 2023 budget needed to be amended as it was approved in September of 2022 (three months prior to the actual vote).</p> <p>The following pages are a brief outline of the actual Parks Fund (208) portion of the budget. Staff will highlight the more important areas.</p>	
Signature:	Title: City Manager

03/13/2023		QUARTERLY BUDGET AMENDMENT REPORT FOR CITY OF ROOSEVELT PARK							
Year Ended 11/30/2023									
					FINAL		PCT OF	PROPOSED	
		ADOPTED		QTR 1	AMENDED	YTD	BUDGET	AMENDED	
GL NUMBER	DESCRIPTION	BUDGET	AMENDMENTS		BUDGET	ACTUAL	USED	BUDGET	
Fund 101 - GENERAL FUND									
DEPT: 000-									
101-000-402.000	CURRENT REAL PROPERTY TAX	1,769,475.00	(1,803.00)		1,769,475.00	1,721,035.00	97.26	1,767,672.00	
101-000-448.000	COLLECTION FEES	67,000.00	0.00		67,000.00	43,460.00	64.87	67,000.00	
101-000-476.000	BUSINESS LICENSE FEES	6,000.00	710.00		6,000.00	8,450.00	140.83	6,710.00	
101-000-477.000	CABLE FRANCHISE FEES	58,000.00	(4,000.00)		58,000.00	13,540.00	23.35	54,000.00	
101-000-479.000	RENTAL CERTIFICATION FEES	1,650.00	750.00		1,650.00	2,016.00	122.18	2,400.00	
101-000-490.000	PLANNING/ZONING PERMITS	500.00	0.00		500.00	140.00	28.00	500.00	
101-000-490.001	PLAN REVIEW FEES	0.00	2,380.00		0.00	2,380.00	0.00	2,380.00	
101-000-491.000	BUILDING PERMITS	3,000.00	0.00		3,000.00	784.00	26.13	3,000.00	
101-000-492.000	ELECTRICAL PERMITS	800.00	0.00		800.00	153.00	19.11	800.00	
101-000-493.000	PLUMBING PERMITS	300.00	0.00		300.00	53.00	17.57	300.00	
101-000-494.000	MECHANICAL PERMITS	1,400.00	0.00		1,400.00	408.00	29.15	1,400.00	
101-000-543.000	STATE GRANTS - PUBLIC SAFETY	600.00	0.00		600.00	17.00	2.75	600.00	
101-000-567.000	GRANT REVENUE	15,500.00	0.00		15,500.00	0.00	0.00	15,500.00	
101-000-568.000	LIQUOR LICENSE	3,500.00	0.00		3,500.00	0.00	0.00	3,500.00	
101-000-574.000	STATE REVENUE SHARING	465,000.00	23,500.00		465,000.00	82,075.00	17.65	488,500.00	
101-000-652.000	PARKING TICKETS	2,000.00	0.00		2,000.00	1,409.00	70.47	2,000.00	
101-000-656.000	DISTRICT CT. FINES	4,000.00	0.00		4,000.00	3,389.00	84.73	4,000.00	
101-000-658.000	POLICE FORFEITURES	0.00	0.00		0.00	8.00	0.00	0.00	
101-000-665.000	INTEREST ON INVESTMENTS	500.00	500.00		500.00	423.00	84.53	1,000.00	
101-000-665.001	RAYMOND JAMES INTEREST	0.00	66.00		0.00	66.00	0.00	66.00	
101-000-667.000	COMMUNITY CENTER RENTALS	10,500.00	3,000.00		10,500.00	5,750.00	54.76	13,500.00	
101-000-669.000	GAIN(LOSS) ON INVESTMENTS	1,000.00	9,000.00		1,000.00	6,530.00	653.04	10,000.00	
101-000-670.001	UNREALIZED GAINS(LOSSES) RAYMOND JAMES	0.00	0.00		0.00	5,475.00	0.00	0.00	
101-000-676.001	ADMINISTRATIVE REVENUE	299,675.00	0.00		299,675.00	0.00	0.00	299,675.00	
101-000-684.000	MISCELLANEOUS REVENUE	5,000.00	0.00		5,000.00	2,834.00	56.68	5,000.00	
101-000-684.100	YARD WASTE BAGS	200.00	0.00		200.00	0.00	0.00	200.00	
101-000-699.100	OFFICE & GARAGE REIMBURSEMENT	37,100.00	0.00		37,100.00	9,275.00	25.00	37,100.00	
101-000-699.208	PARKS/RECREATION TRANSFER IN	0.00	90,000.00		0.00	0.00	0.00	90,000.00	
101-000-699.248	DDA TRANSFER IN	200,000.00	0.00		200,000.00	50,000.00	25.00	200,000.00	
101-000-699.590	SEWER TRANSFER	14,645.00	0.00		14,645.00	0.00	0.00	14,645.00	
101-000-699.591	WATER TRANSFER	14,645.00	0.00		14,645.00	0.00	0.00	14,645.00	

03/13/2023		QUARTERLY BUDGET AMENDMENT REPORT FOR CITY OF ROOSEVELT PARK						
Year Ended 11/30/2023								
		ADOPTED	QTR 1	FINAL	YTD	PCT OF	PROPOSED	
GL NUMBER	DESCRIPTION	BUDGET	AMENDMENTS	AMENDED	BUDGET	ACTUAL	BUDGET	
101-444-715.000	CITY'S SHARE SOCIAL SECURITY	250.00	0.00	250.00	8.00	3.24	250.00	
101-444-718.100	457 - CITY CONTRIBUTION	0.00	100.00	0.00	2.00	0.00	100.00	
101-444-718.200	DC PLAN CONTRIBUTION	0.00	250.00	0.00	4.00	0.00	250.00	
101-444-943.000	EQUIPMENT RENTAL	7,000.00	0.00	7,000.00	202.00	2.88	7,000.00	
TOTALS FOR DEPT 444-SIDEWALKS		13,290.00	380.00	13,290.00	325.00	2.44	13,670.00	
DEPT: 528-SANITATION								
101-528-706.000	SALARIES - PERMANENT EMPLOYEES	9,000.00	0.00	9,000.00	453.00	5.04	9,000.00	
101-528-707.000	SALARIES - PART-TIME EMPLOYEES	1,500.00	0.00	1,500.00	90.00	6.00	1,500.00	
101-528-714.000	FRINGE BENEFITS	2,000.00	0.00	2,000.00	390.00	19.50	2,000.00	
101-528-715.000	CITY'S SHARE SOCIAL SECURITY	500.00	0.00	500.00	41.00	8.14	500.00	
101-528-718.100	457 - CITY CONTRIBUTION	0.00	180.00	0.00	1.00	0.00	180.00	
101-528-718.200	DC PLAN CONTRIBUTION	300.00	0.00	300.00	23.00	7.56	300.00	
101-528-818.000	CONTRACT SERVICES	205,909.00	0.00	205,909.00	49,508.00	24.04	205,909.00	
101-528-943.000	EQUIPMENT RENTAL	16,000.00	0.00	16,000.00	1,147.00	7.17	16,000.00	
TOTALS FOR DEPT 528-SANITATION		235,209.00	180.00	235,209.00	51,653.00	21.96	235,389.00	
DEPT: 672-SENIOR MILLAGE								
101-672-883.000	SENIOR CITIZEN PROGRAM	15,489.00	0.00	15,489.00	0.00	0.00	15,489.00	
TOTALS FOR DEPT 672-SENIOR MILLAGE		15,489.00	0.00	15,489.00	0.00	0.00	15,489.00	
DEPT: 701-PLANNING COMMISSION								
101-701-818.000	CONTRACT SERVICES	2,000.00	0.00	2,000.00	1,220.00	61.00	2,000.00	
TOTALS FOR DEPT 701-PLANNING COMMISSION		2,000.00	0.00	2,000.00	1,220.00	61.00	2,000.00	
DEPT: 728-GENERAL FUND OTHER								
101-728-887.000	MATS OPERATION	3,630.00	0.00	3,630.00	294.00	8.09	3,630.00	
101-728-888.000	WEST MI SHORELINE DEV. COM.	2,000.00	0.00	2,000.00	1,600.00	80.00	2,000.00	
101-728-889.000	ECONOMIC DEVELOPMENT	3,250.00	0.00	3,250.00	0.00	0.00	3,250.00	
101-728-890.000	MICHIGAN MUNICIPAL LEAGUE	2,600.00	55.00	2,600.00	2,655.00	102.12	2,655.00	
TOTALS FOR DEPT 728-GENERAL FUND OTHER		11,480.00	55.00	11,480.00	4,549.00	39.62	11,535.00	
DEPT: 751-PARKS AND RECREATION								
101-751-706.000	SALARIES - PERMANENT EMPLOYEES	25,000.00	0.00	25,000.00	5,917.00	23.67	25,000.00	
101-751-707.000	SALARIES - PART-TIME EMPLOYEES	20,000.00	0.00	20,000.00	859.00	4.30	20,000.00	

03/13/2023		QUARTERLY BUDGET AMENDMENT REPORT FOR CITY OF ROOSEVELT PARK						
Year Ended 11/30/2023								
					FINAL		PCT OF	
		ADOPTED		QTR 1	AMENDED	YTD	BUDGET	
GL NUMBER	DESCRIPTION	BUDGET	AMENDMENTS	BUDGET	ACTUAL	USED	PROPOSED	
							AMENDED	
101-751-707.100	SEASONAL EMPLOYEES-SUPERVIS.	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	
101-751-707.200	SEASONAL EMPLOYEES-PROGRAMS	500.00	0.00	500.00	0.00	0.00	500.00	
101-751-714.000	FRINGE BENEFITS	7,000.00	0.00	7,000.00	2,970.00	42.44	7,000.00	
101-751-715.000	CITY'S SHARE SOCIAL SECURITY	3,000.00	0.00	3,000.00	511.00	17.02	3,000.00	
101-751-718.100	457 - CITY CONTRIBUTION	0.00	500.00	0.00	154.00	0.00	500.00	
101-751-718.200	DC PLAN CONTRIBUTION	1,000.00	0.00	1,000.00	250.00	24.99	1,000.00	
101-751-726.000	SUPPLIES AND MATERIALS	10,000.00	0.00	10,000.00	195.00	1.95	10,000.00	
101-751-737.000	BUILDING MAINTENANCE	10,000.00	0.00	10,000.00	376.00	3.76	10,000.00	
101-751-760.000	UNIFORM CLEANING	520.00	0.00	520.00	130.00	25.03	520.00	
101-751-818.000	CONTRACT SERVICES	50,000.00	40,000.00	50,000.00	44,642.00	89.28	90,000.00	
101-751-893.000	NORTON SHORES REC. SUBSIDY	250.00	0.00	250.00	0.00	0.00	250.00	
101-751-921.000	UTILITIES - ELECTRIC	4,500.00	0.00	4,500.00	703.00	15.63	4,500.00	
101-751-922.000	UTILITIES - GAS	2,000.00	0.00	2,000.00	788.00	39.40	2,000.00	
101-751-933.000	PLAYGROUND EQUIPMENT REPAIR	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00	
101-751-943.000	EQUIPMENT RENTAL	35,000.00	0.00	35,000.00	5,310.00	15.17	35,000.00	
101-751-956.000	MISCELLANEOUS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	
101-751-970.000	CAPITAL IMPROVEMENTS	55,000.00	45,000.00	55,000.00	0.00	0.00	100,000.00	
TOTALS FOR DEPT 751-PARKS AND RECREATION		229,270.00	85,500.00	229,270.00	62,805.00	27.39	314,770.00	
DEPT: 901-CAPITAL OUTLAY - 1367 W. SHERMAN								
101-901-970.000	CAPITAL IMPROVEMENTS	0.00	3,608.00	0.00	3,608.00	0.00	3,608.00	
TOTALS FOR DEPT 901-CAPITAL OUTLAY - 1367 W. SHERMAN		0.00	3,608.00	0.00	3,608.00	100.00	3,608.00	
DEPT: 905-DEBT SERVICE CONTROL								
101-905-991.700	PRINCIPAL - PENSION BOND	240,000.00	0.00	240,000.00	0.00	0.00	240,000.00	
101-905-991.900	PRINCIPAL - 2016 BONDS	175,000.00	0.00	175,000.00	0.00	0.00	175,000.00	
101-905-993.700	INTEREST - PENSION BOND	53,402.00	0.00	53,402.00	26,951.00	50.47	53,402.00	
101-905-993.900	INTEREST - 2016 BONDS	79,213.00	0.00	79,213.00	0.00	0.00	79,213.00	
TOTALS FOR DEPT 905-DEBT SERVICE CONTROL		547,615.00	0.00	547,615.00	26,951.00	4.92	547,615.00	
TOTAL Expenditures		3,066,529.00	115,981.00	3,066,529.00	622,701.00	20.31	3,182,510.00	
TOTAL FOR FUND 101								
REVENUES:		2,981,990.00	124,103.00	2,981,990.00	1,959,669.00	65.72	3,106,093.00	
EXPENDITURES		3,066,529.00	115,981.00	3,066,529.00	622,700.00	20.31	3,182,510.00	

03/13/2023		QUARTERLY BUDGET AMENDMENT REPORT FOR CITY OF ROOSEVELT PARK					
Year Ended 11/30/2023							
		ADOPTED	QTR 1	FINAL	YTD	PCT OF	PROPOSED
GL NUMBER	DESCRIPTION	BUDGET	AMENDMENTS	AMENDED	ACTUAL	BUDGET	AMENDED
				BUDGET		USED	BUDGET
Fund 208 - PARK/RECREATION FUND							
DEPT: 000-							
208-000-402.000	CURRENT REAL PROPERTY TAX	0.00	95,832.00	0.00	93,290.00	0.00	95,832.00
208-000-665.000	INTEREST ON INVESTMENTS	0.00	25.00	0.00	13.00	0.00	25.00
TOTALS FOR DEPT 000-		0.00	95,857.00	0.00	93,303.00	100.00	95,857.00
TOTAL Revenues		0.00	95,857.00	0.00	93,303.00	100.00	95,857.00
DEPT: 990-TRANSFERS OUT							
208-990-995.101	GENERAL FUND TRANSFER	0.00	90,000.00	0.00	0.00	0.00	90,000.00
TOTALS FOR DEPT 990-TRANSFERS OUT		0.00	90,000.00	0.00	0.00	0.00	90,000.00
TOTAL FOR FUND 208							
REVENUES:		0.00	95,857.00	0.00	93,303.00	0.00	95,857.00
EXPENDITURES		0.00	90,000.00	0.00	0.00	0.00	90,000.00
NET OF REVENUES vs. EXPENDITURES		0.00	5,857.00	0.00	93,303.00	0.00	5,857.00