



CITY OF ROOSEVELT PARK

CITY COUNCIL MEETING MINUTES

September 16, 2019

This meeting was called to order by Mayor Allan Lowe at 6:15 p.m.

PRESENT: Mayor Allan Lowe, Mayor Pro Tem Andy O’Riley, **Council Members:** Greg Neiser, Michael Sutton, Melissa Klos, Aaron Langlois, and Mirelda Sanchez Tokarczyk

STAFF: City Manager Jared Olson, City Treasurer Kate Cunningham, City Clerk Ann Wisniewski, Chief of Police David Boone, City Attorney Will Meier

WORK SESSION

Council discussed Agenda Items:

- Set Roosevelt Park Day Meeting
- Public Act 152 Annual Certification
- Set 2019 Halloween Trick or Treat Hours
- MDOT Road Warranty Resolution
- Year End Audit Bids
- Assessing Contract Renewal – Muskegon County Equalization
- 2019 MML Convention Delegate

Special Guests:

- None

Mayor Lowe called the regular meeting to order at 6:33 p.m.

2019-169 ROLL CALL

City Ann Wisniewski called roll call.

2019-170 INVOCATION

Mayor Pro Tem O’Riley provided the invocation.

- 2019-171** **PUBLIC COMMENT ON AGENDA ITEMS**
Dan VanderKooi of Muskegon County Assessing Department, shared comments
Peter Matteson 1308 Greenwich, shared comments
Council Member Tokarczyk shared comments
Council Member Klos, shared comments
- 2019-172** **CONSENT AGENDA**
Council Member Klos moved to approve the Consent Agenda. This motion was supported by Mayor Pro Tem O’Riley.
Roll Call: 7 Ayes, 0 Nays, 0 Absent
- 2019-173** **Old BUSINESS**
None
- 2019-174** **NEW BUSINESS**
- 8A. Set Roosevelt Park Day Meeting**
Mayor Pro Tem O’Riley moved to approve the next meeting for the Roosevelt park Day event to be Thursday September 19th at 5:30 pm. This motion was supported by Council Member Klos.
Roll Call: 7 Ayes, 0 Nays, 0 Absent
- 8B. Public Act 152 Annual Certification**
Council Member Tokarczyk moved to adopt the resolution for the Hard Cap set forth by the State Treasury in compliance with Public Act 152 of 2011. Hard Cap Limits as follows: \$6,818.87 Single Person Coverage, \$14,260.37 Individual and Spouse Coverage, \$18,596.96 family coverage. This motion was supported by Council Member Klos.
Roll Call: 7 Ayes, 0 Nays, 0 Absent
- 8C. Set 2019 Halloween Trick or Treat Hours**
Council Member Tokarczyk made a motion to have the City donate the use of the Community Center on Saturday November 2, 2019 from 1 pm to 3 pm (if available) for a community Halloween party. This motion was supported by Council Member Langlois.
Roll Call: 6 Ayes, 1 Nays (Klos), 0 Absent
Council Member Neiser moved to approve trick or treat hours from 5:30 pm to 7:00 pm on Thursday, October 31, 2019. This motion was supported by Council Member Klos.
Roll Call: 7 Ayes, 0 Nays, 0 Absent
- 8D. MDOT Road Warranty Resolution**
Council Member Klos moved to adopt the resolutions 19-07 and 19-08 to fulfill the needed Act 51 requirements of the MDOT road warranty project. This motion was supported by Council Member Langlois.
Roll Call: 7 Ayes, 0 Nays, 0 Absent

8E. Year End Audit Bids

Council Member Tokarczyk moved to accept the proposal from Brickley Delong to conduct the annual audit for fiscal years 2019-2022 with the correction to the 3rd year amount that should read \$15,115.00 and authorize the City Manager to sign the required documents. This motion was supported by Mayor Pro Tem O'Riley.

Roll Call: 7 Ayes, 0 Nays, 0 Absent

8F. Assessing Contract Renewal-Muskegon County Equalization

Council Member Tokarczyk moved to approve a five-year extension of the Property Assessment Administration Agreement between the City of Roosevelt Park and Muskegon County. This motion was supported by Council Member Langlois.

Roll Call: 7 Ayes, 0 Nays, 0 Absent

8G. 2019 MML Convention Delegate

Council Member Neiser moved to designate City Council Member Klos as the voting delegate on behalf of the City of Roosevelt Park for the 2019 MML convention. This Motion was supported by Mayor Pro Tem O'Riley.

Roll Call: 6 Ayes, 0 Nays, 0 Absent, 1 Abstain (Klos)

2019-175

COUNCIL COMMENTS

Council Members shared comments

2019-176

DEPARTMENT HEAD REPORTS

Department heads, shared comments.

2019-177

PUBLIC COMMENT

Dana Pittman 1069 W Summit, shared comment.

2019-178

ADJOURNMENT

Mayor Pro Tem O'Riley moved to adjourn the meeting at 7:11 pm. This motion was supported by Council Member Klos and carried unanimously.

Ann Wisniewski, City Clerk

