

**CITY OF ROOSEVELT PARK  
CITY COUNCIL  
MEETING MINUTES  
September 17, 2018**

This meeting was called to order by Mayor Lowe at 6:15 p.m.

**PRESENT:** Mayor Allan Lowe **Council Members:** Melissa Klos, Greg Neiser, Andy O’Riley, Michael Sutton, Mirelda Sanchez Tokarczyk, and Kevin Wisniewski

**ABSENT:** None

**STAFF:** City Manager Jared Olson, City Attorney Brian Leibrandt, City Clerk Ann Wisniewski , City Treasurer Kate Cunningham, and DPW Superintendent Steve Biesiada

**WORK SESSION**

**Council discussed Agenda Items:**

- First Read-2015 International Fire Code Adoption
- State of Michigan – Fire Insurance Withholding Program Resolution
- Memo of Understanding-Michigan Economic Dev. Corp.
- Public Act 152 Annual Certification
- Set 2018 Halloween Trick or Treat hours
- Purchase of Plow Truck-2019 Fiscal Year

**Mayor Lowe called the regular meeting to order at 7:41 p.m.**

**2018-165**      **ROLL CALL**  
City Clerk Ann Wisniewski called roll call.

**2018-166**      **INVOCATION**  
Council Member Wisniewski provided the invocation.

**PUBLIC COMMENT ON AGENDA ITEMS**  
None

**2018-167**      **CONSENT AGENDA**  
Mayor Pro Tem O’Riley moved to approve the Consent Agenda. This motion was supported by Council Member Wisniewski.  
Roll Call: 7 Ayes, 0 Nays

**2018-168**      **NEW BUSINESS**  
**8A. First Read-2015 International Fire Code Adoption**

Council Member O’Riley moved to approve the second reading and public hearing date of the 2015 International Fire Code ordinance to be at the regularly scheduled City Council meeting on Monday October 1, 2018. This motion was supported by Council Member Klos.

Roll Call: 7 Ayes, 0 Nays

**8B. Resolution – State of Michigan-Fire Insurance Withholding Program**

Council Member Neiser moved to adopt and approve the resolution of the State of Michigan Department of Insurance and Financial Services, “Fire Insurance Withholding Program” and authorize the City Treasurer to submit all needed information to the State of Michigan to opt into this statewide program. This motion was supported by Council Member Sutton.

Roll Call: 7 Ayes, 0 Nays

**8C. MEDC-RRC Memo of Understanding**

Council Member Klos motioned to authorize the City Manager to execute the Memo of Understanding with the Michigan Economic Development Corporation. This motion was supported by Council Member Neiser.

Roll Call: 7 Ayes, 0 Nays

**8D. Resolution - Public Act 152 – Publicly Funded Health Insurance Contribution Act of 2011**

Council Member Klos moved to adopt and approve the resolution for the Hard Cap set forth by the State Treasury in compliance with Public Act 152 of 2011. This motion was supported by Council Member Sutton.

Roll Call: 7 Ayes, 0 Nays

**8E. Halloween 2018**

Council Member O’Riley moved to approve the trick or treating hours from 5:30 p.m. to 7:00 p.m. on Wednesday October 31, 2018. This motion was supported by Council Member Neiser.

Roll Call: 7 Ayes, 0 Nays

**8F. Authorization to purchase 2019 Plow Truck**

Council Member Neiser moved to accept the quote through the State of Michigan-MI Deal program to purchase the truck from West Michigan International Truck Sales at the MI-Deal cost of \$83,819.18 and approve the purchase of the truck outfitting and accessories from Trucks and Trailer Accessories at the MI-Deal cost of \$50,576.00 for a total cost of \$134,395.18. This motion was supported by Council Member Klos.

Roll Call: 7 Ayes, 0 Nays

2018-169

**COUNCIL COMMENTS**

Council Members shared comments.

**2018-170**      **DEPARTMENT HEAD REPORTS**

Department Heads shared comments.

**2018-171**      **PUBLIC COMMENT**

Bob Heaton, 902 Woodside Rd, shared comments.

Carlos Sanchez, 975 Post Rd., shared comments.

**2018-172**      **ADJOURNMENT**

Council Member Wisniewski moved to adjourn the meeting at 7:13 p.m. This motion was supported by Council Member Klos and carried unanimously.

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Ann Wisniewski, City Clerk