

**CITY OF ROOSEVELT PARK  
CITY COUNCIL  
MEETING MINUTES  
March 5, 2018**

This meeting was called to order by Mayor Lowe at 6:15 p.m.

**PRESENT:** Mayor Allan Lowe, Mayor Pro Tem Andy O’Riley **Council Members:** Melissa Klos, Greg Neiser, Michael Sutton, Mirelda Sanchez Tokarczyk, and Kevin Wisniewski

**ABSENT:** None

**STAFF:** City Manager Jared Olson, City Attorney John Schrier, Police Chief David Boone, City Treasurer Kate Cunningham, and City Clerk Amy VanderLeest

**WORK SESSION**

**Council discussed Agenda Items:**

Appointment of Street Administrator  
Set Personnel and Finance Committee Meeting  
NSFD – CPR Training Course Request  
Peddlers and Solicitors Ordinance Review  
Board of Review Vacancy Application  
List of Bills

**Mayor Lowe called the regular meeting to order at 6:43 p.m.**

**2018-039**      **ROLL CALL**  
City Clerk Amy VanderLeest called roll call.

**2018-040**      **INVOCATION**  
Council Member Tokarczyk provided the invocation.

**2018-041**      **PUBLIC COMMENT ON AGENDA ITEMS**  
Carlos Sanchez, 975 Post Rd., shared comments.

Jana Silvis, 2873 Roosevelt Rd., shared comments.

**2018-042**      **CONSENT AGENDA**  
Mayor Pro Tem O’Riley moved to approve the Consent Agenda. This motion was supported by Council Member Wisniewski and carried.  
Roll Call: 7 Ayes, 0 Nays

**2018-043****NEW BUSINESS****7A. Designation of Street Administrator**

Council Member Klos moved to approve the MDOT resolution to formally designate City Manager Jared Olson as the City of Roosevelt Park Street Administrator. This motion was supported by Mayor Pro Tem O'Riley and carried.

Roll Call: 7 Ayes, 0 Nays

**7B. Personnel and Finance Committee Meeting**

The Personnel and Finance Committee has set a meeting date for Thursday, March 8<sup>th</sup> at 12:00 (noon) at City Hall.

There is not motion required for this agenda item.

**7C. Norton Shores Fire Department CPR Training Request**

Mayor Pro Tem O'Riley moved to approve the request from Norton Shores Fire Department to use the Roosevelt Park Community Center to host a CPR Training Course on Monday, March 26<sup>th</sup> at 6:00 p.m. This motion was supported by Council Member Wisniewski and carried.

Roll Call: 7 Ayes, 0 Nays

**7D. Peddlers and Solicitors Ordinance**

Mayor Pro Tem O'Riley moved to have City Staff bring forward a draft of the proposed changes to the Peddler and Solicitors ordinance for Council review. This motion was supported by Council Member Wisniewski and carried.

Roll Call: 7 Ayes, 0 Nays

**7E. Board or Review Vacancy Application**

Council Member Klos moved to approve the appointment of Robert (Bob) Jakubowski to fill the Board of Review vacancy. This motion was supported by Council Member Wisniewski and carried.

Roll Call: 6 Ayes, 1 Nay (Tokarczyk)

**2018-044****COUNCIL COMMENTS**

Council Members shared comments.

**2018-045****DEPARTMENT HEAD REPORTS**

Department Heads shared comments.

**2018-046**      **PUBLIC COMMENT**

Flo Shriver, 1336 W. Summit Ave., shared comments.

Carlos Sanchez, 975 Post Rd., shared comments.

Jana Silvis, 2873 Roosevelt Rd., shared comments.

**2018-047**      **CLOSED SESSION: for the purpose of employee labor negotiations**

Council Member Klos moved to go in to closed session at 7:30 p.m for the purpose of collective bargaining agreement. This motion was supported by Council Member Wisniewski and carried.

Roll Call: 7 Ayes, 0 Nays

Mayor Pro Tem O’Riley moved to come out of closed session at 8:20 p.m. This motion was supported by Council Member Sutton and carried.

Roll Call: 7 Ayes, 0 Nays

**2018-048**      **NEW BUSINESS (cont.)**

**7F. POLC Collective Bargaining Agreement**

Mayor Pro Tem O’Riley moved to approve the POLC collective bargaining agreement. This motion was supported by Council Member Klos and carried.

Roll Call: 6 Ayes, 1 Nays (Tokarczyk)

**2018-049**      **ADJOURNMENT**

Council Member Sutton moved to adjourn the meeting at 8:21 p.m. This motion was supported by Council Member Klos and carried unanimously.

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Amy VanderLeest, City Clerk