

**CITY OF ROOSEVELT PARK  
CITY COUNCIL  
MEETING MINUTES  
February 19, 2018**

This meeting was called to order by Mayor Pro Tem O’Riley at 6:15 p.m.

**PRESENT:** Mayor Pro Tem Andy O’Riley **Council Members:** Melissa Klos,  
Greg Neiser, Michael Sutton, Mirelda Sanchez Tokarczyk, and Kevin Wisniewski

**ABSENT:** Allan Lowe

**STAFF:** City Manager Jared Olson, City Attorney Will Meier, Police Chief  
David Boone, City Treasurer Kate Cunningham, and City Clerk Amy VanderLeest

**WORK SESSION**

City of Norton Shores Fire Chief Bob Gagnon and Fire Marshal Ted Karnitz presented Council with their annual update and answered any questions from Council or those in attendance.

Building Inspector Michael Reagan presented Council with his annual inspection update and answered any questions from Council or those in attendance.

Rental Inspector and Code Enforcement Officer Toby Fredrickson presented Council with his annual update and answered any questions from Council or those in attendance.

**Council discussed Agenda Items:**

Mona Shores School Summer Tax Collection Agreement  
Letter of Intent to Purchase Property – Sherman Blvd  
List of Bills

**Mayor Pro Tem O’Riley called the regular meeting to order at 7:15 p.m.**

**2018-030**      **ROLL CALL**  
City Clerk Amy VanderLeest called roll call.

**2018-031**      **INVOCATION**  
Council Member Wisniewski provided the invocation.

**2018-032**      **PUBLIC COMMENT ON AGENDA ITEMS**  
Jana Silvis, 2873 Roosevelt Rd., shared comments.

**2018-033**      **CONSENT AGENDA**  
Council Member Wisniewski moved to approve the Consent Agenda. This motion was supported by Council Member Klos and carried.  
Roll Call: 6 Ayes, 1 Absent (Lowe)

**2018-034**      **NEW BUSINESS**  
**7A. Mona Shores Schools Summer Tax Collection Agreement**  
Council Member Klos moved to approve the Mona Shores Summer Tax Collection Agreement. This agreement is effective for the 2018 summer tax collection process and will expire June 30, 2019. This motion was supported by Council Member Sutton and carried.  
Roll Call: 6 Ayes, 1 Absent (Lowe)

**7B. Letter of Intent to Purchase Property**  
Council Member Neiser moved to approve the proposed agreement with a sale price of \$40,000 for parcel number 25-401-000-0013-00 on Sherman Blvd to Aldi and if accepted without a counter offer, authorize the Mayor and City Manager to execute all related documents to the sale of the parcel after review of the City Attorney. This motion was supported by Council Member Klos and carried.  
Roll Call: 6 Ayes, 1 Absent (Lowe)

**2018-035**      **COUNCIL COMMENTS**  
Council Members shared comments.

**2018-036**      **DEPARTMENT HEAD REPORTS**  
Department Heads shared comments.

**2018-037**      **PUBLIC COMMENT**  
Carlos Sanchez, 975 Post Rd., shared comments.

**2018-038**      **ADJOURNMENT**  
Council Member Wisniewski moved to adjourn the meeting at 7:40 p.m. This motion was supported by Council Member Sutton and carried unanimously.

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Amy VanderLeest, City Clerk