

**CITY OF ROOSEVELT PARK  
CITY COUNCIL  
MEETING MINUTES  
July 18, 2016**

This meeting was called to order by Mayor Allan Lowe at 6:15 p.m.

**PRESENT:** Mayor Allan Lowe, Mayor Pro Tem O'Riley **Council Members:** Amber Cahill, Jeff Franklin, T.C. Hasper, Melissa Klos and Kevin Wisniewski

**ABSENT:** None

**STAFF:** City Manager Bryon Mazade, City Attorney John Schrier, Police Chief David Boone, City Clerk Amy VanderLeest, and DPW Supervisor David Geyer

**WORK SESSION**

City Manager Bryon Mazade and Council discussed the Watch Muskegon Beautification Project along the West Sherman Blvd corridor leading from US31 to Lake Michigan at Pere Marquette. Council discussed some of the potential projects/items the City may be willing to take on/fund that will run along West Sherman Blvd.

City Manager Bryon Mazade updated Council of the progress of the Roosevelt Road project.

Geoffrey Nolan, Attorney, was present to introduce himself to Council and announced that he is one of the candidates running for 60<sup>th</sup> District Court Judge in the Tuesday, August 2, 2016 Primary Election.

Agenda Items were discussed, including:

- Master Fee schedule amendment

**Mayor Lowe called the regular meeting to order at 6:35 p.m.**

**2016-121**      **ROLL CALL**  
City Clerk Amy VanderLeest called roll call.

**2016-122**      **INVOCATION**  
Mayor Pro Tem O'Riley provided the invocation.

**2016-123****PUBLIC COMMENT**

Alison Purgiel, Branch Manager of the Norton Shore District Library was present to speak to Council and those in attendance regarding the Muskegon Area District Library Millage Proposal coming up on the Tuesday, August 2, 2016 ballot. Council Member Franklin represents the City of Roosevelt Park and the City of Muskegon Heights on the Muskegon Area District Library Board. Alison also let Council know that State Librarian Randy Riley would be speaking at the local library branch at 10:00 a.m. on Wednesday, July 20, 2016.

**2016-124****CONSENT AGENDA**

Council Member Frankin moved to approve the Consent Agenda. This motion was supported by Mayor Pro Tem O'Riley and carried.

Roll Call: 7 Ayes, 0 Nays

**2016-125****NEW BUSINESS****7A. Watch Muskegon Beautification Project**

During the work session, Council discussed the Watch Muskegon Beautification Project along the West Sherman Blvd corridor leading from US31 to Lake Michigan at Pere Marquette and some of the potential projects/items the City may be willing to fund.

There is no action required on this agenda item.

**7B. Amendment to Master Fee Schedule**

Council Member Cahill moved to Authorize: Amendment to the Master Fee Schedule. The proposed amendment would establish a fee for:

Code Enforcement Violation – Actual cost plus \$15.00 Administrative Fee.

Zoning Verification Letter – \$25.00 for each property requested.

This motion was supported by Council Member Klos and carried.

Roll Call: 7 Ayes, 0 Nays

**2016-126****COUNCIL COMMENTS**

Council Members shared comments.

**2016-127****DEPARTMENT HEAD REPORTS**

Department Heads shared comments.

**2016-128****PUBLIC COMMENT ON AGENDA ITEMS**

None

**2016-129**

**ADJOURNMENT**

Council Member Cahiill moved to adjourn the meeting at 6:57 p.m. This motion was supported by Council Member Klos and carried unanimously.

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Amy VanderLeest, City Clerk