

**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES
May 2, 2016**

This meeting was called to order by Mayor Allan Lowe at 6:15 p.m.

PRESENT: Mayor Allan Lowe, Mayor Pro Tem O'Riley **Council Members:**
Jeff Franklin, T.C. Hasper, Melissa Klos and Kevin Wisniewski

ABSENT: Amber Cahill

STAFF: City Manager Bryon Mazade, City Attorney John Schrier, Police Chief David Boone, City Treasurer Sarah Petersen, City Clerk Amy VanderLeest and DPW Supervisor David Geyer

WORK SESSION

City Manager Bryon Mazade and DPW Supervisor David Geyer updated Council and those in attendance of the progress of the Roosevelt Road project.

City Manager Bryon Mazade and Council discussed recruitment for a part time Property Maintenance Code Enforcement Official and some specifics of this position.

Council discussed the City's rental program which is contracted through Muskegon Charter Township and Council will begin receiving quarterly updates with their packets.

City Manager Bryon Mazade let Council know the new website was up and running and Staff will be updating content as necessary.

Mayor Allan Lowe called the regular meeting to order at 6:43 p.m.

2016-075 **ROLL CALL**
City Clerk Amy VanderLeest called roll call.

2016-076 **INVOCATION**
Mayor Lowe provided the invocation.

2016-077 **PUBLIC COMMENT**
Brenda Sprader, Attorney, introduced herself to Council and announced she would be running for Muskegon County Probate Court Judge.

Flo Shriver, 1336 W. Summit Ave., shared comments regarding public comment, public safety and city ordinances.

Jan Silvis, 2873 Roosevelt Rd., asked for an update on neighborhood concerns.

Ron Micka, 1512 Garrison Rd., shared comments regarding the Property Maintenance Code Enforcement position and neighborhood concerns.

Bev McLaughlin, 2820 Westland Rd., shared comments regarding property maintenance code enforcement and parking ordinances.

2016-078

CONSENT AGENDA

Council Member Klos moved to approve the Consent Agenda. This motion was supported by Mayor Pro Tem O'Riley and carried.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Cahill)

2016-079

NEW BUSINESS

7A. Amendment to City Code – Chapter 8 (second reading and adoption)

Mayor Lowe conducted the second reading to amend Article III of Chapter 8, Section 8.61 of the Code of Ordinances concerning Building and Building Regulations to adopt the 2015 International Property Maintenance Code. Council Member Franklin moved to authorize an amendment to Chapter 8, Article III of the Code of Ordinances to adopt the 2015 International Property Maintenance Code. This motion was supported by Council Member Klos and carried.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Cahill)

7B. Amendment to City Code – Chapter 12 (second reading and adoption)

Mayor Lowe conducted the second reading to amend Article I of Chapter 12, Section 12-35 of the Code of Ordinances concerning Environment. Council Member Franklin moved to authorize an amendment to Article I of Chapter 12 of the Code of Ordinances regarding environmental property maintenance requirements. This motion was supported by Council Member Klos and carried.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Cahill)

7C. The Sleep Doctor – 10 Day Outdoor Event Permit Request

Mayor Pro Tem O'Riley moved to approve, pending approval from the Norton Shores Fire Marshal, the request for the Sleep Doctor to hold a 10 day outdoor event for fireworks sales from June 25, 2016 thru July 4, 2016. This motion was supported by Council Member Hasper and carried.

Roll Call: 5 Ayes, 1 Nays (Wisniewski), 1 Absent (Cahill)

7D. Old Newsies Goodfellows of Muskegon County

Mayor Pro Tem O’Riley moved to approve the Old Newsies Goodfellows request to sell the annual Goodfellows Edition of the Muskegon Chronicle in the City on Saturday, December 3, 2016. This motion was supported by Council Member Franklin and carried. Roll Call: 6 Ayes, 0 Nays, 1 Absent (Cahill)

7E. Designation: Muskegon County Recreational Partnership Representative

Mayor Pro Tem O’Riley moved to designate Council Member Franklin to represent the City of Roosevelt Park on the Muskegon County Recreational Partnership Committee. This motion was supported by Council Member Klos and carried. Roll Call: 5 Ayes, 0 Nays, 1 Absent (Cahill), 1 Abstain (Franklin)

7F. Resolution: Bike to Work week, June 13 – 17, 2016

Council Member Klos moved to authorize a Resolution to support Bike to Work week June 13 – 17, 2016. This motion was supported by Council Member Wisniewski and carried. Roll Call: 6 Ayes, 0 Nays, 1 Absent (Cahill)

2016-080

COUNCIL COMMENTS

Council Members shared comments.

2016-081

DEPARTMENT HEAD REPORTS

Department Heads shared comments.

2016-082

PUBLIC COMMENT ON AGENDA ITEMS

None

2016-083

ADJOURNMENT

Council Member Klos moved to adjourn the meeting at 7:16 p.m. This motion was supported by Council Member Wisniewski and carried unanimously.

Amy VanderLeest, City Clerk