

**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES
March 21, 2016**

This meeting was called to order by Mayor Allan Lowe at 6:15 p.m.

PRESENT: Mayor Allan Lowe **Council Members:** Amber Cahill, Jeff Franklin, Melissa Klos, Andy O’Riley and Kevin Wisniewski

ABSENT: T.C. Hasper

STAFF: Interim City Manager Bryon Mazade, City Attorneys Matt Mills and John Schrier, and City Treasurer Sarah Petersen

WORK SESSION

Interim City Manager Bryon Mazade gave an update on the upcoming Roosevelt Road project. The bond sale is to take place 3/22/2016 and will close on 4/7/16. Bids were received and contracts are being prepared and executed. There will be a pre-construction meeting soon. Construction will begin in mid to late April.

Agenda Items were discussed, including:

- Fertilization/Weed Control Contract – Tru Green has agreed to hold their price for 3 years
- Poverty Guidelines – Need to be approved for 2016 so that the Board of Review can approve poverty exemptions
- City Manager – Hiring of Interim Bryon Mazade as the permanent City Manager on a part time basis
- Personnel Changes – Addition of a part time Code Enforcement position and a part time office/clerical position, to be paid for by the savings of hiring a part time City Manager
- List of Bills

Reminder of the Easter Scramble on Saturday, March 26, 2016 at 10:00 am at Delmar Ball Fields and of the opening of the City of Muskegon’s Water Filtration Plant to public tours on Saturday, March 26, 2016.

Mayor Allan Lowe called the regular meeting to order at 6:31 p.m.

2016-048

ROLL CALL

City Treasurer Sarah Petersen called roll call.

2016-049 **INVOCATION**
Mayor Pro Tem O’Riley provided the invocation.

2016-050 **PUBLIC COMMENT**
Paul Vanderwater, 3128 Roosevelt Rd, offered comments regarding junk cars, and also about speeding and running red lights and the police department.

Flo Shriver, 1336 W Summit Ave, shared concerns regarding the police department and also concerns regarding the City Council.

Mirelda Sanchez Tokarczyk, 975 Post Rd, shared comments regarding meeting minutes and also increasing public awareness and participation.

Bonnie Micka, shared comments regarding a police log and also concerns regarding speeding and parking enforcement.

2016-051 **CONSENT AGENDA**
Council Member Franklin moved to approve the Consent Agenda. This motion was supported by Council Member Klos and carried.
Roll Call: 6 Ayes, 0 Nays, 1 Absent (Hasper)

2016-052 **NEW BUSINESS**
7A. Authorization: Award City Fertilization and Weed Control Contract
Council Member Cahill moved to approve the Authorization: Award the Fertilization and Weed Control Contract 2016-2018 to Tru Green Lawn Care at the cost of \$5300 plus \$300 per optional application and authorize the DPW Superintendent to sign the contract after language is added to the contract that states the cost will remain the same for the years of 2016, 2017 and 2018. This motion was supported by Council Member Franklin and carried.
Roll Call: 6 Ayes, 0 Nays, 1 Absent (Hasper)

7B. Authorization: 2016 Poverty Guidelines
Council Member Franklin moved to approve the Authorization: 2016 Poverty Guidelines. This motion was supported by Mayor Pro Tem O’Riley and carried.
Roll Call: 6 Ayes, 0 Nays, 1 Absent (Hasper)

7C. Authorization: Employment of City Manager
Council Member Franklin moved to approve the Authorization: Employment of City Manager by approving the proposed terms of employment with Bryon Mazade and authorize the Mayor and Clerk to sign an agreement with Bryon

Mazade after it has been prepared and approved by the City Attorney. This motion was supported by Mayor Pro Tem O’Riley and carried.
Roll Call: 6 Ayes, 0 Nays, 1 Absent (Hasper)

7D. Authorization: Personnel/Service Changes

Council Member Franklin moved to approve the Authorization: Personnel/Service Changes as proposed by the City Manager. This motion was supported by Council Member Klos and carried.
Roll Call: 6 Ayes, 0 Nays, 1 Absent (Hasper)

2016-053 COUNCIL COMMENTS

Council Members shared comments.

2016-054 DEPARTMENT HEAD REPORTS

Department Heads shared comments.

2016-055 PUBLIC COMMENT ON AGENDA ITEMS

Flo Shriver, 1336 W. Summit Ave, asked about the fertilization of the terraces.

Mirelda Sanchez Tokarczyk, 975 Post, asked questions regarding the 2 part time positions the City Council authorized.

2016-056 ADJOURNMENT

Council Member Cahill moved to adjourn the meeting at 7:14 p.m. This motion was supported by Council Member Franklin and carried unanimously.

Sarah Petersen, City Treasurer