



**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES
March 20, 2023**

This meeting was called to order by Mayor Pro-Tem Michael Sutton at 6:15 p.m.

PRESENT: **Council Members:** Mayor Pro-Tem Sutton, Greg Neiser, Diane Goodman, Stacey Burmeister, Fawn Cruz, Noah Crossno

STAFF: City Manager Jared Olson, City Clerk Ann Wisniewski, City Treasurer Kate Dibble, City Attorney Sawyer Rozgowski, DPW Superintendent Ben VanHoeven, Chief Shawn Bride

ABSENT: Mayor Aaron Langlois

WORK SESSION

Council discussed Agenda Items:

- Emergency Services Fleet Services Amendment-Council Authorization
- Fiscal Year 2023 First Quarter Budget Amendments – Council Authorization
- FY 2022 Fiscal Surplus Allocation – Council Authorization
- May Meeting Schedule Adjustments – Council Authorization
- MDNR Passport Grant Application – Resolution of Approval
- Police Department Civilian Position- Council Authorization
- 2023 Easter Egg Hunt Event Planning Discussion
- List of Bills

Special Guests:

- Toby Frederickson- Muskegon Township Inspections -Rental and Code enforcement
- Marcia Hovey-Wright - Update

Mayor Pro-Tem Sutton called the Council meeting to order at 7:54 p.m.

2023-041 **ROLL CALL**
City Clerk Ann Wisniewski called roll call.

2023-042 **INVOCATION**
Mayor Pro-Tem Sutton provided the Invocation.

2023-043 **PUBLIC COMMENT ON AGENDA ITEMS**
None

2023-044

CONSENT AGENDA

Council Member Crossno moved to approve the consent agenda. This motion was supported by Council Member Burmeister.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Langlois). Motion Passes

2023-045

UNFINISHED BUSINESS

None

2023-046

NEW BUSINESS

8A. Emergency Services Fleet Service Amendment – Council Authorization

Council Member Goodman moved to approve the amended maintenance and outfitting amendment, subject to review by the City Attorney. This motion was supported by Council Member Neiser.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Langlois). Motion Passes

8B. Fiscal Year 2023 First Quarter Budget Amendments – Council Authorization

Council Member Burmeister moved to adopt the first quarter budget amendments as presented for FY 2023. This motion was supported by Council Member Cruz.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Langlois). Motion Passes

8C. FY 2022 Fiscal Surplus Allocation – Council Authorization

Mayor Pro-Tem Sutton, moved to approve allocations of the FY 2022 unbudgeted General Fund growth in the total amount of \$67,600 and leave the remaining, additional \$7000.00 as unbudgeted fund balance growth. This motion was supported by Council Member Neiser.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Langlois). Motion Passes

8D. May Meeting Schedule Amendment – Council Authorization

Council Member Crossno moved to approve the schedule change of the City Council meeting from May 1 to May 8, 2023, at 6:15 pm and the May 15th meeting to Tuesday May 23rd at 6:00 pm to create a joint parks tour board meeting. This motion was supported by Council Member Goodman.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Langlois). Motion Passes

8E. MDNR Passport Grant Application – Resolution of Approval

Council Member Neiser moved to approve Resolution 23-04 as presented and authorize staff to finalize and submit the grant application prior to the April 1st deadline. This motion was supported by Council Member Crossno.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Langlois). Motion Passes

8F. Police Department Record/Accreditation Civilian Position – Council Authorization

Council Member Burmeister moved to authorize staff to publish the job recruitment position for a Department Records Director and move forward with initial recruitment. This motion was supported by Council Member Neiser.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Langlois). Motion Passes

8G. 2023 Easter Egg Hunt Event Planning Discussion

This topic was for discussion only. Needs no motions.

2023-047

COUNCIL COMMENTS

Council Members shared comments.

2023-048

DEPARTMENT HEAD REPORTS

Department Heads shared comments.

2023-049

PUBLIC COMMENTS

None

2023-050

ADJOURNMENT

Mayor Pro-Tem Sutton moved to adjourn the meeting at 8:45 p.m. This motion was supported by Council Member Goodman and carried unanimously.

Ann Wisniewski, City Clerk