



**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES
December 16, 2024**

This meeting was called to order by Mayor Langlois at 6:15 p.m.

PRESENT: Council Members: Stacey Burmeister, Diane Goodman, Matt Johnson, Donald Nilson

STAFF: City Manager Jared Olson, City Attorney Brennen Gorman, City Treasurer Kate Dibble, Police Chief Shawn Bride

ABSENT: Mayor Pro Tem Sutton, Noah Crossno

UNFINISHED BUSINESS

- None

WORK SESSION

Council discussed Agenda Items:

- Councilmember work session request
- Norton Shores Fire Department Report – Chief Bob Gagnon
- Earned Sick Leave Act of 2018 Act – Handbook Update Approval
- Board of Review Meeting Stipend – Council Approval
- MDOT Contract 24-5460 Council Approval
- Mayoral Appointments to Council Committees
- General Board and Commission Appointments
- List of Bills

Special Guests:

- None

City Treasurer Kate Dibble called the Council meeting to order at 7:22 p.m.

2024-236 ROLL CALL

City Treasurer Kate Dibble called roll call.

2024-237 INVOCATION

Mayor Langlois provided the Invocation.

2024-238 PUBLIC COMMENT ON AGENDA ITEMS

Bruce Hekkema 1370 W Summit Ave. Shared Comments

2024-239 CONSENT AGENDA

A motion was made by Council Member Burmeister to approve the consent agenda as written. This motion was supported by Council Member Goodman.

Roll Call: 5 Ayes, 0 Nays, 2 absent (Crossno, Sutton). Motion Passes

2024-240 **UNFINISHED BUSINESS**

None

2024-241 **NEW BUSINESS**

9A. Norton Shores Fire Department – Third Quarter Report

Mayor Langlois moved to approve the City of Roosevelt Park Resolution 24-13 in appreciation and recognition of exemplary service and dedication to the City of Roosevelt Park by Norton Shores Fire Chief Bob Gagnon. This motion was supported by Council Member Johnson.

Roll Call: 5 Ayes, 0 Nays, 2 absent (Crossno, Sutton). Motion Passes

9B. Earned Sick Time Act of 2018 – Policy Adoption

Council Member Burmeister moved to approve the changes as presented within the Roosevelt Park Employee manual in relation to the upcoming implementation of the 2018 Michigan ESTA law. This motion was supported by Council Member Goodman.

Roll Call: 5 Ayes, 0 Nays, 2 absent (Crossno, Sutton). Motion Passes

9C. Board of Review – Stipend Implementation

Council Member Johnson moved to approve the change in compensation for the Roosevelt Park Board of Review from an hourly wage to a stipend per meeting with CPI (consumer Price Index or 5% whichever is less, as presented. This motion was supported by Council Member Nilson.

Roll Call: 5 Ayes, 0 Nays, 2 absent (Crossno, Sutton). Motion Passes

9D. MDOT Contract and Resolution – 2025 Maple Grove/Broadway

Council Member Goodman moved to approve resolution 24-14 designating the city Manager and City Clerk as the official authorized to sign MDOT Contract No. 24-5460 for The 2025 Maple Grove and West Broadway Avenue projects. This motion was supported By Council Member Nilson.

Roll Call: 5 Ayes, 0 Nays, 2 absent (Crossno, Sutton). Motion Passes

9E. Mayoral 2025 Council Committee Appointments

Mayor Langlois appointed the following council members to the following Committee's:

Personnel & Finance: Mayor Langlois, Noah Crossno (Chair), Diane Goodman

Public Safety: Mayor Langlois, Donald Nilson, Matt Johnson (Chair)

Department of Public Works: Mayor Langlois, Stacey Burmeister, Mayor Pro-Tem Sutton (Chair).

No approval needed.

9F. Board and Commission Appointments

Council Member Johnson moved to reappoint community volunteers to the respective Boards and commissions as presented and authorize staff to create and post all current Openings and vacancies as presented. This motion was supported by Council Member Burmeister.

Roll Call: 5 Ayes, 0 Nays, 2 Absent (Crossno Sutton). Motion Passes

2024-242 **COUNCIL COMMENTS**
Council members shared comments.

2024-243 **DEPARTMENT HEAD REPORTS**
Department heads shared comments.

2024-244 **PUBLIC COMMENTS**
None

2024-245 **ADJOURNMENT**
Mayor Langlois moved to adjourn the meeting at 7:53 p.m. This motion was supported by Council Member Goodman and carried unanimously.

Kate Dibble, City Treasurer