



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING**

**City Hall
AGENDA**

October 19, 2020

6:15 p.m.

1. Council Work Session
2. Call to Order and Roll Call
3. Pledge of Allegiance
4. Invocation by Mayor Klos
5. Public Comment on Agenda Items

6. Approval of Consent Agenda
 - a. Regular Agenda
 - b. Minutes of the October 5, 2020 Regular City Council Meeting
 - c. List of Bill

7. Unfinished Business

8. New Business
 - a. Resolution 2020-11- Prior Council Decision Ratification Resolution
 - b. Finance and Personnel Committee-Set Meeting

9. Public Comment
 - Please state your name and home address
 - Please limit comments to 3 minutes per individual presentation
(City Council Rules of Procedure: 10/7/2011)

10. Comments from the Mayor and City Council
11. Reports from City Manager, City Attorney & Department Heads
12. Adjournment

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City of Roosevelt Park

To: Honorable Mayor and City Council
From: Jared Olson, City Manager
Date: October 16, 2020
Subject: **Monday, October 19, 2020 –CITY COUNCIL MEETING**

The following is information pertaining to items on the agenda for your meeting:

COUNCIL WORK SESSION:

- a. **Active Agenda Items**
- b. **Muskegon County Senior Millage Committee**- Per discussion at the previous meeting, staff is recommending that the board discuss the possible creation of an Ad-Hoc Council Committee for the purpose of researching, recommending, and implementing programming through the citywide allocation of the countywide senior millage.

COUNCIL MEETING:

- a. **Resolution 2020-11- Prior Council Decision Ratification Resolution**- Per the City's legal counsel, it is recommended that the City Council approve the included resolution confirming the meetings and actions through this previous March. This is in response to the Supreme Court ruling of several weeks ago.
- b. **Set Personnel and Finance Committee Meeting**- The City Council needs to set the next meeting of the Personnel and Finance Committee. Staff has recommended two dates.

Please contact me if you have any questions.



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
MINUTES
October 5, 2020**

This ZOOM/online meeting was called to order by Mayor Melissa Klos at 6:15 p.m.

PRESENT: **Council Members:** Mayor Pro-Tem Aaron Langlois, Greg Neiser, Michael Sutton, Carim Calkins, Noah Crossno, Lynda Taylor

STAFF: City Manager Jared Olson, City Attorney John Schrier, City Clerk Ann Wisniewski, City Treasurer Kate Dibble, Chief of Police Dave Boone

ABSENT: none

WORK SESSION

Council discussed Agenda Items:

- Open Public Hearing – Roosevelt Park Brownfield Redevelopment Authority Establishment
- Set Personnel and Finance Committee Meeting
- Snowplow Purchase-Council Authorization
- Meeting Schedule Amendment-Council Authorization
- Budget Adjustments-3rd Quarter Amendments
- Brownfield Authority and Boundary Establishment-Resolution 20-10
- List of Bills

Special Guests:

Jason Wolford – Director of 911 Dispatch

Jake Eckholm – Director of Economic Development for the City of Muskegon

Mayor Klos called the Council meeting to order at 6:56 p.m.

2020-143 ROLL CALL

City Clerk Ann Wisniewski called roll call.

2020-144 INVOCATION

Council Member Sutton provided the Invocation.

OPEN PUBLIC HEARING – Roosevelt Park Brownfield Redevelopment Authority Establishment.

Mayor Pro Tem Langlois made a motion to open the Public Hearing. This motion was Supported by Council Member Sutton.

Mayor Klos made a motion to close the Public Hearing. This motion was supported by Council Member Sutton.

2020-145 PUBLIC COMMENT ON AGENDA ITEMS

None

2020-146 **CONSENT AGENDA**
Council Member Neiser moved to approve the consent agenda. This motion was supported by Council Member Calkins.
Roll Call: 7 Ayes, 0 Nays, 0 absent

2020-147 **UNFINISHED BUSINESS**
None

2020-148 **NEW BUSINESS**

9A. Set Personnel and Finance Committee Meeting

Mayor Pro Tem Langlois made a motion to set the Personnel and Finance meeting For Thursday October 8, 2020 at 4:00 pm at City Hall. This motion was supported by Council Member Sutton.

Roll Call: 7 Ayes, 0 Nays, 0 Absent Motion Carries

9B. Snowplow Purchase – Council Authorization

Council Member Crossno moved to approve the purchase and installation of the Boss As presented by the low bidder, Monroe Truck and Trailer out of Muskegon at a cost Of \$5,162.00. This motion was supported by Council Member Taylor.

Roll Call: 7 Ayes, 0 Nays, 0 Absent Motion Carries

9C. Meeting Schedule Amendment-Council Authorization

Council Member Taylor made a motion to approve the schedule change of the City Council meeting from November 2nd to November 9, 2020 at 6:15 pm. This motion was Supported by Council Member Calkins.

Roll Call: 7 Ayes, 0 Nays, 0 Absent Motion Carries

9D. Budget Adjustments – 3rd Quarter Amendments

Mayor Pro Tem Langlois moved to adopt the third quarter budget amendments as Presented. This motion was supported by Council Member Neiser.

Roll Call: 7 Ayes, 0 Nays, 0 Absent Motion Carries

9E. Brownfield Authority and Boundary Establishment Resolution 20-10

Council Member Neiser made a motion to approve the Brownfield Redevelopment Authority Establishment Resolution 2020-10. This motion was supported by Council Member Crossno.

Roll Call: 7 Ayes, 0 Nays, 0 Absent Motion Carries

2020-149 **COUNCIL COMMENTS**

Council Members shared comments.

2020-150 **DEPARTMENT HEAD REPORTS**
Department Heads shared comments.

2020-151 **PUBLIC COMMENTS**
Mirelda Sanchez Tokarczyk 975 Post Rd. Muskegon MI 49441, Shared Comments by
Previously sent email, to the clerk.

2020-152 **ADJOURNMENT**
Council Member Taylor moved to adjourn the meeting at 7:45 p.m. This motion was
supported by Council Member Sutton and carried unanimously.

Ann Wisniewski, City Clerk

**CITY OF ROOSEVELT PARK**

A Proud Community
 900 OAK RIDGE ROAD
 ROOSEVELT PARK, MI 49441
 (231) 755-3721

COUNCIL LIST

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
1729 (E)	BANK OF AMERICA BUSINESS CARD			
		OFFICE SUPPLIES - BRACKET	111438678491	24.29
		PD OFFICE SUPPLIES	114246271901	18.79
		DPW - COVID PPE	114639662987	15.94
		ELECTION SUPPLIES/OFFICE SUPPLIES/VACUUM	114114392221	533.12
		ELECTION SUPPLIES	114213611213	319.96
		VIRTUAL MEETING SUPPLIES	114459845979	28.04
		ELECTION SUPPLIES	114618535266	39.99
		VIRTUAL MEETING 10-14 TO 11-13	46598896	47.67
		Check Total		1,027.80
1731 (E)	BLUE CARE NETWORK OF MI			
		RETIREE HEATHCARE	202830007070	1,764.01
		Check Total		1,764.01
1732 (E)	CONSUMERS ENERGY			
		1000 0015 1900 2848 ASHLAND	601012370044	47.55
		Check Total		47.55
1733 (E)	CONSUMERS ENERGY			
		1000 0015 1900 2848 ASHLAND	207146020947	52.53
		Check Total		52.53
1734 (E)	CONSUMERS ENERGY			
		1000 0015 2536 - 896 W BROADWAY	601012370045	7.29
		Check Total		7.29
1735 (E)	CONSUMERS ENERGY			
		1000 0015 2536 - 896 W BROADWAY	207146020956	47.16
		Check Total		47.16
1736 (E)	CONSUMERS ENERGY			
		1000 0015 5745 936 OAKRIDGE GUL 1	206968525155	35.83
		Check Total		35.83
1737 (E)	CONSUMERS ENERGY			
		1000 0015 6057 936 OAKRIDGE GUL 2	206968525156	3,291.35
		Check Total		3,291.35
1738 (E)	CONSUMERS ENERGY			
		1000 0017 0686 3106 ROOSEVELT RD	206968525157	13.28
		Check Total		13.28
1739 (E)	CONSUMERS ENERGY			
		1000 0038 5011 TRAFFIC LIGHTS	207057379244	203.90
		Check Total		203.90
1740 (E)	CONSUMERS ENERGY			
		1000 0460 5042 3105 ROOSEVELT	206879604999	45.77
		Check Total		45.77
1741 (E)	CONSUMERS ENERGY			
		1000 0460 5166 3106 ROOSEVELT	206879605000	105.25
		Check Total		105.25
1742 (E)	CONSUMERS ENERGY			
		1000 0597 2995 1168 CORNELL	205989990037	31.52
		Check Total		31.52
1743 (E)	CONSUMERS ENERGY			
		1000 0616 4881 1580 GARRISON	206612752532	344.94
		Check Total		344.94
1744 (E)	CONSUMERS ENERGY			
		1000 0616 6274 3064 GLENSIDE	206612752533	29.11
		Check Total		29.11
1745 (E)	CONSUMERS ENERGY			

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CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
		1000 0616 6498 2875 GLENSIDE	206612752534	29.26
		Check Total		29.26
1746 (E)	CONSUMERS ENERGY			
		1000 0622 0758 1344 GREENWICH RD	206612752535	28.99
		Check Total		28.99
1747 (E)	CONSUMERS ENERGY			
		1000 0628 6080 1502 HAVERHILL	203053296935	48.19
		Check Total		48.19
1748 (E)	CONSUMERS ENERGY			
		1000 0678 0280 898 W BROADWAY	203587267950	96.98
		Check Total		96.98
1749 (E)	CONSUMERS ENERGY			
		1000 0777 1684 880 OAKRIDGE	201985415984	503.86
		Check Total		503.86
1750 (E)	CONSUMERS ENERGY			
		1000 0783 4730 901 POST RD	201451460862	28.99
		Check Total		28.99
1751 (E)	CONSUMERS ENERGY			
		1000 0832 5373 3278 GERMAINE	201273528915	34.59
		Check Total		34.59
1752 (E)	CONSUMERS ENERGY			
		1000 0864 3968 1267 LAMBERT	201273528918	33.12
		Check Total		33.12
1753 (E)	CONSUMERS ENERGY			
		1000 0849 1167 3163 MAPLE GROVE	203409295390	34.18
		Check Total		34.18
1754 (E)	CONSUMERS ENERGY			
		1000 0864 2272 1140 SHERWOOD	203320289955	28.99
		Check Total		28.99
1755 (E)	CONSUMERS ENERGY			
		1030 2926 0835 49441 LED LIGHT RD	201451447033	232.16
		Check Total		232.16
1756 (E)	ETNA SUPPLY COMPANY			
	METER WIRE		S103730610.0	350.00
		Check Total		350.00
1757 (E)	HOME DEPOT CREDIT SERVICES			
		WATER TOOLS/IRRIGATION/ELECTION BALLOT D	20201013	373.88
		Check Total		373.88
1758 (E)	PITNEY BOWES INC			
	POSTAGE		PB13304738	500.00
		Check Total		500.00
1759 (E)	PRAXAIR DISTRIBUTION			
	ACETYLENE		99076470	29.19
		Check Total		29.19
1760 (E)	WEX BANK			
		GAS: DPW(356.926 GAL) PD(516.124)	67812110	1,393.13
		Check Total		1,393.13
1761 (A)	EMERGENCY SERVICES LLC			
	UNIT 6 RADAR UNIT HARDWARE		15679	14.98
	MONTHLY LABOR		15654	640.00
		Check Total		654.98
1762 (A)	FLEX ADMINISTRATORS, INC.			
	FLEX ADMINISTRATION SEPT		311165	35.00

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CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
			Check Total	35.00
1763 (A)	WEST MICHIGAN UNIFORM			
		DPW UNIFORM CLEANING	5456542	41.40
		DPW UNIFORM CLEANING	5458710	41.40
			Check Total	82.80
37226	ADVANCE AUTO PARTS			
		CHIPPER TRANSMISSION FLUID	538202792210	16.53
			Check Total	16.53
37227	HART INTERCIVIC			
		ELECTION TABULATOR	081822	2,795.00
			Check Total	2,795.00
37228	J & J FARM SALES			
		STARTER PULLEY	82494	17.99
			Check Total	17.99
37229	MICR GRAPHICS PRINTING			
		ENVELOPES	112137	340.91
			Check Total	340.91
37230	MLIVE MEDIA GROUP			
		PUBLISHING	20200901	747.71
			Check Total	747.71
37231	MUSKEGON CENTRAL DISPATCH 911			
		IT SUPPORT	2000000421	452.43
			Check Total	452.43
37232	PARMENTER LAW			
		GENERAL	254419	1,996.50
		PROSECUTIONS	254420	229.50
			Check Total	2,226.00
37233	PAUL SCHULTZ TRUCKING AND EXCAVATIN			
		TOP SOIL	14591	160.00
			Check Total	160.00
37234	PLANTENGA'S CLEANERS			
		PD UNIFORM CLEANING	20200930	31.70
			Check Total	31.70
37235	RMS DISPOSAL & RECYCLING INC			
		WASTE DISPOSAL	9325779	15,496.95
			Check Total	15,496.95
37236	SHORELINE INSURANCE AGENCY			
		INSURANCE ADJ	2480	71.00
			Check Total	71.00
37237	VANHOEVEN, BEN			
		VISION REIMBURSEMENT	VISION0820	70.05
			Check Total	70.05
37238	WEST MICHIGAN RUBBER & SUPPLY			
		DPW SUPPLIES	I-85284-0	37.69
			Check Total	37.69
			Report Total	34,029.54



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
October 19, 2020**

Resolution 2020-11- Prior Council Decision Ratification Resolution	Date: October 19, 2020
<p>With the uncertainty at the State level surrounding the previously issued Executive Orders and the subsequent Michigan Supreme Court ruling just a few weeks ago, our legal counsel advises the attached resolution reaffirming actions taken throughout the Executives orders.</p> <p>As of the writing of this memo, both the Michigan Senate and House have passed and forwarded a bill to the governor reaffirming the EO's that previously governed municipal operations and public gatherings, however it has not been signed into law.</p>	
Financial Impact: None	
Recommendation: Approve Resolution 2020-11 as presented.	
Signature:	Title: City Manager

RESOLUTION 2020-11

**RESOLUTION RATIFYING AND CONFIRMING PRIOR
CITY COUNCIL APPROVALS**

CITY OF ROOSEVELT PARK
County of Muskegon, State of Michigan

Minutes of a meeting of the City Council of the City of Roosevelt Park, County of Muskegon, Michigan (the “City”), held on the 19th day of October, 2020 at 6:15 p.m., prevailing Eastern Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the City Council has previously approved various actions, ordinances and resolutions at City Council meetings held after April 30, 2020, which were conducted remotely via technological means in compliance with Governor Whitmer’s executive orders related to the COVID-19 pandemic (the “Executive Orders”); and

WHEREAS, in a recent opinion issued by the Michigan Supreme Court on October 2, 2020, in the case of *Midwest Institute of Health, PLLC v Whitmer*, the Supreme Court held that the Governor did not have authority to issue executive orders related to the COVID-19 pandemic under either the Emergency Management Act of 1976 or the Emergency Powers of the Governor Act of 1945 after April 30, 2020; and

WHEREAS, the City Council desires to ratify and confirm, *nunc pro tunc*, its actions and resolutions approved at City Council meetings held after April 30, 2020, which were conducted remotely via technological means in compliance with the Executive Orders including, but not limited to, the approval of the Bond Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Ratification. The City Council hereby ratifies and confirms, *nunc pro tunc*, all of the City Council’s actions, ordinances and resolutions approved at City Council meetings held after April 30, 2020, which were conducted remotely via technological means in compliance with the Executive Orders including, but not limited to, the approval of the Bond Resolution.

RESOLUTION DECLARED ADOPTED.

YEAS: _____

NAYS: _____

ABSTAIN: _____

Ann Wisniewski
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Roosevelt Park, County of Muskegon, State of Michigan, at a meeting held on October 19, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Ann Wisniewski
City Clerk



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
October 19, 2020**

Item: Set Personnel and Finance Committee meeting	Date: October 19, 2020
A time and date are needed for the next Personnel and Finance Committee meeting.	
Financial Impact: None	
Recommendation: Set a time and date for the next Personnel and Finance Committee Meeting.	
Signature:	Title: City Manager