



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING**

AGENDA

September 5, 2023

6:15 p.m.

1. Council Work Session
2. Call to Order and Roll Call
3. Pledge of Allegiance
4. Invocation by Councilmember Burmeister
5. Public Hearing – 2024 Fiscal Year Budget and Truth and Taxation
Please state your name and home address
Please limit comments to 3 minutes per individual presentation
(City Council Rules of Procedure: 10/7/2011)
6. Public Comment on Agenda Items
7. Approval of Consent Agenda
 - a. Regular Agenda
 - b. Minutes of the August 21, 2023, Regular City Council Meeting
 - c. List of Bills
8. New Business
 - a. Resolution to Establish Millage Rate-Fiscal Year 2024
 - b. Resolution to Appropriate Funds for Fiscal Year 2024
 - c. Halloween 2023 Trick or Treating-Set Date and Time
 - d. MI Community Center Grant-Resolution of Approval
9. Comments from the Mayor and City Council
10. Reports from City Manager, City Attorney & Department Heads
11. Public Comment
Please state your name and home address
Please limit comments to 3 minutes per individual presentation
(City Council Rules of Procedure: 10/7/2011)
12. Adjournment

American Disability Act Compliance: For access to open meetings of the City Council and any of its committees or subcommittees, the City of Roosevelt Park will provide necessary reasonable auxiliary aids and services, to individuals with disabilities who want to attend the meeting, upon twenty-four hour notice to the City of Roosevelt Park. Individuals with disabilities requiring auxiliary aids or services should contact the City of Roosevelt Park, City Clerk by writing or calling, 231-755-3721 or call the following: TDD: Dial 7-1-1 and request a representative to dial 231-755-3721.



City of Roosevelt Park

A Proud Community

To: Honorable Mayor and City Council
From: Jared Olson, City Manager
Date: August 31, 2023
Subject: **Tuesday, September 5, 2023 – CITY COUNCIL MEETING**

The following is information pertaining to items on the agenda for your meeting:

COUNCIL WORK SESSION:

a. **Active Agenda Items**

COUNCIL MEETING:

- a. **Resolution to Establish Millage Rate-Fiscal Year 2024-** The City is required to hold a public hearing on the proposed millage rate and annual budget. The millage rate is proposed to remain at 16.6 mils, which is the same as the past decade. The proposed FY 2024 budget was developed using this millage rate. Once public comments are heard and the public hearing is closed, the City Council can adopt the millage rate (attached L-4029) and the proposed budget if they so see fit. These actions can occur during the September 5th meeting but must be completed per the City Charter no later than September 18th.
- b. **Resolution to Appropriate Funds-Fiscal Year 2024-** Once public comments are heard and the hearing is closed, the Council can adopt the budget by resolution. The included resolution outlines the proposed estimated spending and estimated revenues within the general fund and the component funds. These actions can occur during the September 5th meeting but must by charter be approved no later than the September 18th meeting.
- c. **Halloween 2023- Set time and Date-** As the City Council has done annually, the formal citywide time and date need to be set for the 2023 Halloween Trick or Treating event. In the past, the council has set the times as 5:30 pm-7:00 pm on October 31st.
- d. **MI Community Center Grant-** As outlined in previous meetings, the State of Michigan has created a grant opportunity to assist local communities in the renovation and updating of community centers. There is \$60 million allocated for this program and the application is nearly identical to the SPARK's round two grant submission of which there was only \$25 million available.

Please contact me if you have any questions.



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
September 5, 2023**

| | |
|---|--------------------------------|
| Item: Budget and Truth in Taxation Public Hearing for FY 2024 | Date: September 5, 2023 |
| Summary: To hold a public hearing for the fiscal year (FY) 2024 budget and the millage rate (Truth in Taxation) for the 2024 Fiscal Year. The proposed FY 2024 budget is included within the packet and the millage rate is projected to remain the same at 16.6 as it has for nearly decade. | |
| Financial Impact: None. | |
| Recommendation: Move to open and hold the budget and truth in taxation public hearing for the Fiscal Year 2024 budget and millage rate for the City of Roosevelt Park. | |
| Signature: | Title: City Manager |



**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES
August 21, 2023**

This meeting was called to order by Mayor Langlois at 6:15 p.m.

PRESENT: **Council Members:** Mayor Pro Tem Sutton, Greg Neiser, Stacey Burmeister, Diane Goodman, Noah Crossno

STAFF: City Manager Jared Olson, City Attorney John Schrier, City Treasurer Kate Dibble, City DPW Supervisor Ben VanHoeven, Police Chief Shawn Bride

ABSENT: Fawn Cruz

WORK SESSION

Council discussed Agenda Items:

- MML Fall Convention-Election of Voting Delegate
- Roosevelt Park Day Committee-Set Meeting Time and Date
- Finance and Personnel Committee-Set Meeting Time and Date
- DPW Truck Purchase-State Purchasing System
- Police Cruiser Purchase-State Purchasing System
- FY2023 and FY2024 Mail Courier System- Council Authorization
- Roosevelt Park Election Commission-Formal Appointment
- List of Bills

Special Guests: None

Mayor Langlois called the Council meeting to order at 6:37 p.m.

2023-143 **ROLL CALL**
City Treasurer Kate Dibble called roll call.

2023-144 **INVOCATION**
Mayor Langlois provided the Invocation.

2023-145 **PUBLIC COMMENT ON AGENDA ITEMS**
None

2023-146 **CONSENT AGENDA**
Council Member Crossno moved to approve the consent agenda. This motion was supported by Council Member Neiser.
Roll Call: 6 Ayes, 0 Nays

2023-147 **UNFINISHED BUSINESS**

7A. MML Convention – Election of Voting Delegate

Council Member Burmeister moved to appoint Council Member Goodman as MML Convention voting delegate and Mayor Langlois as the alternate. This motion was supported by Council Member Crossno.
Roll Call: 6 Ayes, 0 Nays, Motion Passes

2023-148

NEW BUSINESS

8A. Set Roosevelt Park Day Committee Meeting

Council Member Goodman moved to set the next meeting of the Roosevelt Park Day committee for Tuesday August 29, 2023, at 4:00 pm and Wednesday September 6, 2023, at 4:00 pm at City Hall. This motion was supported by Council Member Neiser.
Roll Call: 6 Ayes, 0 Nays, Motion Passes

8B. Set Personnel and Finance Committee Meeting

Council Member Crossno moved to set the Personnel and Finance Committee Meeting for Monday August 28, 2023 at 4:00 pm. This motion was supported by Mayor Pro-Tem Sutton.
Roll Call: 6 Ayes, 0 Nays, Motion Passes

8C. DPW Truck Purchase – State Purchasing System

Mayor Pro-Tem Sutton moved to accept the quote from Todd Wenzel GMC as presented for the budgeted purchase in the amount of \$41,185.25 for a DPW pickup truck as presented per the MiDeal state purchasing price. Also, authorize staff to surplus sale the current 2005 Chevrolet 2WD pick-up through a public online auction to gain a maximum return on the unit resale once the new unit is outfitted and complete. This motion was supported by Council Member Goodman.
Roll Call: 6 Ayes, 0 Nays, Motion Passes

8D. Police Cruiser Purchase – State Purchasing System

Council Member Crossno moved to accept the purchase and outfitting of the 2023 Tahoe PPV as presented and authorize the online surplus sale of the 2014 Ford Taurus Interceptor unit when the new unit is brought online. This motion was supported by Mayor Pro-Tem Sutton.
Roll Call: 6 Ayes, 0 Nays, Motion Passes

8E. FY 2023 and FY 2024 Mail Courier System – Council Authorization

Council Member Neiser motioned to affirm the non-allocation of funds for the upcoming fiscal year postage system per the current Pitney Bowes lease agreement. This motion was supported by Council Member Goodman.
Roll Call: 6 Ayes, 0 Nays, Motion Passes

8F. Roosevelt Park Election Commission – Formal Appointment

Mayor Langlois motioned to appoint City Attorney John to the Roosevelt Park Election Commission per the current charter chapter VI section 6.7. This motion was supported by Council Member Burmeister.
Roll Call: 6 Ayes, 0 Nays, Motion Passes

2023-149

COUNCIL COMMENTS

Council Members shared comments.

2023-150

DEPARTMENT HEAD REPORTS

Department Heads shared comments.

2023-151

PUBLIC COMMENTS

Grant Hoyt of ATAX, 3355 Henry St. Ste A2, shared comments.

2023-152

ADJOURNMENT

Mayor Langlois moved to adjourn the meeting at 7:03 p.m. This motion was supported by Mayor Pro Tem Sutton and carried unanimously.

Kate Dibble, City Treasurer

**CITY OF ROOSEVELT PARK**

A Proud Community
 900 OAK RIDGE ROAD
 ROOSEVELT PARK, MI 49441
 (231) 755-3721

COUNCIL LIST

| CHECK NUMBER | VENDOR NAME | DESCRIPTION | Invoice # | INVOICE AMT |
|--------------|------------------------------------|--|--------------------|-------------------|
| 38136 | KENT COMMUNICATIONS INC | POSTAGE - WATERBILLS/NEWSLETTERS | PA-Q228198 | 653.38 |
| | | | Check Total | 653.38 |
| 3975 (A) | RYERSON BROTHERS EXCAVATING | WATER SERVICE REPLACEMENTS | 2472 | 9,375.00 |
| | | | Check Total | 9,375.00 |
| 3976 (E) | BANK OF AMERICA BUSINESS CARD | MOVIES IN THE PARK SCREEN SUPPLIES | 082323 | 25.21 |
| | | MOVIES IN THE PARK SUPPLIES | 082523 | 31.80 |
| | | | Check Total | 57.01 |
| 3977 (E) | CITY OF MUSKEGON-WATER DEPT | WATER USE - ACCT # 199340001 | 080823 | 23,900.04 |
| | | WATER USE - ACCT # 199340201 | 081423 | 44,324.41 |
| | | SEWER ACCT # 199342601 | 081623 | 564.67 |
| | | SEWER ACCT # 199342701 | 080323 | 3.92 |
| | | SEWER ACCT # 199342801 | 080323 | 34.35 |
| | | | Check Total | 68,827.39 |
| 3978 (E) | CONSUMERS ENERGY | 1000 0015 6057 936 OAKRIDGE GUL 2 | 601013384388 | 2,260.55 |
| | | | Check Total | 2,260.55 |
| 3979 (E) | CONSUMERS ENERGY | 1000 0015 6057 936 OAKRIDGE GUL 2 | 601013384387 | 2,183.15 |
| | | | Check Total | 2,183.15 |
| 3980 (E) | ETNA SUPPLY COMPANY | GLENSIDE WATER MAIN | S105247392.0 | 7,456.82 |
| | | WATER SERVICE SUPPLIES | S105249579.0 | 414.00 |
| | | WATER SERVICE SUPPLIES | S105249579.0 | 151.80 |
| | | GLENSIDE WATER MAIN SUPPLIES | S105250424.0 | 2,613.00 |
| | | GLENSIDE WATER MAIN | S105250424.0 | 2,185.00 |
| | | GLENSIDE WATER MAIN | S105251680.0 | 603.00 |
| | | GLENSIDE WATER MAIN | S105251792.0 | 306.00 |
| | | | Check Total | 13,729.62 |
| 3981 (E) | FERGUSON SUPPLY CO. | RADIOS | 0184461 | 5,576.80 |
| | | WATER METERS | 0184827 | 3,491.74 |
| | | | Check Total | 9,068.54 |
| 3982 (E) | HUNTINGTON NATIONAL BANK | PENSION BOND PAYMENT | 2021BOND | 266,450.75 |
| | | | Check Total | 266,450.75 |
| 3983 (E) | LINDE GAS & EQUIPMENT | ACETYLENE | 37809763 | 52.65 |
| | | | Check Total | 52.65 |
| 3984 (E) | WEST BEND MUTUAL INSURANCE COMPANY | RP DAY EVENT LIQUOR LIABILITY POLICY | B405873 | 474.00 |
| | | RP DAY EVENT GENERAL LIABILITY POLICY | B405957 | 478.00 |
| | | | Check Total | 952.00 |
| 3985 (A) | ASPHALT PAVING, INC. | PATCH - ROAD REPAIR ON DAWES FROM NEW WA | API-0002393 | 540.00 |
| | | | Check Total | 540.00 |
| 3986 (A) | CORE & MAIN | WATER SERVICE MATERIALS | T303482 | 1,500.80 |
| | | | Check Total | 1,500.80 |
| 3987 (A) | DEJONG CHAD | DENTAL REIMBURSEMENT | DENTAL0823 | 100.00 |



CITY OF ROOSEVELT PARK

A Proud Community
 900 OAK RIDGE ROAD
 ROOSEVELT PARK, MI 49441
 (231) 755-3721

COUNCIL LIST

| CHECK NUMBER | VENDOR NAME | DESCRIPTION | Invoice # | INVOICE AMT |
|--------------|-------------------------------|--|--------------------|------------------|
| | | | Check Total | 100.00 |
| 3988 (A) | KERKSTRA PORTABLE RESTROOMS | PORTABLE RESTROOM | 231106 | 210.00 |
| | | | Check Total | 210.00 |
| 3989 (A) | MUSKEGON CNTY TREASURER | WASTE WATER/BOND PMTS | WWUB073123 | 32,900.00 |
| | | | Check Total | 32,900.00 |
| 3990 (A) | RYERSON BROTHERS EXCAVATING | WATER SERVICES - WESTLAND | 2499 | 5,090.00 |
| | | | Check Total | 5,090.00 |
| 3991 (A) | STEVE DEMETRIOUS | REMAINDER OF PERFORMANCE FEE | RPDAY2023 | 450.00 |
| | | | Check Total | 450.00 |
| 3992 (A) | WEST MICHIGAN UNIFORM | DPW UNIFORM CLEANING | 5756170 | 50.00 |
| | | | Check Total | 50.00 |
| 3993 (A) | WINDEMULLER | TRAFFIC SIGNAL MAINTENANCE | 230114 | 300.00 |
| | | | Check Total | 300.00 |
| 38137 | ALYSSA BOUCHARD | RP DAY 2023 BAND UPFOAST KIN | RPDAY2023 | 500.00 |
| | | | Check Total | 500.00 |
| 38138 | ASHLEY BAKER | RP DAY 2023 SEI BELLA TATTOOS | RPDAY2023 | 150.00 |
| | | | Check Total | 150.00 |
| 38139 | AUTO VALUE MUSKEGON | HITCH BALL | 180-491636 | 15.99 |
| | | | Check Total | 15.99 |
| 38140 | BANK OF AMERICA BUSINESS CARD | PUBLIC HEARING NOTICE | AD#001072571 | 181.52 |
| | | | Check Total | 181.52 |
| 38141 | BIG ROUND SOUND | RP DAY 2023 SOUND | RPDAY 2023 | 750.00 |
| | | | Check Total | 750.00 |
| 38142 | CITY OF MUSKEGON | WATER SAMPLES | 23-0009414 | 215.50 |
| | | | Check Total | 215.50 |
| 38143 | CITY SERVICES INC. | WATER MAIN TAP - GLENSIDE BLVD | S105262079.0 | 975.00 |
| | | | Check Total | 975.00 |
| 38144 | D & J SEWER CLEANERS | SERVICE LINE - 1322 CORNELL | 8070 | 1,350.00 |
| | | SERVICE LINE - 1215 W BROADWAY | 8071 | 1,600.00 |
| | | SERVICE LINE 2380 DAWES | 8074 | 1,600.00 |
| | | SERVICE LINE 1235 W BROADWAY | 8075 | 1,600.00 |
| | | SERVICE LINE 1185 W BROADWAY | 8083 | 1,600.00 |
| | | | Check Total | 7,750.00 |
| 38145 | FIRST DEFENSE SECURITY | RP DAY SECURITY | 155 | 430.00 |
| | | | Check Total | 430.00 |
| 38146 | GROSSENBACHER, JEFFERY | RP DAY 2023 BAND - TWO DUDES IN FLIP FLO | RPDAY2023 | 200.00 |
| | | | Check Total | 200.00 |

**CITY OF ROOSEVELT PARK**

A Proud Community
900 OAK RIDGE ROAD
ROOSEVELT PARK, MI 49441
(231) 755-3721

COUNCIL LIST

Thursday, August 31, 2023

| CHECK NUMBER | VENDOR NAME | DESCRIPTION | Invoice # | INVOICE AMT |
|--------------|-------------------------------------|-----------------------------------|---------------------|-------------------|
| 38147 | JEFF FRANKLIN - KANGAROO PALACE | INFLATABLES | RPDAY2023 | 1,750.00 |
| | | | Check Total | 1,750.00 |
| 38148 | LAKESHORE CONCRETE SOLUTIONS | PD FLOORING | 669 | 10,807.95 |
| | | | Check Total | 10,807.95 |
| 38149 | MARY VERSCHUEREN | RPDAY 2023 SEI BELLA TATTOO | RP DAY 2023 | 150.00 |
| | | | Check Total | 150.00 |
| 38150 | MCKENNA | 950 W. NORTON/JIFFY LUBE ANALYSIS | 20-005-19 | 201.25 |
| | | | Check Total | 201.25 |
| 38151 | MONROE TRUCK & AUTO ACCESSORIES | TRAILER | 149622355 | 2,995.00 |
| | | HITCH BALL | 149622664 | 42.33 |
| | | | Check Total | 3,037.33 |
| 38152 | NYE UNIFORM CO. | PD UNIFORMS | 855998 | 1,943.39 |
| | | | Check Total | 1,943.39 |
| 38153 | PAUL SCHULTZ TRUCKING AND EXCAVATIN | TOP SOIL | 7287 | 110.00 |
| | | | Check Total | 110.00 |
| 38154 | SANDY VANDERSTELT | RP DAY 2023 SEI BELLA TATTOOS | RPDAY2023 | 150.00 |
| | | | Check Total | 150.00 |
| 38155 | SCHULTZ, JENNIFER | RP DAY 2023 FACE PAINTING | RPDAY2023 | 1,360.00 |
| | | | Check Total | 1,360.00 |
| 38156 | SHORELINE SHUTTLE LLC | GOLF CART RENTALS - RP DAY | RPDAY2023 | 445.00 |
| | | | Check Total | 445.00 |
| 38157 | SYDNEY STEENHAGEN | RP DAY 2023 SEI BELLA TATTOOS | RPDAY2023 | 150.00 |
| | | | Check Total | 150.00 |
| | | | Report Total | 446,023.77 |



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
September 5, 2023**

| | |
|---|--------------------------------|
| Item: Resolution establishing the millage rate for FY 2024 | Date: September 5, 2023 |
| <p>Summary: The City Council must establish the millage rate for our Fiscal Year 2024 with the adoption of a resolution. The public hearing held on September 5, 2023 fulfills the requirement for the City Council to establish the millage rate under the “Truth in Taxation” process, which is based on the Taxable Valuation of \$123,345,860 for all property in the City.</p> <p>MCL 211.24e provides that without action taken by the City Council the City shall not levy ad valorem property taxes for operating purposes. Therefore, a “Truth in Taxation” resolution is attached for Council adoption along with the state mandated L-4029 form.</p> <p>The aforementioned FY 2024 budget was created utilizing the same 16.6 mil collection rate as has been done for nearly a decade.</p> | |
| <p>Financial Impact: The establishment of the millage rate determines the amount of property tax revenue received by the General Fund.</p> | |
| <p>Recommendation: To approve the resolution levying a total operational millage of 16.6 mills for FY 2024 commencing on December 1, 2023 and authorize City staff to complete the L-4029 as presented.</p> | |
| Signature: | Title: City Manager |

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

| | |
|--|---|
| County(ies) Where the Local Government Unit Levies Taxes MUSKEGON | 2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023 123,480,657 |
| Local Government Unit Requesting Millage Levy CITY OF ROOSEVELT PARK | For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. |

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

| (1) Source | (2) Purpose of Millage | (3) Date of Election | (4) Original Millage Authorized by Election Charter, etc. | (5) ** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee" | (6) 2023 Current Year "Headlee" Millage Reduction Fraction | (7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee" | (8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction | (9) Maximum Allowable Millage Levy * | (10) Millage Requested to be Levied July 1 | (11) Millage Requested to be Levied Dec. 1 | (12) Expiration Date of Millage Authorized |
|------------|------------------------|----------------------|---|---|--|--|--|--------------------------------------|--|--|--|
| CHARTER | OPERATIONS | CHART | 20.000 | 18.7334 | 1.0000 | 18.7334 | 1.0000 | 18.7334 | 0 | 16.6000 | N/A |
| VOTED | PARKS | 11/8/22 | .9 | N/A | 1.0000 | N/A | 1.0000 | .9 | 0 | .9 | 12/28 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

Prepared by **KATHRYN DIBBLE** Telephone Number **(231) 755-3721** Title of Preparer **TREASURER** Date _____

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

| | | | |
|---|-----------|-----------------------|------|
| <input checked="" type="checkbox"/> Clerk | Signature | Print Name | Date |
| <input type="checkbox"/> Secretary | | ANN WISNIEWSKI | |
| <input checked="" type="checkbox"/> Chairperson | Signature | Print Name | Date |
| <input type="checkbox"/> President | | AARON LANGLOIS | |

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.

| | |
|--|------|
| Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY) | Rate |
| For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal | |
| For Commercial Personal | |
| For all Other | |



City of Roosevelt Park

A Proud Community

**CITY OF ROOSEVELT PARK
RESOLUTION NUMBER: 23-09
TRUTH IN TAXATION**

WHEREAS, MCL 211.24e provides that without specific action taken by the City Council, the City shall not levy ad valorem property taxes for operating purposes for the ensuing fiscal year, which would yield an amount more than the sum of the taxes levied at the base rate on additions within the City for the ensuing fiscal year, plus an amount equal to the taxes levied for operating purposes for the concluding fiscal year on the existing property, and

WHEREAS, the City Council may approve the levy of an additional millage rate, within its present authorized or proposed millage rate only after providing certain notice to the public and holding a public hearing for the purpose of receiving testimony and discussing the levy of an additional millage rate for the ensuing fiscal year, and

WHEREAS, the City Council has been advised the taxable value for the 2024 tax year of property located within the City of Roosevelt Park is \$123,345,860 and

WHEREAS, based upon the state equalized valuation of the City, the operating tax would be limited to 16.6 mills, and

WHEREAS, the City Council, after examination of its estimated operating expenses for fiscal year 2024, and estimated revenues based on state equalized valuation, has determined that the best interest of the City requires the continued levy of 16.6 mills to provide for sufficient operating revenue for the City for operating purposes for the ensuing year;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby approve the total millage rate of 16.6 mills be levied for the Fiscal Year 2024.

At a regular meeting of the City Council of the City of Roosevelt Park, held during the regular City Council meeting on the 5th day of September 2023, the foregoing resolution was moved to adoption by Council Member _____. The motion was supported by Council Member _____ and carried.

___ Ayes, ___ Nays, ___ Absent

Ann Wisniewski, City Clerk

STATE OF MICHIGAN
COUNTY OF MUSKEGON

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a meeting of the city council members of the City of Roosevelt Park, Michigan, held on the 5th day of September, 2023, and that the minutes of the meeting are on file in the office of the City Clerk and are available to the public. Public notice of the meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976.

Ann Wisniewski, City Clerk



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
September 5, 2023**

| | |
|---|--------------------------------|
| Item: Resolution Appropriating Funds for Fiscal Year 2024 | Date: September 5, 2023 |
| Summary: Section 7.4 of the City Charter requires the City Council to adopt the budget no later than the second regular meeting in September. After establishing the millage rate for FY 2024, the final action to adopt the budget is to approve the attached Resolution of Appropriation. This resolution will authorize the City's Fiscal Year 2024 budget and appropriate funds for the revenues and expenditures specified therein. | |
| Financial Impact: The appropriation of funds will allow the City to collect the revenues and incur the expenditures outlined in the FY 2024 budget. | |
| Recommendation: To approve the Resolution of Appropriation for FY 2024 and the proposed 2024 Fiscal Year budget as presented. | |
| Signature: | Title: City Manager |



City of Roosevelt Park

A Proud Community

CITY OF ROOSEVELT PARK Resolution Number: 23-10 RESOLUTION OF APPROPRIATION

WHEREAS, the City Manager has submitted a proposed budget for FY 2024, and

WHEREAS, the FY 2024 proposed budget has been reviewed by the City Council; and

WHEREAS, the City Council held a public hearing to gather comments from citizens for which due notice was given;

NOW, THEREFORE, BE IT RESOLVED that the expenditures for the fiscal year commencing December 1, 2023 are hereby appropriated on a fund basis as follows:

| | <u>Revenues</u> | <u>Expenditures</u> |
|-----------------------------|--------------------|---------------------|
| General Fund | \$3,232,540 | \$3,527,342 |
| Major Street Fund | \$384,193 | \$383,327 |
| Local Street Fund | \$299,462 | \$296,383 |
| Parks and Rec. Capital Fund | \$101,772 | \$100,000 |
| Roosevelt Park Day Fund | \$22,220 | \$20,250 |
| Downtown Dev. Authority | \$546,263 | \$389,875 |
| Sewer Fund | \$791,700 | \$841,554 |
| Water Fund | \$1,058,000 | \$986,998 |
| Equipment Fund | \$175,700 | \$173,227 |
| Total | \$6,611,850 | \$6,718,956 |

BE IT FURTHER RESOLVED that the revenue and expenditures for the proposed FY 2024 budget for all funds, as proposed, be hereby approved, and that the City Treasurer is hereby instructed to certify to the County Equalization Department that 16.6 mills will be the City’s General Fund Operating Tax levy for the period beginning December 1, 2023, and ending November 30, 2024.

At a regular meeting of the City Council of the City of Roosevelt Park, held in the Council Chambers, City Hall, 900 Oak Ridge Road on the 5th day of September 2023, the foregoing resolution was moved for adoption by Council Member _____. The motion was supported by Council Member _____.

___ Ayes, ___ Nays, ___ Absent

Ann Wisniewski, City Clerk

STATE OF MICHIGAN
COUNTY OF MUSKEGON

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a meeting of the city council members of the City of Roosevelt Park, Michigan, held on the 5th day of September, 2023, and that the minutes of the meeting are on file in the office of the City Clerk and are available to the public. Public notice of the meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976.

Ann Wisniewski, City Clerk



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
September 5, 2023**

| | |
|---|--------------------------------|
| Item: Halloween 2023- Set Formal Date and Time | Date: September 5, 2023 |
| Summary: In 2023, Halloween falls on Tuesday, October 31 st . Traditionally, the Roosevelt Park City Council has scheduled "Trick or Treat" activity hours from 5:30 p.m. - 7:00 p.m. on Halloween day as to help guide the annual event. | |
| Financial Impact: None | |
| Recommendation: To set trick or treat hours from 5:30 p.m. to 7:00 p.m. on Tuesday, October 31, 2023. | |
| Signature: | Title: City Manager |



CITY OF ROOSEVELT PARK CITY COUNCIL MEETING September 5, 2023

| | | |
|--|--|--------------------------------|
| Resolution of Authorization-MI Community Center Grant Application | | Date: September 5, 2023 |
| <p>As outlined in previous meetings, the State of Michigan has created a grant opportunity to assist local communities in the renovation and updating of community centers. There is \$60 million allocated for this program and the application is nearly identical to the SPARK’s round two grant submission of which there was only \$25 million available.</p> <p>A newly renovated Community Center with accessible bathrooms, newly installed hearing loop and audio plus visual system, and completely updated fixtures and amenities will benefit the local community and the entire Muskegon area in numerous ways for decades to come. The Roosevelt Park Community Center is used as a community recreational area, gathering place, and event location for local residents, school groups, senior citizen organizations, local philanthropic and community-based groups, county residents, and visitors alike so the renovation of the facility will help set it up as a strong community asset for another fifty years.</p> <p>The grant we are requesting has been worked on for nearly a month by staff, consultant Pam Blough, and our architect/engineers to help design, estimate, and create the strongest application and design possible. While not required, staff is recommending a city contribution of \$50,000 to project with a grant request of \$400,000 for a total project cost of \$450,000.</p> <p>The attached is a resolution that is required for submittal. We are also proposing at least a single public input session prior to the final designing and facility approval to solicit input.</p> | | |
| <p>Recommendation: Move to approve Resolution 23-11 as presented during the regular City Council meeting of September 5th, 2023 and authorize staff to finalize and submit the grant application.</p> | | |
| Signature: | | Title: City Manager |



City of Roosevelt Park

A Proud Community

**CITY OF ROOSEVELT PARK
MI Community Center Grant Program
Resolution of Authorization
Resolution 23-11**

WHEREAS, the City Council of the City of Roosevelt Park supports the submission of an application titled, “Roosevelt Park Community Center Renovation and Universal Accessibility Improvements” to the MI Community Center Grant Program for assistance in the renovation and improvement for a fully accessible Community Center located at 3106 Roosevelt Road, Roosevelt Park, Michigan; and,

WHEREAS, the current Community Center was completed in 1977 and is functionally obsolete, is not universally accessible, and could supremely benefit the community as a whole with several upgrades and accessibility improvements; and

WHEREAS, a new Community Center with accessible bathrooms, newly installed hearing loop and audio plus visual system, and completely updated fixtures and amenities will benefit the local community and the entire Muskegon area as a whole, as the Roosevelt Park Community Center is used as a community recreational facility, gathering place, and event location for local residents, school groups, senior citizen organizations, local philanthropic and community based groups, county residents, and visitors alike;

WHEREAS, the City Council of the City of Roosevelt Park hereby authorizes submission of a MI Community Center Grant application for \$400,000 for the Community Center Renovation and Universal Accessibility Improvement project to benefit all ages and abilities throughout the community.

WHEREAS, the City of Roosevelt Park is hereby making a financial commitment to the project in the amount of \$50,000 matching funds, in cash; from Roosevelt Park Recreation Millage Funds, and,

NOW THEREFORE, BE IT RESOLVED that the City of Roosevelt Park hereby authorizes submission of a MI Community Center Grant Application for \$400,000 and further resolves to make available its financial obligation amount of \$50,000 match amount of a total \$450,000 project cost, during the 2024-2025 fiscal years.

At a regular meeting of the City Council of the City of Roosevelt Park, held in the Council Chambers, City Hall, 900 Oak Ridge Road on the 5th day of September 2023 the foregoing resolution was moved for adoption by Council Member _____.
The motion was supported by Council Member _____ and carried.

This resolution adopted:

AYES:

NAYES:

ABSENT:

CITY OF ROOSEVELT PARK

By _____
Ann Wisniewski, City Clerk

STATE OF MICHIGAN
COUNTY OF MUSKEGON

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a meeting of the city council members of the City of Roosevelt Park, Michigan, held on the 5th day of September, 2023, and that the minutes of the meeting are on file in the office of the City Clerk and are available to the public. Public notice of the meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976.

Ann Wisniewski, City Clerk

City of Roosevelt Park

A Proud Community

Informational Updates

The following documents are informational updates and documents relating to our community. They are for your information only and no action is requested.

Jared D. Olson

From: Karima LaJoie
Sent: Wednesday, August 30, 2023 3:00 PM
To: Kathryn Z. Dibble; Jared D. Olson; Ann M. Wisniewski
Cc: Michael Overley; Veronica LaBar; Treasury-MIPensionGrant@michigan.gov
Subject: Protecting MI Pension Grant Funds Received - City of Roosevelt Park #6107

Good afternoon,

On 08/30/2023 MERS received **\$476,138.00** in grant funds for **City of Roosevelt Park**. The funds received were applied to a new Surplus division (SG) set up for your plan. Assets held in the Surplus division will help increase the overall funding level of your plan but will not be considered when calculating future required contributions. Doing so will help your plan become funded faster.

You will see these funds on your next Statement of Fiduciary Net Position for the period ended September 30, 2023. Funding impacts will be seen in your 2023 annual actuarial valuation delivered in the summer of 2024.

Please contact me if you have any questions at 1-800-767-MERS ext. 335.

Sincerely,

Karima LaJoie
Lead Benefit Plan Coordinator
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, MI 48917



--

**RESOLUTION OF THE
BOARD OF COMMISSIONERS OF THE COUNTY OF MUSKEGON
SUPPORTING AND FURTHERING THE TRANSITION OF PUBLIC TRANSIT SYSTEM GOVERNANCE
FROM THE COUNTY OF MUSKEGON TO AN AUTHORITY FORMED BY LOCAL COMMUNITIES
RESOLUTION #2023-254**

WHEREAS, the County of Muskegon has provided for public transportation services since 1974 through the operation of the Muskegon Area Transit System program on behalf of and in cooperation with local units of government; and

WHEREAS, a West Michigan Regional Transit Governance and Organizational Transition Study was commissioned and conducted with assistance from the West Michigan Shoreline Regional Development Commission, the Metropolitan Planning Organization for the Muskegon urbanized area; and

WHEREAS, the study recommends that the County of Muskegon reduce its role in the governance of the public transit program and that a public transit authority be formed by the local units of government; and

WHEREAS, the County of Muskegon desires to transition control of the public transit program and hereby expresses its intent to reduce or relinquish its role in an orderly manner in deference to an authority formed by the local communities;

NOW, THEREFORE BE IT RESOLVED, the County of Muskegon urges its local partner communities to continue active efforts toward timely formation of a transit authority to maintain and improve public transportation services; and


BE IT FURTHER RESOLVED, the County of Muskegon will provide all reasonable supports and assistance to the local partner communities and the public transit authority as needed to facilitate and maintain community services through this transition.

The Muskegon County Board of Commissioners, at its August 15, 2023 Full Board meeting recommended adoption by Vice-Chair Marcia Hovey-Wright, supported by Commissioner Darrell Paige, the aforementioned resolution.

Yeas: Jessica Cook, Kim Cyr, Michelle Hazekamp, Zach Lahring, Charles Nash, Darrell Paige, Marcia Hovey-Wright

Nays: None

I, Karen D. Buie, Clerk of the Muskegon County Board of Commissioners and Clerk of the County of Muskegon, do hereby certify that the above Resolution was duly adopted by said Board on August 15, 2023.



Karen D. Buie, Clerk

County of Muskegon

8/24/23

Date

Jared D. Olson

From: Tiffany Dugger
Sent: Thursday, August 31, 2023 1:09 PM
To: Jared D. Olson
Subject: Big thanks

Also BIG THANKS and shout out to the city! We had a playdate at the park this morning and so many moms voiced how clean our parks are!

There were even active individuals cleaning the streets & sidewalks after they discussed why they choose Roosevelt Park parks to come to!

I am so privileged to live in this community!

Thank you for all you do!