



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING**

AGENDA

September 3, 2024

6:15 p.m.

1. Council Work Session
2. Call to Order and Roll Call
3. Pledge of Allegiance
4. Invocation by Councilmember Burmeister
5. Public Hearing – 2025 Fiscal Year Budget and Truth and Taxation
Please state your name and home address
Please limit comments to 3 minutes per individual presentation
(City Council Rules of Procedure: 10/7/2011)
6. Public Comment on Agenda Items
7. Approval of Consent Agenda
 - a. Regular Agenda
 - b. Minutes of the August 19, 2024-Regular City Council Meeting
 - c. List of Bills
8. New Business
 - a. Resolution to Establish Millage Rate-Fiscal Year 2025
 - b. Resolution to Appropriate Funds for Fiscal Year 2025
 - c. Halloween 2024 Trick or Treating-Set Date and Time
9. Comments from the Mayor and City Council
10. Reports from City Manager, City Attorney & Department Heads
11. Public Comment
Please state your name and home address
Please limit comments to 3 minutes per individual presentation
(City Council Rules of Procedure: 10/7/2011)
12. Adjournment

American Disability Act Compliance: For access to open meetings of the City Council and any of its committees or subcommittees, the City of Roosevelt Park will provide necessary reasonable auxiliary aids and services, to individuals with disabilities who want to attend the meeting, upon twenty-four hour notice to the City of Roosevelt Park. Individuals with disabilities requiring auxiliary aids or services should contact the City of Roosevelt Park, City Clerk by writing or calling, 231-755-3721 or call the following: TDD: Dial 7-1-1 and request a representative to dial 231-755-3721.



City of Roosevelt Park

A Proud Community

To: Honorable Mayor and City Council
From: Jared Olson, City Manager
Date: August 30, 2024
Subject: **Tuesday, September 3, 2024 – CITY COUNCIL MEETING**

The following is information pertaining to items on the agenda for your meeting:

COUNCIL WORK SESSION:

- a. **Councilmember Work Session Request**-Attached is a written request for an item to be placed within the work session agenda by Councilmember Johnson.
- b. **Active Agenda Items**

COUNCIL MEETING:

- a. **Resolution to Establish Millage Rate-Fiscal Year 2025-** The City is required to hold a public hearing on the proposed millage rate and annual budget. The millage rate is proposed to remain at 16.6 mils, which is the same as the past decade. The proposed FY 2025 budget was developed using this millage rate. Once public comments are heard and the public hearing is closed, the City Council can adopt the millage rate (attached L-4029) and the proposed budget if they so see fit. These actions can occur during the September 3rd meeting but must be completed per the City Charter no later than September 16th.
- b. **Resolution to Appropriate Funds-Fiscal Year 2025-** Once public comments are heard and the hearing is closed, the Council can adopt the budget by resolution. The included resolution outlines the proposed estimated spending and estimated revenues within the general fund and the component funds. These actions can occur during the September 3rd meeting but must by charter be approved no later than the September 16th meeting.
- c. **Halloween 2023- Set time and Date-** As the City Council has done annually, the formal citywide time and date need to be set for the 2024 Halloween Trick or Treating event. In the past, the council has set the times as 5:30 pm-7:00 pm on October 31st. Staff is also requesting a make-up date as a result of the 2023 Halloween storm issue.

Please contact me if you have any questions.



**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES
August 19, 2024**

This meeting was called to order by Mayor Aaron Langlois at 6:15 p.m.

PRESENT: Council Members: Mayor Pro-Tem Michael Sutton, Stacey Burmeister, Fawn Cruz, Noah Crossno, Diane Goodman, Matt Johnson

STAFF: City Manager Jared Olson, City Attorney Brennen Gorman, City Clerk Ann Wisniewski, Police Chief Shawn Bride, City DPW Superintendent Ben Vanhoven

ABSENT: none

WORK SESSION

Council discussed Agenda Items:

- Intergovernmental Agreement – Transit Authority
- Transit Authority Board – Appoint Director
- Finance Committee – Set meeting time and date
- Roosevelt Park Day Committee – Set meeting date and time
- List of Bills

Special Guests:

- None

Mayor Langlois called the Council meeting to order at 7:29 p.m.

2024-151 **ROLL CALL**
City Clerk Ann Wisniewski called roll call.

2024-152 **INVOCATION**
Council Member/Mayor Langlois provided the Invocation.

2024-153 **PUBLIC COMMENT ON AGENDA ITEMS**
None

2024-154 **CONSENT AGENDA**
A motion was made by Council Member Crossno to approve the consent agenda as written. This motion was supported by Council Member Goodman.
Roll Call: 7 Ayes, 0 Nays, - Motion Passes

2024-155 **UNFINISHED BUSINESS**

None

2024-156 **NEW BUSINESS**

8A. Intergovernmental Agreement – Transit Authority Articles

Council Member Johnson moved to table this discussion until two members have approved the agreement and MATS authority attends a council meeting to present the agreement for discussion. This motion was supported by Mayor Pro Tem Sutton.

Roll Call: 7 Ayes, 0 Nays, – Motion Passes

8B. Transit Authority – Formal Appointment of Board Member

This appointment discussion is tabled until the intergovernmental agreement discussion is rescheduled. No roll call needed.

8C. Finance and Personnel Committee – Set Meeting Time and Date

Council member Goodman moved to set the next meeting of the Finance and Personnel Committee for Tuesday August 27, 2024, at 5:00 pm at City Hall. This motion was supported by Council Member Crossno.

Roll Call: 7 Ayes, 0 Nays, - Motion Passes

8D. Roosevelt Park Day Committee – Set Meeting Date and Time

Council Member Johnson moved to set the next meeting of the Roosevelt Park Day Committee for Thursday September 5, 2024, at 4:00 pm at City Hall. This motion was supported by Council Member Goodman.

Roll Call: 7 Ayes, 0 Nays, - Motion Passes

2024-157 **PUBLIC COMMENTS**

None

2024-158 **COUNCIL COMMENTS**

Council members shared comments.

2024-159 **DEPARTMENT HEAD REPORTS**

Department heads shared comments.

2024-160 **ADJOURNMENT**

Mayor Langlois moved to adjourn the meeting at 7:46 p.m. This motion was supported by Mayor Pro-Tem Sutton and carried unanimously.

Ann Wisniewski, City Clerk

**CITY OF ROOSEVELT PARK**

A Proud Community
 900 OAK RIDGE ROAD
 ROOSEVELT PARK, MI 49441
 (231) 755-3721

COUNCIL LIST

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
4865 (E)	BANK OF AMERICA BUSINESS CARD	VIDEO SURVEILLANCE SIGNS	112-6210728-	9.99
		RP DAY CAN RECYCLING GARBAGE CANS	114-6749795-	248.76
		RP DAY 32 GALLON BLUE GARBAGE CANS	112-7820372-	301.80
		REFUND FOR RP DAY GARBAGE CANS	REFUND	(134.82)
		Check Total		425.73
4866 (E)	BANK OF AMERICA BUSINESS CARD	DOUBLE SIDE TAPE	081924	3.37
		MOVIES IN THE PARK POPCORN BAGS	082324	12.98
		Check Total		16.35
4867 (E)	BANK OF AMERICA BUSINESS CARD	TEST KIT MAILING	081924	9.50
		Check Total		9.50
4868 (E)	CITY OF MUSKEGON-WATER DEPT	WATER USE - ACCT # 199340001	080624	17,432.10
		WATER USE - ACCT # 199340201	080624	50,480.46
		SEWER ACCT # 199342601	0080624	273.70
		SEWER ACCT # 199342701	080624	1.50
		SEWER ACCT # 199342801	080624	62.51
		Check Total		68,250.27
4869 (E)	ETNA SUPPLY COMPANY	EASTLAND WATER SHUT OFF VALVE BOX MATERI	S105836381.0	786.00
		WATER SHUT OFF VALVE BOX MATERIALS	S105836644.0	786.00
		Check Total		1,572.00
4870 (E)	HOME DEPOT CREDIT SERVICES	SHOVELS, RAKE, TRAFFIC STRIPING, PARKS S	081324	894.98
		Check Total		894.98
4871 (E)	LEAF	COPY MACHINE LEASE	17054558	148.53
		Check Total		148.53
4872 (E)	LINDE GAS & EQUIPMENT	ACETYLENE	44767698	53.67
		Check Total		53.67
4873 (E)	MET LIFE	LIFE INSURANCE	090124	346.26
		Check Total		346.26
4874 (E)	WEST BEND MUTUAL INSURANCE COMPANY	LIABILITY INSURANCE RP DAY	RPDAY2024	952.00
		Check Total		952.00
4875 (A)	BEAVER RESEARCH CO	FREIGHT - AIR FRESHENERS	0373434-IN	14.93
		Check Total		14.93
4876 (A)	EMERGENCY SERVICES LLC	UNIT 7 - OIL TOP OFF	21620	10.18
		Check Total		10.18
4877 (A)	FIELDS OUTDOOR ADVENTURES	AMMO - 9MM 1000 ROUNDS	2156	475.52
		Check Total		475.52
4878 (A)	KENT COMMUNICATIONS INC	POSTAGE - WATER BILLS	PA-177350	735.75
		Check Total		735.75
4879 (A)	KERKSTRA PORTABLE RESTROOMS	PORTABLE RESTROOMS	253871	210.00
		Check Total		210.00



CITY OF ROOSEVELT PARK

A Proud Community
 900 OAK RIDGE ROAD
 ROOSEVELT PARK, MI 49441
 (231) 755-3721

COUNCIL LIST

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
4880 (A)	MCCANN INDUSTRIES, INC	EQUIPMENT REPAIRS	P14342	199.26
			Check Total	199.26
4881 (A)	MUSKEGON CENTRAL DISPATCH 911	SEPTEMBER DISPATCH FEES	2400002167	3,899.92
			Check Total	3,899.92
4882 (A)	MUSKEGON CHARTER TOWNSHIP	JULY CODE ENFORCEMENT	2400016027	924.83
		SLR HOMES INSPECTION FEES	2887EASTLAND	310.50
			Check Total	1,235.33
4883 (A)	MUSKEGON CNTY TREASURER	LOCAL TRANSIT FIXED ROUTE JULY-SEPT	0000205002	1,198.75
		MICROTRANSIT JULY-SEPT	0000205003	1,824.00
		WASTE WATER/BOND PMTS	WWUB073124	35,100.00
			Check Total	38,122.75
4884 (A)	OFFICE MACHINES CO., INC.	COPY MACHINES	INV76328	140.58
			Check Total	140.58
4885 (A)	PREIN & NEWHOF, P.C	GLENSIDE ENGINEERING/MDOT PAPERWORK	83595	321.75
		BROADWAY/MAPLE GROVE ENGINEERING	83605	574.00
		WATER LEAD & COPPER TESTING	117290	720.00
			Check Total	1,615.75
4886 (A)	STEVE DEMETRIOUS	FINAL PAYMENT - THE STEVE RIVERS BAND	RP DAY 2024	500.00
			Check Total	500.00
4887 (A)	SUPERIOR GROUND COVER, INC	WOOD FIBER - CARSELL PARK	72313	8,606.25
		WOOD FIBER - POST RD PARK	72314	6,120.00
			Check Total	14,726.25
4888 (A)	WEST MICHIGAN UNIFORM	DPW UNIFORM CLEANING	5849533	50.00
		DPW UNIFORM CLEANING	5851308	50.00
			Check Total	100.00
4889 (A)	WINDEMULLER	TRAFFIC SIGNAL MAINTENANCE AUGUST	237906	368.40
			Check Total	368.40
38392	ALLIANCE BEVERAGE DISTRIBUTING	ROOSEVELT PARK DAY BEVERAGE ORDER	5277944	3,137.60
			Check Total	3,137.60
38393	ALYSSA BOUCHARD	2024 RP DAY - UPCOAST KIN BAND	RPDAY2024	500.00
			Check Total	500.00
38394	ASHLEY IRRIGATION	REPAIR DAMAGE OF GLENSIDE IRRIGATION	13781	184.00
		BALLFIELD IRRIGATION REPAIR	13833	141.06
		BALLFIELD IRRIGATION REPAIR	13850	170.00
			Check Total	495.06
38395	BIG ROUND SOUND	RP DAY 2024 SOUND	RPDAY2024	750.00
			Check Total	750.00
38396	D & J SEWER CLEANERS	WATER SERVICE LINE REPLACEMENT - 1224 W	8394	2,000.00

**CITY OF ROOSEVELT PARK**

A Proud Community
 900 OAK RIDGE ROAD
 ROOSEVELT PARK, MI 49441
 (231) 755-3721

COUNCIL LIST

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
			Check Total	2,000.00
38397	FIRST DEFENSE SECURITY	RP DAY SECURITY	247	430.00
			Check Total	430.00
38398	GROSSENBACHER, JEFFERY	RP DAY 2024 - TWO DUDES IN FLIP FLOPS BA	RPDAY2024	200.00
			Check Total	200.00
38399	HENDRICKS, MELISSA	FACE PAINTING - 2024 ROOSEVELT PARK DAY	2024 RPDAY	800.00
			Check Total	800.00
38400	HILL, CAITLIN	MOVIE NIGHT 2024 - FACE PAINTING	MOVIE2024	350.00
			Check Total	350.00
38401	KATHYS ALTERATIONS & REPAIRS	PD UNIFORM ALTERATIONS	201123	65.00
			Check Total	65.00
38402	MCHENRY, COREY	GAZEBO DEPOSIT REFUND	GAZEBODEPOSI	50.00
			Check Total	50.00
38403	MIDAS	BRAKE LINE REPAIR	1012081	408.63
			Check Total	408.63
38404	MY AIR PRODUCTIONS - JOEY EMORY	RP DAY PUPPETEER	08282024-1	598.00
			Check Total	598.00
38405	REDI RENTAL	SKIDSTEER RENTAL - EXTRA DAY	215443-1	893.88
		RP DAY TABLES	211415-1	443.92
			Check Total	1,337.80
38406	SCHULTZ, JENNIFER	FACE PAINTING RP DAY 2024	RPDAY2024	800.00
			Check Total	800.00
38407	TENNIS COURTS UNLIMITED	TENNIS COURT REFINISHING, PICKLEBALL COU	2421	58,000.00
			Check Total	58,000.00
38408	TODD WENZEL CHEVROLET	2024 TAHOE PATROL VEHICLE	TF241607	53,311.00
			Check Total	53,311.00
38409	TRINTY HEALTH ARENA	STAGE RENTAL	2024RPDAY	200.00
			Check Total	200.00
			Report Total	258,457.00



Agenda Item __WS_____

**CITY OF ROOSEVELT PARK
CITY COUNCIL
WORK SESSION
September 3, 2024**

Item: Councilmember Request	Date: September 3, 2024
Summary: Attached is a written request and documents received from City Councilmember Johnson to have an item of discussion placed on the work session agenda.	
Signature:	Title: City Manager

Jared D. Olson

From: Matt Z. Johnson
Sent: Tuesday, August 27, 2024 4:27 PM
To: Jared D. Olson
Subject: City of Muskegon Ballot Confusion

Hi Jared,

The resolution below is for Council consideration during our next work session. I've invited some of the people who were affected to attend to explain what they experienced.

Best,
Matt

Statement of Concern Regarding Ballots in the City of Muskegon

Whereas the City of Roosevelt Park and the City of Muskegon, as neighboring municipalities, share many local connections, not the least of which is inhabiting the same district seat on the Muskegon County Commission,

Whereas the election results in both municipalities profoundly affect one other, bringing results from both communities that impact the shared governmental landscape,

Whereas the office of the clerk of the City of Muskegon in the most recent (August 6) election mailed absentee ballots to three voting precincts listing a wrong candidate name in the county commissioner race, and then mailed new and corrected ballots to those who had received the prior ones, thus introducing a double set of ballots to those voters,

Whereas the extra ballots were not retrieved, the fate of the extra ballots is not known or traceable, and there is no certainty about whether they may have been used and tabulated,

Whereas the voting machines reportedly accepted both the incorrect and the correct form of the ballot,

Whereas the number of incorrect ballots sent out in the City of Muskegon is of a magnitude to dwarf the entire vote total from Roosevelt Park, thus potentially counteracting or effectively cancelling out the impact of the votes in Roosevelt Park, indirectly disenfranchising those who voted in Roosevelt Park,

The City of Roosevelt Park expresses grave concern that this negligence:

- temporarily misrepresented the contest to voters,
- created confusion in the minds of voters,
- unfairly impacted votes for the candidate whose name was omitted from the ballot,
- destabilizes our shared election process,
- calls the integrity of the election results into question,
- undermines trust in our elections and in municipal officials,

- reflects poorly on our Muskegon area, and
- finally, indicates the need for appropriate change to make sure errors of this kind do not happen again.



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
September 3, 2024**

Item: Budget and Truth in Taxation Public Hearing for FY 2025	Date: September 3, 2024
Summary: To hold a public hearing for the fiscal year (FY) 2025 budget and the millage rate (Truth in Taxation) for the 2025 Fiscal Year. The proposed FY 2025 budget is included within the packet and the millage rate is projected to remain the same at 16.6 as it has for nearly a decade.	
Financial Impact: None.	
Recommendation: Move to open and hold the budget and truth in taxation public hearing for the Fiscal Year 2025 budget and millage rate for the City of Roosevelt Park.	
Signature:	Title: City Manager

NOTICE IS HEREBY GIVEN of a Public Hearing to be held by the City of Roosevelt Park on Tuesday,

September 3, 2024, at 6:15 P.M. in the Council Chambers located at 900 Oak Ridge Road for the purpose of discussing the adoption of the 2025 Budget. A copy of the budget is available for inspection at the City Hall office located at 900 Oak Ridge Road.

THE PROPERTY TAX MILLAGE RATE TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

Public comments, either oral or written, are welcome at the Public Hearing. Persons needing auxiliary Aids or services should contact the City of Roosevelt Park Offices during regular working hours Monday -Thursday 8:00 a.m. – 5:00 p.m. and Friday 8:00 a.m. – noon, forty-eight (48) hours prior to the meeting.

Ann Wisniewski, City Clerk

PUBLISHED: August 27, 2024

10905220-01



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
September 3, 2024**

Item: Resolution Establishing the Millage Rate for FY 2025	Date: September 3, 2024
<p>Summary: The City Council must establish the millage rate for our Fiscal Year 2025 with the adoption of a resolution. The public hearing held on September 3, 2024 fulfills the requirement for the City Council to establish the millage rate under the “Truth in Taxation” process, which is based on the Taxable Valuation of \$132,694,725 for all property in the City.</p> <p>MCL 211.24e provides that without action taken by the City Council the City shall not levy ad valorem property taxes for operating purposes. Therefore, a “Truth in Taxation” resolution is attached for Council adoption along with the state mandated L-4029 form.</p> <p>The aforementioned FY 2025 budget was created utilizing the same 16.6 mil collection rate as has been done for nearly a decade.</p>	
<p>Financial Impact: The establishment of the millage rate determines the amount of property tax revenue received by the General Fund.</p>	
<p>Recommendation: To approve the resolution levying a total operational millage of 16.6 mills for FY 2025 commencing on December 1, 2024 and authorize City staff to complete the L-4029 as presented.</p>	
Signature:	Title: City Manager



City of Roosevelt Park

A Proud Community

**CITY OF ROOSEVELT PARK
RESOLUTION NUMBER: 24-08
TRUTH IN TAXATION**

WHEREAS, MCL 211.24e provides that without specific action taken by the City Council, the City shall not levy ad valorem property taxes for operating purposes for the ensuing fiscal year, which would yield an amount more than the sum of the taxes levied at the base rate on additions within the City for the ensuing fiscal year, plus an amount equal to the taxes levied for operating purposes for the concluding fiscal year on the existing property, and

WHEREAS, the City Council may approve the levy of an additional millage rate, within its present authorized or proposed millage rate only after providing certain notice to the public and holding a public hearing for the purpose of receiving testimony and discussing the levy of an additional millage rate for the ensuing fiscal year, and

WHEREAS, the City Council has been advised the taxable value for the 2025 tax year of property located within the City of Roosevelt Park is \$132,694,725 and

WHEREAS, based upon the state equalized valuation of the City, the operating tax would be limited to 16.6 mills, and

WHEREAS, the City Council, after examination of its estimated operating expenses for fiscal year 2025, and estimated revenues based on state equalized valuation, has determined that the best interest of the City requires the continued levy of 16.6 mills to provide for sufficient operating revenue for the City for operating purposes for the ensuing year;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby approve the total millage rate of 16.6 mills be levied for the Fiscal Year 2025.

At a regular meeting of the City Council of the City of Roosevelt Park, held during the regular City Council meeting on the 3rd day of September 2024, the foregoing resolution was moved to adoption by Council Member _____. The motion was supported by Council Member _____ and carried.

___ Ayes, ___ Nays, ___ Absent

Ann Wisniewski, City Clerk

STATE OF MICHIGAN
COUNTY OF MUSKEGON

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a meeting of the city council members of the City of Roosevelt Park, Michigan, held on the 3rd day of September, 2024, and that the minutes of the meeting are on file in the office of the City Clerk and are available to the public. Public notice of the meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976.

Ann Wisniewski, City Clerk

ORIGINAL TO: County Clerk
COPY TO: Equalization Department
COPY TO: Each Township or City Clerk

2024 TAX RATE REQUEST (This form must be completed and submitted on or before October 1, 2024)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County Muskegon	2024 Taxable value as of 'Final State Equalization', towards the end of May 132,694,725
Local Government Unit City of Roosevelt Park	For LOCAL School Districts: 2024 Taxable value of NON-Homestead and Non-Qualified Agricultural Properties If a millage is Levied Against Them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119.
The following tax rates have been authorized for levy on the 2024 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2023 Millage Rate Permanently Reduced by MCL 211.34d	2024 Current Year Millage Reduction Fraction	2024 Millage Rate Permanently Reduced by MCL 211.34d	Sec 211.34 Truth in Assessing or Equalization MRF	2024 Maximum Allowable Millage Levy *	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
CHARTER	OPERATIONS	CHART	20.0000	18.7334	0.9954	18.6472	1.0000	18.6472	0.0000	16.6	N/A
VOTED	PARKS	11/8/2022	0.9000	0.9000	0.9954	0.8958	1.0000	0.8958	0.0000	.8958	12/28

Prepared by Kathryn Dibble	Title Treasurer	Date 9/3/24
--------------------------------------	---------------------------	-----------------------

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e and 211.34 for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3)

<input checked="" type="checkbox"/> Clerk	Signature	Type Name Ann Wisniewski	Date 9/3/24
<input type="checkbox"/> Secretary			
<input checked="" type="checkbox"/> Chairperson	Signature	Type Name Aaron Langlois	Date 9/3/24
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9.

The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

IMPORTANT: See instructions on the reverse side regarding where to find the millage rate used in column (6)



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
September 3, 2024**

Item: Resolution Appropriating Funds for Fiscal Year 2025	Date: September 3, 2024
Summary: Section 7.4 of the City Charter requires the City Council to adopt the budget no later than the second regular meeting in September. After establishing the millage rate for FY 2025, the final action to adopt the budget is to approve the attached Resolution of Appropriation. This resolution will authorize the City's Fiscal Year 2025 budget and appropriate funds for the revenues and expenditures specified therein.	
Financial Impact: The appropriation of funds will allow the City to collect the revenues and incur the expenditures outlined in the FY 2025 budget.	
Recommendation: To approve the Resolution of Appropriation for FY 2025 and the proposed 2025 Fiscal Year budget as presented.	
Signature:	Title: City Manager



City of Roosevelt Park

A Proud Community

CITY OF ROOSEVELT PARK

Resolution Number: 24-09

RESOLUTION OF APPROPRIATION

WHEREAS, the City Manager has submitted a proposed budget for FY 2025, and

WHEREAS, the FY 2025 proposed budget has been reviewed by the City Council; and

WHEREAS, the City Council held a public hearing to gather comments from citizens for which due notice was given;

NOW, THEREFORE, BE IT RESOLVED that the expenditures for the fiscal year commencing December 1, 2024 are hereby appropriated on a fund basis as follows:

	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$3,403,182	\$3,402,408
Major Street Fund	\$1,027,667	\$1,164,415
Local Street Fund	\$259,894	\$190,273
Parks and Rec. Capital Fund	\$109,334	\$107,000
Roosevelt Park Day Fund	\$22,600	\$20,285
Downtown Dev. Authority	\$609,418	\$545,351
Sewer Fund	\$796,800	\$737,122
Water Fund	\$865,343	\$975,388
Equipment Fund	\$208,200	\$314,680
Total	\$7,302,438	\$7,456,922

BE IT FURTHER RESOLVED that the revenue and expenditures for the proposed FY 2025 budget for all funds, as proposed, be hereby approved, and that the City Treasurer is hereby instructed to certify to the County Equalization Department that 16.6 mills will be the City’s General Fund Operating Tax levy for the period beginning December 1, 2024 and ending November 30, 2025.

At a regular meeting of the City Council of the City of Roosevelt Park, held in the Council Chambers, City Hall, 900 Oak Ridge Road on the 3rd day of September 2024, the foregoing resolution was moved for adoption by Council Member _____. The motion was supported by Council Member _____.

___ Ayes, ___ Nays, ___ Absent

Ann Wisniewski, City Clerk

STATE OF MICHIGAN
COUNTY OF MUSKEGON

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a meeting of the city council members of the City of Roosevelt Park, Michigan, held on the 3rd day of September, 2024, and that the minutes of the meeting are on file in the office of the City Clerk and are available to the public. Public notice of the meeting was given pursuant to and in compliance with Act 267, Public Acts of Michigan, 1976.

Ann Wisniewski, City Clerk



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
September 3, 2024**

Item: Halloween 2024- Set Formal Date and Time	Date: September 3, 2024
<p>Summary: In 2024, Halloween falls on Thursday, October 31st. Traditionally, the Roosevelt Park City Council has scheduled "Trick or Treat" activity hours from 5:30 p.m. - 7:00 p.m. on Halloween day to help guide the annual event.</p> <p>This year, staff is also recommending a make up date in the very slight chance of another massive natural storm or disaster occurrence like the Halloween storm of 2023. Staff recommends the same times as stated be set for Friday November 1st as the make-up date.</p>	
Financial Impact: None	
Recommendation: To set trick or treat hours from 5:30 p.m. to 7:00 p.m. on Thursday, October 31, 2024 with November 1 st at the same times being the make up date.	
Signature:	Title: City Manager