



# CITY OF ROOSEVELT PARK CITY COUNCIL MEETING

**AGENDA**  
**June 1, 2026**  
**6:15 p.m.**

1. Council Work Session
2. Call to Order and Roll Call
3. Pledge of Allegiance
4. Invocation by Councilmember Goodman
5. Public Comment on Agenda Items
  
6. Approval of Consent Agenda
  - a. Regular Agenda
  - b. Minutes of May 18, 2026- Regular City Council Meeting
  - c. List of Bills
  
7. Unfinished Business
  
8. New Business
  - a. Pedestrian Trail/E-Bike Ordinance-First Draft (read)
  - b. MSPS-Norton Shores-Roosevelt Park Meeting-Set Date
  
9. Public Comment

Please state your name and home address  
Please limit comments to 3 minutes per individual presentation  
(City Council Rules of Procedure: 10/7/2011)
  
10. Comments from the Mayor and City Council
11. Reports from City Manager, City Attorney & Department Heads
12. Adjournment

American Disability Act Compliance: For access to open meetings of the City Council and any of its committees or subcommittees, the City of Roosevelt Park will provide necessary reasonable auxiliary aids and services, to individuals with disabilities who want to attend the meeting, upon twenty-four-hour notice to the City of Roosevelt Park. Individuals with disabilities requiring auxiliary aids or services should contact the City of Roosevelt Park, City Clerk by writing or calling, 231-755-3721 or call the following: TDD: Dial 7-1-1 and request a representative to dial 231-755-3721.



# City of Roosevelt Park

*A Proud Community*

To: Honorable Mayor and City Council  
From: Jared Olson, City Manager  
Date: May 29, 2026  
Subject: **Monday, June 1, 2026**– CITY COUNCIL MEETING

The following is information pertaining to items on the agenda for your meeting:  
COUNCIL WORK SESSION:

## 1. Active Agenda Items

COUNCIL MEETING:

- a. **Pedestrian Trail/E-Bike Ordinance-First Draft (read)**- Following a lengthy discussion and review of draft regulations during the May 18<sup>th</sup> meeting, a formal draft has been developed in relation of e-bike use throughout the City of Roosevelt Park streets, sidewalks, and trails.
- b. **MSPS-Norton Shores-Roosevelt Park Meeting-Set Date**- As discussed over the last several weeks, the May 12<sup>th</sup> joint meeting was canceled, as a conflict arose for the City of Norton Shores City Council, however a new date has been discussed and is tentative until approved by each board as a special meeting.

If you have questions, please contact me.



**CITY OF ROOSEVELT PARK  
CITY COUNCIL  
MEETING MINUTES  
May 18<sup>th</sup>, 2026**

This meeting was called to order by Mayor Aaron Langlois at 6:16 p.m.

**PRESENT:** Council Members: Mayor Aaron Langlois, Donald Nilson, Noah Crossno, Matt Johnson, and Derek Benson

**STAFF:** City Manager Jared Olson, City Clerk Alison Johnson, Police Chief Shawn Bride, City Attorney Brennan Gorman

**ABSENT:** Mayor Pro-Tem Michael Sutton, Diane Goodman

**UNFINISHED BUSINESS**

- None

**WORK SESSION**

**Council discussed Agenda Items:**

- Roosevelt Park Day Committee - Set Meeting Time and Date
- Finance and Personnel Committee - Set Meeting Time and Date
- Pedestrian Trail/ E-Bike Regulations - Council Discussion
- List of Bills

**Special Guests:**

- None

**Mayor Langlois called the Council meeting to order at 7:30 p.m.**

**2026-091**      **ROLL CALL**  
Clerk Alison Johnson called the roll call.

**2026-092**      **INVOCATION**  
Council Member Benson provided the Invocation.

**2026-093**      **PUBLIC COMMENT ON AGENDA ITEMS**  
none

**2026-094**      **CONSENT AGENDA**  
Council Member Crossno, made a motion to approve the consent agenda as written. Council Member Langlois supported this motion.  
Roll Call: 5 Ayes, 0 Nays, 2 Absent (Sutton, and Goodman). Motion Passes.

**2026-095**      **UNFINISHED BUSINESS**

None

**2026-096**      **NEW BUSINESS**

**8A. Roosevelt Park Day Committee – Set Meeting Time and Date**

Council Member Johnson moved to approve June 8<sup>th</sup> at 1pm as the next meeting date for the Roosevelt Park committee meeting. This motion was supported by Council Member Nilson.

Roll Call: 5 Ayes, 0 Nays, 2 Absent (Sutton, and Goodman). Motion Passes

**8B. Personnel and Finance Committee - Set Meeting**

Council Member Benson moved to approve and set the next Personnel and Finance Committee Meeting for Tuesday May 26<sup>th</sup> at 4:30pm. This motion was supported by Council Member Crossno.

Roll Call: 5 Ayes, 0 Nays, 2 Absent (Sutton, and Goodman). Motion Passes.

**8C. Pedestrian Trail / E-Bike Regulations – Discussion**

Council discussed e-bike use and regulations related to sidewalks and non-motorized trails and provided direction to staff regarding potential ordinance language. No action needed.

**8D. Fiscal Year 2027 Set Public Hearing**

Motion by Council member Crossno, supported by Council Member Benson, to set a public hearing on property taxes and the proposed Fiscal Year 2027 budget for Tuesday, September 8, 2026, at 6:15 p.m.

Roll Call: 5 Ayes, 0 Nays, 2 Absent (Sutton, and Goodman). Motion Passes.

**2026-097**      **COUNCIL COMMENTS**

Council members shared comments.

**2026-098**      **DEPARTMENT HEAD REPORTS**

Department heads shared comments.

**2026-099**      **PUBLIC COMMENTS**

None

**2026-100**      **ADJOURNMENT**

Mayor Langlois moved to adjourn the meeting at 8:03 p.m. This motion was supported by all and carried unanimously.

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Alison Johnson, City Clerk



# CITY OF ROOSEVELT PARK

A Proud Community  
900 OAK RIDGE ROAD  
ROOSEVELT PARK, MI 49441  
(231) 755-3721

# COUNCIL LIST

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
6395 (A)	KENT COMMUNICATIONS INC	WATER BILL POSTAGE	PA-Q248015	735.32
			<b>Check Total</b>	<b>735.32</b>
6396 (E)	BANK OF AMERICA BUSINESS CARD	SLOW MOVING VEHICLE SAFTEY SIGNS	111-3307905-	35.98
		IGNITION COIL	112683121219	51.11
		PD SUPPLIES (EXTERNAL HARDRIVE CASE, KEY	112799922714	68.87
		RUBBERMAID TOTE - PD	112313886189	17.80
		SHOE POLISHER COVERS	112805798716	39.99
		SHOE POLISH KIT	112010077082	35.99
		JUNE SOFTWARE	3467570714	67.96
		PD TICKET PAPER	00525	324.16
		NILSON - MML CONFERENCE	85837749	143.19
		DPW UNIFORMS INVOICE CORRECTION	041626	(0.20)
			<b>Check Total</b>	<b>784.85</b>
6398 (E)	BANK OF AMERICA BUSINESS CARD	COMMUNITY GARDEN PLANTS	00375476	317.40
		COMMUNITY GARDEN PLANTS	00376665	111.40
		COMMUNITY GARDEN PLANTS	3211794	48.95
			<b>Check Total</b>	<b>477.75</b>
6399 (E)	CITY OF MUSKEGON-WATER DEPT	WATER USE - ACCT # 199340001	051426	3,532.88
		WATER USE - ACCT # 199340201	051326	11,251.63
			<b>Check Total</b>	<b>14,784.51</b>
6400 (E)	CONSUMERS ENERGY	2802 GLENSIDE BLVD	203323342240	45.56
			<b>Check Total</b>	<b>45.56</b>
6401 (E)	CONSUMERS ENERGY	2686 GLENSIDE BLVD	203323342239	110.31
			<b>Check Total</b>	<b>110.31</b>
6402 (E)	DTE ENERGY	GAS 900 OAKRIDGE RD	051326	215.72
		GAS 900 OAKRIDGE RD	0326CR	(15.00)
		GAS 3106 ROOSEVELT RD	0326CR	(15.00)
		GAS 1572 GARRISON	0326CR	(15.00)
			<b>Check Total</b>	<b>170.72</b>
6403 (E)	DTE ENERGY	GAS 1572 GARRISON	051326	94.11
			<b>Check Total</b>	<b>94.11</b>
6404 (E)	DTE ENERGY	GAS 3106 ROOSEVELT RD	051326	145.27
			<b>Check Total</b>	<b>145.27</b>
6405 (E)	LEAF	COPY MACHINE LEASE	20335947	148.53
			<b>Check Total</b>	<b>148.53</b>
6406 (E)	LINDE GAS & EQUIPMENT INC.	CO2	56850813	66.55
			<b>Check Total</b>	<b>66.55</b>
6407 (E)	MET LIFE	LIFE INSURANCE	060126	398.16
			<b>Check Total</b>	<b>398.16</b>
6408 (E)	ULINE	PICNIC TABLES	207871415	8,120.00



# CITY OF ROOSEVELT PARK

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 900 OAK RIDGE ROAD  
 ROOSEVELT PARK, MI 49441  
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# COUNCIL LIST

Thursday, May 28, 2026

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
		BENCHES, MOUNTING HARDWARE	207758436	3,957.33
			<b>Check Total</b>	<b>12,077.33</b>
6409 (A)	ASPHALT PAVING, INC.	TOP SOIL	API-0006806	48.00
			<b>Check Total</b>	<b>48.00</b>
6410 (A)	GFL ENVIRONMENTAL SERVICES	SEWER LINE CLEANING	LQ03459511	4,703.00
			<b>Check Total</b>	<b>4,703.00</b>
6411 (A)	KENT COMMUNICATIONS INC	TAX BILL ESTIMATED POSTAGE	247749	849.77
			<b>Check Total</b>	<b>849.77</b>
6412 (A)	MBK CORPORATE PROMOTIONS	DPW SHIRTS	70107	243.16
			<b>Check Total</b>	<b>243.16</b>
6413 (A)	MODEL COVERALL SERVICE	PAPER TOWEL, TOILET PAPER	S1257247	496.00
			<b>Check Total</b>	<b>496.00</b>
6414 (A)	MUSKEGON CENTRAL DISPATCH 911	JUNE DISPATCH FEES	2600003409	4,137.42
			<b>Check Total</b>	<b>4,137.42</b>
6415 (A)	MUSKEGON CNTY TREASURER	WASTE WATER/BOND PMTS	WWUB043026	33,900.00
		MATS FIXED ROUTE - APRIL/MAY/JUNE	0000217787	1,198.75
		MATS MICROTRANSIT APRIL/MAY/JUNE	0000217786	1,824.00
			<b>Check Total</b>	<b>36,922.75</b>
6416 (A)	NILSON, DON	MML CONFERENCE TRAVEL REIMBURSEMENT	051526	263.90
			<b>Check Total</b>	<b>263.90</b>
6417 (A)	NORTH SHORE ACE HARDWARE	ANTIFREEZE	157678/1	17.99
		POWER EQUIPMENT & PARTS	157609/1	64.99
			<b>Check Total</b>	<b>82.98</b>
6418 (A)	OCBA LANDSCAPE ARCHITECTS	DDA SIGN PACKAGE	42602-02	2,297.50
		DELMAR MEMORIAL	42511-05	148.75
			<b>Check Total</b>	<b>2,446.25</b>
6419 (A)	OFFICE MACHINES CO., INC.	COPY MACHINE - APRIL	INV93563	90.78
			<b>Check Total</b>	<b>90.78</b>
6420 (A)	PORTER STEEL & WELDING CO.	LIGHT BAR FOR KUBOTA	32308	19.00
			<b>Check Total</b>	<b>19.00</b>
6421 (A)	WHITE RIVER ELECTRIC LLC	DAVIES PARK/SHERWOOD LIGHT POLES	3508	4,017.19
		FORDHAM PARK - REPLACE HPS LIGHT	3499	1,249.00
		GLENSIDE SIGN LIGHT, REPLACE LIGHT POLE,	3500	3,784.86
			<b>Check Total</b>	<b>9,051.05</b>
6422 (A)	WINDEMULLER	MAY TRAFFIC SIGNAL MAINTENANCE	250384	394.72
			<b>Check Total</b>	<b>394.72</b>
38732	GREAT LAKES SEWER & SEPTIC CLEANING	MAY PORTABLE RESTROOM	5893,6099,62	140.00



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(231) 755-3721

**COUNCIL LIST**

Thursday, May 28, 2026

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
			<b>Check Total</b>	<b>140.00</b>
38733	MCKENNA	SPEEDWAY SITE PLAN REVIEW	23-069-4	81.25
			<b>Check Total</b>	<b>81.25</b>
38734	MI PAVEMENT MARKINGS LLC	ROAD STRIPING	PARK-2601	19,073.16
			<b>Check Total</b>	<b>19,073.16</b>
38735	STATE OF MICHIGAN - MDOT	NON-MOTORIZED PATHWAY	CARE1591REIM	85,724.49
			<b>Check Total</b>	<b>85,724.49</b>
38736	TERRA CONTRACTORS	FILL SAND - COMMUNITY GARDEN	2306	130.80
			<b>Check Total</b>	<b>130.80</b>
38737	WEST MICHIGAN SEPTIC SEWER & DRAIN	SENIOR MILLAGE SEWER CLEANING - 1508 COL	26427	395.00
		SENIOR MILLAGE SEWER CLEANING - 1588 WOO	24146	340.00
		SENIOR MILLAGE SEWER CLEANING - 2887 EAS	24145	340.00
			<b>Check Total</b>	<b>1,075.00</b>
			<b>Report Total</b>	<b>196,012.45</b>



**CITY OF ROOSEVELT PARK  
CITY COUNCIL MEETING  
June 1, 2026**

<b>Item:</b> Pedestrian Trail/E-Bike Ordinance-First Draft (read)	<b>Date:</b> June 1, 2026
<p>As we near completion of the nearly one-mile long section of trail way, staff is requesting further discussion on regulations governing e-bikes, electric scooters, and other motorized forms of transportation in relation to the trail way and sidewalks. Several local community trail way rules are included for examples along with the State of Michigan requirements.</p> <p>During the May 18<sup>th</sup> City Council meeting, numerous items were discussed, and multiple municipal examples were reviewed. The attached draft is a result of those significant discussions.</p> <p>This is the first draft of possible regulations that deals with bikes, e-bikes, and areas permissible for use throughout the city’s infrastructure network.</p>	
<b>Financial Impact:</b> None	
<b>Recommendation:</b> Review and give direction to city staff in regard to first draft which could be possible revisions, rejection, or approval (with or without revisions) for a second read (final draft).	

**City of Roosevelt Park  
Muskegon County, Michigan  
Ordinance Adoption No. \_\_\_**

THE CITY OF ROOSEVELT PARK HEREBY ORDAINS:

Chapter 30, Article IV of the Code of Ordinances of the City of Roosevelt Park, Michigan, concerning Electronic Scooters and Bikes is adopted to read as follows:

**Sec. 30-151. Purpose.**

The purpose of this article is to promote the health, safety and welfare of persons operating electric scooters and electric bikes within the city, and to protect the safety of other users of roads and bike trails.

**Sec. 30-152. Definitions.**

For the purposes of this article, the following words and phrases shall have the following meanings:

*Bike path* means the Linear Park Trailway, including the paved trail surface, shoulders, green space areas within the Trailway corridor.

*Electric bike* means a bicycle with an integrated electric motor which can be used for propulsion. Electric bike does not include a vespa or moped-like vehicles, motorcycles, dirt bikes, ORVs, gas scooters, or any similar vehicle.

*Electric scooter* means a light two-wheeled electric vehicle on which the driver stands on the floorboard or deck. Electric scooter does not include a vespa or moped-like vehicles, motorcycles, dirt bikes, ORVs, gas scooters, or any similar vehicle.

*Operator* means a person in actual physical control of an electric bike or electric scooter or otherwise causing an electric bike or electric scooter to move under its own power.

**Sec. 30-153. Rules and Regulations.**

This article is to establish guidance in the interest of public safety.

- (1) Electric scooters and electric bikes may be operated on local roads, public parks, and the bike path.
- (2) Electric scooters and electric bikes shall not be operated on or alongside any sidewalk. Electric scooters are prohibited on all state trunk roads.
- (3) Any person who operates an electric scooter or electric bike on a public road must adhere to all applicable state and local laws, regulations and ordinances,

including, but not limited to, those banning the possession and use of alcoholic beverages, and all other illegal drugs. In addition, no electric scooter or electric bike containing an open container of alcohol shall be operated on public roads.

- (4) The operator of an electric scooter or electric bike shall comply with all traffic rules and regulations adopted by the State of Michigan and the city which governs the operation of motor vehicles.
- (5) An operator may not allow the number of people in or on an electric scooter or electric bike at any one time to exceed the maximum capacity specified by the manufacturer. The operator shall not allow passengers to ride on any part of an electric scooter or electric bike not designed to carry passengers.
- (6) In no instances shall an electric scooter be operated at a speed greater than ten miles per hour on the bike path.
- (7) No electric scooter or electric bike may be operated at a speed greater than reasonable and prudent for the existing conditions.
- (8) Electric scooters and electric bikes must be operated at the right edge of the roadway and must yield to all vehicular and pedestrian traffic.
- (9) Electric scooters and electric bikes are prohibited from parking on any sidewalk or any other location that impedes vehicular or foot traffic. All other parking rules and limits apply.
- (10) Electric scooters and electric bikes must have basic equipment supplied by the manufacturer.

**Sec. 30-154. Registration.**

All electric scooters and electric bikes are subject to city registration requirements imposed upon bicycles.

**Sec. 30-155. Enforcement.**

Violation of the provisions of this article shall constitute a civil infraction and carry a penalty of not less than a \$100.00 fine for a first violation, not less than a \$250.00 fine for a first repeated violation, and not less than a \$500.00 fine for a second repeated offense or any subsequent repeat offense.

**Sec. 30-156 – 30-200. Reserved.**

This Ordinance Adopted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Adoption Date: \_\_\_\_\_

Effective Date: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

CITY OF Roosevelt Park

By: \_\_\_\_\_

Alison Johnson

Clerk, City of Roosevelt Park

CERTIFICATE

The undersigned, being the duly qualified clerk of the City of Roosevelt Park, Muskegon County, Michigan, does hereby certify that the foregoing is a true and complete copy of an ordinance adopted by the City Commission of the City of Roosevelt Park, at a regular meeting of the City Commission on the \_\_\_\_\_ day of June, 2026 at which meeting a quorum was present and remained throughout, and that the original of said ordinance is on file in the records of the City of Roosevelt Park. I further certify that the meeting was conducted, and public notice was given, pursuant to, and in full compliance with Act No. 267, Public Acts of Michigan of 1976, as amended, and that minutes were kept and will be, or have been made available as required thereby.

CITY OF ROOSEVELT PARK

Published: \_\_\_\_\_, 2026

By: \_\_\_\_\_  
Alison Johnson, MCC  
Clerk, City of Roosevelt Park

Publish: Notice of Adoption to be published once within ten (10) days of final adoption.

**CITY OF ROOSEVELT PARK  
NOTICE OF ADOPTION**

TO: ALL PERSONS INTERESTED

Please take notice that on June \_\_\_, 2026 the City Commission of the City of Roosevelt Park adopted Chapter 30, Article IV, summarized as follows:

**Sec. 30-151. Purpose.** Explains that the ordinance is meant to keep electric scooter and e-bike riders, as well as other road and trail users, safe in the city.

**Sec. 30-152. Definitions.** Defines important terms used in the ordinance, including bike path, electric bike, electric scooter, and operator.

**Sec. 30-153. Rules and Regulations.** Sets the operating rules for electric scooters and e-bikes, including where they may be used, speed limits, traffic laws, parking restrictions, and safety requirements.

**Sec. 30-154. Registration.** Requires electric scooters and e-bikes to follow the same city registration rules as bicycles.

**Sec. 30-155. Enforcement.** States that violating the ordinance is a civil infraction that results in fines and penalties.

**Secs. 30-156—30-200. Reserved**

Copies of the ordinance may be viewed and purchased at reasonable cost at the Office of the City Clerk in the City Hall, 900 Oak Ridge Rd., Roosevelt Park, Michigan, 49440 during regular business hours.

This ordinance amendment is effective ten (10) days from the date of this publication.

CITY OF ROOSEVELT PARK

Published: \_\_\_\_\_, 2026

By: \_\_\_\_\_  
Alison Johnson  
Clerk, City of Roosevelt Park

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PUBLISH ONCE WITHIN TEN (10) DAYS OF FINAL PASSAGE



**CITY OF ROOSEVELT PARK  
CITY COUNCIL MEETING  
June 1, 2026**

<b>Item:</b> Set Joint Board Meeting-Time and Date	<b>Date:</b> June 1, 2026
<p><b>Summary:</b> As has been done every few years for several decades, the administrative teams from the Mona Shores Schools, City of Norton Shores, and the City of Roosevelt Park have worked together to find a date and time to hold a joint board meeting of all three units to go over shared interests and activities throughout our communities.</p> <p>Staff are recommending each board approve the special meeting time and date as such as to ensure compliance with the Open Meetings Act which all three jurisdictions must comply.</p>	
<b>Financial Impact:</b> None	
<p><b>Recommendation:</b> To approve and set the formal joint board meeting of the City of Roosevelt Park, the City of Norton Shores, and the Mona Shores School Board for October 6<sup>th</sup> at 5:30 PM to be hosted at the newly renovated Ross Park Pavilion.</p>	
<b>Signature:</b>	<b>Title:</b> City Manager

City of Roosevelt Park

*A Proud Community*

## **Informational Updates**

The following documents are informational updates and documents relating to our community. They are for your information only and no action is requested.

**From:** [Earl Geiger](#)  
**To:** [Jared Olson](#)  
**Subject:** Linear Trailway  
**Date:** Monday, May 25, 2026 8:18:02 AM

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Hello Jared, I just wanted to comment on the new trailway. I have used it a few times now. It is so nice! With time it will even get better as the greenery develops along the way. Just curious, is there funding left to plant some trees and for ongoing maintenance? I appreciate that I can ride more safely when not being on the edge of a road. Finally, as a resident for almost 40 years, please tell the city council I am very appreciative of this project and their support of our parks system overall as well as keeping our area clean and attractive. It's what makes our city special.

***\*Earl R. Geiger\****

**Jared D. Olson**

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**From:** noreply-migrants@intelligrants.com  
**Sent:** Thursday, May 28, 2026 11:00 AM  
**To:** Jared D. Olson  
**Subject:** 5-Year Recreation Plan Approved - 5-Year 2026-City of Roosevelt Park-0104



**This message needs your attention**

• No employee in your company has ever replied to this person.

Report or Mark Safe

Powered by Mimecast

The 5-year recreation plan for City of Roosevelt Park has been approved until 12/31/2030 . Please contact your Grant Coordinator if you have further questions and concerns.