



# CITY OF ROOSEVELT PARK CITY COUNCIL MEETING

## AGENDA

March 4, 2024

6:15 p.m.

1. Council Work Session
2. Call to Order and Roll Call
3. Pledge of Allegiance
4. Invocation by Mayor Pro-Tem Sutton
5. Public Comment on Agenda Items
  
6. Approval of Consent Agenda
  - a. Regular Agenda
  - b. Minutes of the February 19, 2024- Regular City Council Meeting
  - c. List of Bills
  
7. Unfinished Business
  
8. New Business
  - a. Set Public Safety Committee Meeting-Select Time and Date
  - b. 2024 Opening Day Celebration Request-Roosevelt Park Youth Athletics
  
9. Public Comment

Please state your name and home address  
Please limit comments to 3 minutes per individual presentation  
(City Council Rules of Procedure: 10/7/2011)
  
10. Comments from the Mayor and City Council
11. Reports from City Manager, City Attorney & Department Heads
12. Adjournment

American Disability Act Compliance: For access to open meetings of the City Council and any of its committees or subcommittees, the City of Roosevelt Park will provide necessary reasonable auxiliary aids and services, to individuals with disabilities who want to attend the meeting, upon twenty-four-hour notice to the City of Roosevelt Park. Individuals with disabilities requiring auxiliary aids or services should contact the City of Roosevelt Park, City Clerk by writing or calling, 231-755-3721 or call the following: TDD: Dial 7-1-1 and request a representative to dial 231-755-3721.



# City of Roosevelt Park

*A Proud Community*

To: Honorable Mayor and City Council  
From: Jared Olson, City Manager  
Date: February 29, 2024  
Subject: **Monday, March 4, 2024**— CITY COUNCIL MEETING

The following is information pertaining to items on the agenda for your meeting:  
COUNCIL WORK SESSION:

1. **Early Voting Process and Operations Presentation-** As the City seeks to further investigate all possible options for the operation of early voting, the first of several presentations on the subject will be given by Tracy DeMarse who is the Township Clerk for Dalton Township. Further presentations/information from other clerks and election specialists will be given throughout the coming months to investigate all possible options for future state/federal election cycle years.
2. **Active Agenda Items**

COUNCIL MEETING:

- a. **Public Safety Committee- Discussion/Set Meeting Date-** As a follow up to the January Public Safety Committee Meeting, a future date and time needs to be set.
- b. **2024 Opening Day Celebration Request-Roosevelt Park Youth Athletics-** As in past years the Roosevelt Park Youth Athletics Association will be hosting their annual opening day kickoff event on April 27<sup>th</sup>. As such, they have formally requested to close the one block of Roosevelt Road between Glenside and Greenwich as to assist in their event and safety for attendees.

If you have questions, please contact me.



**CITY OF ROOSEVELT PARK  
CITY COUNCIL  
MEETING MINUTES  
February 19, 2024**

This meeting was called to order by Mayor Aaron Langlois at 6:15 p.m.

**PRESENT:** Council Members: Mayor Aaron Langlois, Mayor Pro-Tem Michael Sutton, Diane Goodman, Fawn Cruz, Stacey Burmeister, Noah Crossno, Matt Johnson

**STAFF:** City Manager Jared Olson, City Clerk Ann Wisniewski, City Treasurer Kate Dibble, City DPW Supervisor Ben VanHoeven, City Attorney Brennen Gorman, Chief Shawn Bride

**ABSENT:** none

**WORK SESSION**

**Council discussed Agenda Items:**

- Consumers Energy Street Light Agreement – Amendment Resolution
- MDOT Contract 23-5589 – TEDF Category B Grant Project Agreement
- Roosevelt Park Day Committee – Discussion/Set Meeting Date
- Council Rules of Procedure Amendment – Council Review
- 2024 Municipal Senior Millage Funding Allocation – Resolution of Approval
- List of Bills

**Special Guests:**

- Norton Shores Fire Chief – Bob Gagnon, Annual update
- Roosevelt Park Code Enforcement – Toby Fredrickson
- Roosevelt Park Chief of Police – Annual update

**Mayor Langlois called the Council meeting to order at 7:18 p.m.**

**2024-31**      **ROLL CALL**  
City Clerk Ann Wisniewski called roll call.

**2024-32**      **INVOCATION**  
Council Member Johnson provided the Invocation.

**2024-33**      **PUBLIC COMMENT ON AGENDA ITEMS**  
None

**2024-34**      **CONSENT AGENDA**  
A motion was made by Council Member Crossno to approve the consent agenda as written. This motion was supported by Council Member Burmeister.  
Roll Call: 7 Ayes, 0 Nays - Motion Passes

**2024-35**            **UNFINISHED BUSINESS**  
None

**2024-36**            **NEW BUSINESS**

**8A. Consumers Energy Street Light Agreement – Amendment Resolution**

Council Member Goodman moved to approve the resolution designating the removal of the HPS and LED lights as presented and described per the attached resolution. This motion was supported by Mayor Pro-Tem Sutton.

Roll Call: 7 Ayes, 0 Nays – Motion Passes

**8B. MDOT Contract 23-5589 – TEDF Category B Grant Agreement**

Council Member Cruz moved to approve the resolution designating the City Manager And City Clerk as the officials authorized to sign MDOT Contract No. 23-5589 for the 2024 Eastland Reconstruction Streetscape project. This motion was supported by Council Member Johnson.

Roll Call: 7 Ayes, 0 Nays – Motion Passes

**8C. Roosevelt Park Day Committee – Discussion/ Set Meeting Date**

Council Member Goodman moved to set the next meeting for Roosevelt Park Day for Thursday March 7, 2024, at 4:00 pm. This motion was supported by Council Member Cruz.

Roll Call: 7 Ayes, 0 Nays – Motion Passes

**8D. Council Rules of Procedure Amendment – Council Review**

Mayor Langlois moved to approve the draft of the Rules of Procedures Amendment with the following corrections: Leave section 2 as is and attach draft language as is with the following corrections: change deadline from Wednesday at noon to Tuesday at 5 p.m. and add staff in last line of first paragraph: “It is also recognized that some large Or highly complex items may necessitate additional staff time or legal review. This motion was supported by Mayor Pro-Tem Sutton.

Roll Call: 7 Ayes, 0 Nays – Motion Passes

**8E. 2024 Municipal Senior Millage Funding Allocation – Resolution of Approval**

Council Member Cruz moved to approve resolution 24-01 as presented and authorize City staff to forward the finalized resolution to Muskegon County. This motion was Supported by Council Member Burmeister.

Roll Call: 7 Ayes, 0 Nays – Motion Passes

**2024-37**            **COUNCIL COMMENTS**

Council members shared comments.

**2024-38**            **DEPARTMENT HEAD REPORTS**

Department Heads shared comments.

**2024-39**

**PUBLIC COMMENTS**

Marcia Hovey-Wright 3430 Pigeon Hill Court Muskegon – Shared Comments  
MADL - Jennifer – shared Comments

**2024-40**

**ADJOURNMENT**

Mayor Langlois moved to adjourn the meeting at 7:43 p.m. This motion was supported by Mayor Pro-Tem Sutton and carried unanimously.

---

Ann Wisniewski, City Clerk

INVOICE REGISTER REPORT FOR CITY OF ROOSEVELT PARK  
 EXP CHECK RUN DATES 02/21/2024 - 02/29/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 0790000371 - ACCIDENT FUND:							
1001261000 23448	ACCIDENT FUND	02/28/2024	02/28/2024	642.30	642.30	Open	N 02/28/2024
	PREMIUM AUDIT UPDATES - JAN-MARCH	TREASURER					
	101-301-714.000	FRINGE BENEFITS		642.30			
	Total for vendor 0790000371 - ACCIDENT FUND:			<u>642.30</u>	<u>642.30</u>		
Vendor 0790000403 - ACE HARDWARE:							
145905/1 23417	ACE HARDWARE	02/28/2024	02/28/2024	65.58	65.58	Open	N 02/28/2024
	CHAIN	TREASURER					
	640-261-726.000	SUPPLIES AND MATERIALS		65.58			
	Total for vendor 0790000403 - ACE HARDWARE:			<u>65.58</u>	<u>65.58</u>		
Vendor 0790000061 - ADVANCE AUTO PARTS:							
5382403212763 23418	ADVANCE AUTO PARTS	02/01/2024	03/02/2024	8.73	8.73	Open	N 02/28/2024
	DIELECTRIC GREASE - PLOW	TREASURER					
	640-261-936.000	EQUIPMENT REPAIR & MAINT.		8.73			
5382403790594 23419	ADVANCE AUTO PARTS	02/06/2024	03/07/2024	26.21	26.21	Open	N 02/28/2024
	OIL & FILTER	TREASURER					
	640-261-936.000	EQUIPMENT REPAIR & MAINT.		26.21			
5382403990630 23420	ADVANCE AUTO PARTS	02/08/2024	03/09/2024	23.91	23.91	Open	N 02/28/2024
	OIL	TREASURER					
	640-261-936.000	EQUIPMENT REPAIR & MAINT.		23.91			
5382404690855 23421	ADVANCE AUTO PARTS	02/15/2024	03/16/2024	11.86	11.86	Open	N 02/28/2024
	TAIL LIGHT	TREASURER					
	640-261-936.000	EQUIPMENT REPAIR & MAINT.		11.86			
	Total for vendor 0790000061 - ADVANCE AUTO PARTS:			<u>70.71</u>	<u>70.71</u>		
Vendor 0790000264 - AMAZON.COM:							
11281578167253817 23422	AMAZON.COM	02/16/2024	02/28/2024	55.81	55.81	Open	N 02/28/2024
	PD SUPPLIES (GLOVES, MIRRORS, CAP NAIL)	TREASURER					
	101-301-742.000	OPERATING SUPPLIES		55.81			
	Total for vendor 0790000264 - AMAZON.COM:			<u>55.81</u>	<u>55.81</u>		
Vendor 0790000336 - AXON:							

02/29/2024 07:02 AM  
 User: TREASURER  
 DB: Roosevelt Park

INVOICE REGISTER REPORT FOR CITY OF ROOSEVELT PARK  
 EXP CHECK RUN DATES 02/21/2024 - 02/29/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
INUS227856 23423	AXON PD BODY CAMS/TASER CONTRACT 101-301-742.000	02/15/2024 TREASURER	02/28/2024	2,508.68	2,508.68	Open	N 02/28/2024
	OPERATING SUPPLIES			2,508.68			
	Total for vendor 0790000336 - AXON:			<u>2,508.68</u>	<u>2,508.68</u>		

Vendor 000000750 - CITY OF MUSKEGON-WATER DEPT:

02022024 23424	CITY OF MUSKEGON-WATER DEPT WATER USE - ACCT # 199340001 591-556-802.000	02/28/2024 TREASURER	03/18/2024	9,595.01	9,595.01	Open	N 02/28/2024
	WATER PURCHASED			9,595.01			
0202624 23449	CITY OF MUSKEGON-WATER DEPT SEWER ACCT # 199342601 590-548-801.000	02/28/2024 TREASURER	02/28/2024	146.99	146.99	Open	N 02/28/2024
	SEWAGE DISPOSAL-WASTEWATER SY			146.99			
199342701 23450	CITY OF MUSKEGON-WATER DEPT SEWER ACCT # 199342701 590-548-801.000	02/28/2024 TREASURER	02/28/2024	1.50	1.50	Open	N 02/28/2024
	SEWAGE DISPOSAL-WASTEWATER SY			1.50			
020624 23451	CITY OF MUSKEGON-WATER DEPT SEWER ACCT # 199342801 590-548-801.000	02/28/2024 TREASURER	02/28/2024	43.74	43.74	Open	N 02/28/2024
	SEWAGE DISPOSAL-WASTEWATER SY			43.74			
	Total for vendor 000000750 - CITY OF MUSKEGON-WATER DEPT:			<u>9,787.24</u>	<u>9,787.24</u>		

Vendor 0790000617 - DEDICATED PAINTERS OF WEST MICHIGAN:

INV0152 23429	DEDICATED PAINTERS OF WEST MICHIGAN GAZEBO STAINING DEPOSIT 101-751-818.000	02/28/2024 TREASURER	02/28/2024	350.00	350.00	Open	N 02/28/2024
	CONTRACT SERVICES			350.00			
	Total for vendor 0790000617 - DEDICATED PAINTERS OF WEST MICHIGAN:			<u>350.00</u>	<u>350.00</u>		

Vendor EMER SVS - EMERGENCY SERVICES LLC:

20963 23440	EMERGENCY SERVICES LLC UNIT 4 EXHAUST PIPE 101-301-935.000	02/28/2024 TREASURER	02/28/2024	403.10	403.10	Open	N 02/28/2024
	VEHICLE REPAIR & MAINT.			403.10			
	Total for vendor EMER SVS - EMERGENCY SERVICES LLC:			<u>403.10</u>	<u>403.10</u>		

Vendor 0142 - ETNA SUPPLY COMPANY:

INVOICE REGISTER REPORT FOR CITY OF ROOSEVELT PARK  
EXP CHECK RUN DATES 02/21/2024 - 02/29/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
S105504332.002 23431	ETNA SUPPLY COMPANY WATER CONNECTION SUPPLIES 591-556-749.000	02/28/2024 TREASURER	02/28/2024	73.00	73.00	Open	N 02/28/2024
	SERVICE CONN. MATERIAL			73.00			
S105537316.001 23432	ETNA SUPPLY COMPANY BLUE MARKING PAINT - WATER 591-556-726.000	02/28/2024 TREASURER	02/28/2024	27.96	27.96	Open	N 02/28/2024
	SUPPLIES AND MATERIALS			27.96			
S105537316.002 23433	ETNA SUPPLY COMPANY MARKING PAINT - BLUE 591-556-726.000	02/28/2024 TREASURER	02/28/2024	83.88	83.88	Open	N 02/28/2024
	SUPPLIES AND MATERIALS			83.88			
	Total for vendor 0142 - ETNA SUPPLY COMPANY:			<u>184.84</u>	<u>184.84</u>		

Vendor 0790000357 - FONKERT ELECTRIC LLC:

02052024 23434	FONKERT ELECTRIC LLC PD ELECTRICAL 101-265-975.000	02/28/2024 TREASURER	02/28/2024	465.00	465.00	Open	N 02/28/2024
	BUILDING IMPROVEMENTS			465.00			
	Total for vendor 0790000357 - FONKERT ELECTRIC LLC:			<u>465.00</u>	<u>465.00</u>		

Vendor 0790000349 - HOLIDAY INN EXPRESS:

81852 23436	HOLIDAY INN EXPRESS PD TRAINING - RANCE 101-301-740.000	02/28/2024 TREASURER	02/28/2024	118.14	118.14	Open	N 02/28/2024
	CONFERENCES AND WORKSHOPS			118.14			
81856 23437	HOLIDAY INN EXPRESS PD TRAINING - MORSE 101-301-740.000	02/28/2024 TREASURER	02/28/2024	118.14	118.14	Open	N 02/28/2024
	CONFERENCES AND WORKSHOPS			118.14			
	Total for vendor 0790000349 - HOLIDAY INN EXPRESS:			<u>236.28</u>	<u>236.28</u>		

Vendor 0790000165 - HUNTINGTON NATIONAL BANK:

2021BOND 23435	HUNTINGTON NATIONAL BANK 2021 PENSION BOND INTEREST PAYMENT 101-905-993.700	02/28/2024 TREASURER	04/01/2024	25,754.75	25,754.75	Open	N 02/28/2024
	INTEREST - PENSION BOND			25,754.75			
	Total for vendor 0790000165 - HUNTINGTON NATIONAL BANK:			<u>25,754.75</u>	<u>25,754.75</u>		

Vendor 0790000516 - JOSHUA RANCE:



02/29/2024 07:02 AM  
 User: TREASURER  
 DB: Roosevelt Park

INVOICE REGISTER REPORT FOR CITY OF ROOSEVELT PARK  
 EXP CHECK RUN DATES 02/21/2024 - 02/29/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
22624 23446	JOSHUA RANCE SUPPLY REIMBURSEMENT 101-301-742.000	02/28/2024 TREASURER	02/28/2024	26.86	26.86	Open	N 02/28/2024
	OPERATING SUPPLIES			26.86			
	Total for vendor 0790000516 - JOSHUA RANCE:			<u>26.86</u>	<u>26.86</u>		

Vendor KCI - KENT COMMUNICATIONS INC:

PA-Q232446 23415	KENT COMMUNICATIONS INC POSTAGE - WATER BILLS/NEWSLETTERS 590-548-904.000	02/27/2024 TREASURER	02/27/2024	662.65	0.00	Paid	Y 02/27/2024
	591-556-904.000	PRINTING		331.32			
		PRINTING		331.33			
	Total for vendor KCI - KENT COMMUNICATIONS INC:			<u>662.65</u>	<u>0.00</u>		

Vendor 0790000602 - LEAF:

16119202 23416	LEAF COPY MACHINE LEASE 101-301-934.000	02/28/2024 TREASURER	03/18/2024	148.53	148.53	Open	N 02/28/2024
	101-250-934.000	OFFICE EQUIP. MAINTENANCE		74.26			
		OFFICE EQUIP. MAINTENANCE		74.27			
	Total for vendor 0790000602 - LEAF:			<u>148.53</u>	<u>148.53</u>		

Vendor PRAXAIR - LINDE GAS & EQUIPMENT:

41283160 23441	LINDE GAS & EQUIPMENT ACETYLENE 640-261-726.000	02/28/2024 TREASURER	02/28/2024	53.67	53.67	Open	N 02/28/2024
		SUPPLIES AND MATERIALS		53.67			
	Total for vendor PRAXAIR - LINDE GAS & EQUIPMENT:			<u>53.67</u>	<u>53.67</u>		

Vendor 0790000041 - LOMBARDO'S PIZZA:

02272024 23442	LOMBARDO'S PIZZA ELECTION LUNCH 101-262-728.000	02/28/2024 TREASURER	02/28/2024	29.44	29.44	Open	N 02/28/2024
		ELECTION SUPPLIES		29.44			
	Total for vendor 0790000041 - LOMBARDO'S PIZZA:			<u>29.44</u>	<u>29.44</u>		

Vendor 0790000560 - MET LIFE:

03012024 23443	MET LIFE LIFE INSURANCE - MARCH 101-301-714.000	02/28/2024 TREASURER	02/28/2024	347.10	347.10	Open	N 02/28/2024
	101-215-714.000	LIFE INSURANCE - MARCH		175.81			
		LIFE INSURANCE - MARCH		24.83			

INVOICE REGISTER REPORT FOR CITY OF ROOSEVELT PARK  
EXP CHECK RUN DATES 02/21/2024 - 02/29/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	101-253-714.000	LIFE INSURANCE - MARCH		26.44			
	101-172-714.000	LIFE INSURANCE - MARCH		26.81			
	101-751-714.000	LIFE INSURANCE - MARCH		18.65			
	202-463-714.000	LIFE INSURANCE - MARCH		18.64			
	203-463-714.000	LIFE INSURANCE - MARCH		18.64			
	590-548-714.000	LIFE INSURANCE - MARCH		18.64			
	591-556-714.000	LIFE INSURANCE - MARCH		18.64			
	Total for vendor 0790000560 - MET LIFE:			<u>347.10</u>	<u>347.10</u>		

Vendor MORSE - MORSE, AARON:

020924VISION 23447	MORSE, AARON VISION REIMBURSEMENT	02/28/2024 TREASURER	02/28/2024	159.82	159.82	Open	N 02/28/2024
	101-301-714.000	FRINGE BENEFITS		159.82			
	Total for vendor MORSE - MORSE, AARON:			<u>159.82</u>	<u>159.82</u>		

Vendor 0790000133 - MUSKEGON CENTRAL DISPATCH 911:

2400001927 23439	MUSKEGON CENTRAL DISPATCH 911 DISPATCH FEES - MARCH	02/28/2024 TREASURER	02/28/2024	3,786.33	3,786.33	Open	N 02/28/2024
	101-301-851.000	CENTRAL DISPATCH		3,786.33			
	Total for vendor 0790000133 - MUSKEGON CENTRAL DISPATCH 911:			<u>3,786.33</u>	<u>3,786.33</u>		

Vendor 0000002500 - MUSKEGON CNTY TREASURER:

0000201786 23425*	MUSKEGON CNTY TREASURER DOG LICENSES - JAN	02/28/2024 TREASURER	02/28/2024	232.00	232.00	Open	N 02/28/2024
	101-000-222.003	COUNTY DOG LICENSES		240.00			
	101-000-684.000	MISCELLANEOUS REVENUE		(8.00)			
0000201790 23426	MUSKEGON CNTY TREASURER FIXED ROUTE TRANSIT JAN - MARCH	02/28/2024 TREASURER	02/28/2024	1,198.75	1,198.75	Open	N 02/28/2024
	248-728-887.000	MATS OPERATION		1,198.75			
0000201795 23427	MUSKEGON CNTY TREASURER GO BUS TRANSIT - JAN - MARCH	02/28/2024 TREASURER	02/28/2024	1,824.00	1,824.00	Open	N 02/28/2024
	248-728-887.000	MATS OPERATION		912.00			
	101-728-887.000	MATS OPERATION		912.00			
WWUB01312024 23428	MUSKEGON CNTY TREASURER WASTE WATER/BOND PMTS	02/28/2024 TREASURER	02/28/2024	35,100.00	35,100.00	Open	N 02/28/2024
	590-548-801.000	SEWAGE DISPOSAL-WASTEWATER SY		22,486.49			
	590-548-801.001	Monthly chg-17mm Cnty bond		2,208.94			
	590-548-801.002	Collection System Phase I		2,786.60			

INVOICE REGISTER REPORT FOR CITY OF ROOSEVELT PARK  
EXP CHECK RUN DATES 02/21/2024 - 02/29/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	590-548-801.003	Collection sys. bond Phase 1B		2,231.54			
	590-548-801.004	66" Force Main Bonds		5,386.43			
	Total for vendor 0000002500 - MUSKEGON CNTY TREASURER:			<u>38,354.75</u>	<u>38,354.75</u>		

Vendor 0266 - OFFICE MACHINES CO., INC.:

INV71480 23444	OFFICE MACHINES CO., INC. COPY MACHINE USAGE	02/28/2024 TREASURER	02/28/2024	143.65	143.65	Open	N 02/28/2024
	101-301-934.000	OFFICE EQUIP. MAINTENANCE		63.66			
	101-250-934.000	OFFICE EQUIP. MAINTENANCE		79.99			
	Total for vendor 0266 - OFFICE MACHINES CO., INC.:			<u>143.65</u>	<u>143.65</u>		

Vendor PORTER - PORTER STEEL & WELDING CO.:

30352 23438	PORTER STEEL & WELDING CO. SIGN PLATE AND FRAME - COMMUNITY	02/28/2024 TREASURER	02/28/2024	440.00	440.00	Open	N 02/28/2024
	101-751-726.000	SUPPLIES AND MATERIALS		440.00			
	Total for vendor PORTER - PORTER STEEL & WELDING CO.:			<u>440.00</u>	<u>440.00</u>		

Vendor 0790000538 - WESCO:

22724ELECTION 23445	WESCO ELECTION BREAKFAST	02/28/2024 TREASURER	02/28/2024	9.77	9.77	Open	N 02/28/2024
	101-262-728.000	ELECTION SUPPLIES		9.77			
	Total for vendor 0790000538 - WESCO:			<u>9.77</u>	<u>9.77</u>		

Vendor WEST MICH - WEST MICHIGAN UNIFORM:

5803080 23430	WEST MICHIGAN UNIFORM DPW UNIFORM CLEANING	02/20/2024 TREASURER	02/28/2024	50.00	50.00	Open	N 02/28/2024
	101-751-760.000	UNIFORM CLEANING		10.00			
	202-463-760.000	UNIFORM CLEANING		10.00			
	203-463-760.000	UNIFORM CLEANING		10.00			
	590-548-760.000	UNIFORM CLEANING		10.00			
	591-556-760.000	UNIFORM CLEANING		10.00			
5804818 23452	WEST MICHIGAN UNIFORM DPW UNIFORM CLEANING	02/28/2024 TREASURER	02/28/2024	50.00	50.00	Open	N 02/28/2024
	101-751-760.000	UNIFORM CLEANING		10.00			
	202-463-760.000	UNIFORM CLEANING		10.00			
	203-463-760.000	UNIFORM CLEANING		10.00			
	590-548-760.000	UNIFORM CLEANING		10.00			
	591-556-760.000	UNIFORM CLEANING		10.00			
	Total for vendor WEST MICH - WEST MICHIGAN UNIFORM:			<u>100.00</u>	<u>100.00</u>		

INVOICE REGISTER REPORT FOR CITY OF ROOSEVELT PARK  
EXP CHECK RUN DATES 02/21/2024 - 02/29/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

Vendor 0790000011 - WINDEMULLER:

234005	WINDEMULLER	02/28/2024	02/28/2024	300.00	300.00	Open	N
23453	TRAFFIC SIGNAL MAINTENANCE - FEB	TREASURER					02/28/2024
	202-474-818.000	TRAFFIC SIGNAL MAINTENANCE		300.00			
	Total for vendor 0790000011 - WINDEMULLER:			<u>300.00</u>	<u>300.00</u>		

# of Invoices:	39	# Due:	38	Totals:	85,086.86	84,424.21
# of Credit Memos:	0	# Due:	0	Totals:	<u>0.00</u>	<u>0.00</u>
Net of Invoices and Credit Memos:					<u>85,086.86</u>	<u>84,424.21</u>

\* 1 Net Invoices have Credits Totalling: (8.00)

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			36,596.86	36,596.86		
	202 - MAJOR STREET FUND			338.64	338.64		
	203 - LOCAL STREET FUND			38.64	38.64		
	248 - DOWNTOWN DEVELOPMENT AUTHORI			2,110.75	2,110.75		
	590 - SEWER FUND			35,662.19	35,330.87		
	591 - WATER FUND			10,149.82	9,818.49		
	640 - EQUIPMENT FUND			189.96	189.96		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 -			232.00	232.00		
	172 - CITY MANAGER			26.81	26.81		
	215 - CLERK			24.83	24.83		
	250 - OFFICE OPERATIONS			154.26	154.26		
	253 - TREASURER			26.44	26.44		
	261 - EQUIP. FUND EXPENDITURES			189.96	189.96		
	262 - ELECTIONS			39.21	39.21		
	265 - CITY HALL-GARAGE & GROUNDS			465.00	465.00		
	301 - POLICE DEPARTMENT			8,132.91	8,132.91		
	463 - ROUTINE MAINTENANCE			77.28	77.28		
	474 - TRAFFIC SERVICES			300.00	300.00		
	548 - SEWER FUND EXPENDITURES			35,662.19	35,330.87		
	556 - WATER FUND EXPENDITURES			10,149.82	9,818.49		
	728 - GENERAL FUND OTHER			3,022.75	3,022.75		
	751 - PARKS AND RECREATION			828.65	828.65		
	905 - DEBT SERVICE CONTROL			25,754.75	25,754.75		
--- TOTALS BY PAYMENT CARD ACCOUNT ---							
	0573			173.95			
	4215			9.77			
	6530			29.44			



**CITY OF ROOSEVELT PARK  
CITY COUNCIL  
WORK SESSION  
March 4, 2024**

<b>Early Voting Process and Operations Presentation</b>	<b>Date:</b> March 4, 2024
<p>As the City seeks to further investigate all possible options for the operation of early voting, the first of several presentations on the subject will be given by Tracy DeMarse who is the Township Clerk for Dalton Township. For the 2024 election cycle, Dalton Township has operated, paid for, and staffed their nine day early voting operations solely on their own.</p> <p>Further presentations/information from other clerks and election specialists will be given throughout the coming months to investigate all possible options for future state/federal election cycle years.</p>	
<b>Signature:</b>	<b>Title:</b> City Manager



**CITY OF ROOSEVELT PARK  
CITY COUNCIL MEETING  
March 4, 2024**

<b>Item:</b> Public Safety Committee- Set Meeting	<b>Date:</b> March 4, 2024
The next meeting date and time for the Public Safety Committee Meeting is needed. This would be the second committee meeting of the year and staff has no recommendation on a date or time.	
<b>Financial Impact:</b> None	
<b>Recommendation:</b> Set a time and date for the next Public Safety Committee meeting.	
<b>Signature:</b>	<b>Title:</b> City Manager



**CITY OF ROOSEVELT PARK  
CITY COUNCIL MEETING  
March 4, 2024**

<b>Item:</b> RPYA Street Closure Request-2024 Opening Day Ceremony	<b>Date:</b> March 4, 2024
<p>As in past years the Roosevelt Park Youth Athletics Association will be hosting their annual opening day kick off event on April 27<sup>th</sup>.</p> <p>As such, over a thousand members of our community are expected to be present for the event and the RPYA organizers are requesting the ability to close off the section of Roosevelt Road between Glenside and Greenwich. This will allow for the safe movement of the attendees between the fields and the park along with allow for enough space to host the event.</p> <p>Attached is written request from the RPYA which has been reviewed and by both the Police Chief and DPW Superintendent who have no major concerns. The DPW will drop off all barricades/signs on the Friday before and it will be up to the RPYA volunteers to set up and take down for the event.</p>	
<b>Financial Impact:</b> None	
<b>Recommendation:</b> City Council review the request for street closure and move to approve the request a presented and recommended by staff.	
<b>Signature:</b>	<b>Title:</b> City Manager



## Jared D. Olson

---

**From:** Ben Medema  
**Sent:** Wednesday, February 28, 2024 10:10 AM  
**To:** Jared D. Olson  
**Subject:** Request to Close Street - April 27th

**[EXTERNAL EMAIL] Please exercise caution with links and attachments.**

Jared,

RPYA is having its Opening Day on April 27th.

We are requesting that Roosevelt Road be closed between Glenside Blvd and Greenwich from 8:30am - 3:00pm.

We anticipate that there will be well over 250 players in attendance that day, as well as a large number of spectators. This will require many of them to cross Roosevelt Rd throughout the day. In addition, there may be food trucks, etc. that we would like to have parked on that section of Roosevelt Road.

Thank you.

Ben Medema  
RPYA President

City of Roosevelt Park

*A Proud Community*

## **Informational Updates**

The following documents are informational updates and documents relating to our community. They are for your information only and no action is requested.

## Blight Elimination Program Awards - Round 4

Show 10  entries

muskeg 

Prosperity Region	Counties	2020 Population	Awardee	Amount Awarded	Date Awarded
4	Muskegon	173,679	Muskegon County Land Bank	\$1,391,273.10	2/15/2024
4	Muskegon	173,679	Muskegon County Land Bank	\$440,000.00	2/15/2024

Blight Elimination Program Awards - Round 4

Showing 1 to 2 of 2 entries (filtered from 22 total entries)

Previous **1** Next

**Jared D. Olson**

---

**From:** Inside 208 <donotreply@wordpress.com>  
**Sent:** Wednesday, February 28, 2024 6:31 PM  
**To:** Jared D. Olson  
**Subject:** [BULK EMAIL] Short-Term Rental (STR) Regulation Act Introduced

**[EXTERNAL EMAIL] Please exercise caution with links and attachments.**

[Read on blog](#) or [Reader](#)



Inside 208

## Short-Term Rental (STR) Regulation Act Introduced



**Jennifer Rigterink**

February 28

It has been almost seven years of playing defense on the short-term rental issue. The first bill was introduced in April 2017. It was an amendment to the Michigan Zoning Enabling Act. Legislators were told by proponents it was needed because municipalities across the state were banning STRs.

We've had over six years of pushing back on attempts to remove local decision-making on the regulation of short-term vacation rentals in our communities. With every attempt to preempt local control, we've provided workable alternatives to no avail.

It has been over a year since we've seen any active STR legislation. Well, that hiatus is over with the introduction of [House Bill 5438](#). This is a bill to provide for the registry and regulation of short-term rentals and hosting platforms. Key differences from what we've faced in the past:

1. This is **not** a preemption amendment to the Michigan Zoning Enabling Act!
2. Local units of government maintain authority to regulate short-term rentals.

3. An opt-in statewide excise tax is created (6% of the STR occupancy rate) and proceeds will be distributed to the local unit of government in which the STR is located.

HB 5438 provides many of the things we've pushed for in previous bills on this topic. It protects neighborhoods from an oversaturation of STRs. It allows communities to balance their housing needs for residents and businesses as well as visitors, and it provides some revenue to deal with the costs associated with being a destination place with an influx of visitors throughout the year.

The bill has been referred to the [House Committee on Local Government and Municipal Finance](#). We anticipate a hearing on the bill in the next few weeks. We will continue to provide updates on Live with the League, at CapCon, and additional blogs as things progress.

*Jennifer Rigterink is the League's assistant director of state and federal affairs handling economic development, land use, and municipal services issues. She can be reached at [jrigterink@mml.org](mailto:jrigterink@mml.org)*

[Comment](#)

**Inside 208** © 2024. [Manage](#) your email settings or unsubscribe.



### Get the Jetpack app

Subscribe, bookmark, and get real-time notifications - all from one app!



 **WordPress.com**

**Automattic, Inc.** - 60 29th St. #343, San Francisco, CA 94110

**Presidents Day Sale – Start Today for \$1 – Expires 2/20/24**

Advertisement

SUBSCRIBER

## Pickleball courts, new playgrounds coming to Roosevelt Park this year

Updated: Feb. 08, 2024, 2:36 p.m. | Published: Feb. 08, 2024, 2:25 p.m.





Pickleball courts, new playgrounds coming to Roosevelt Park



By [Lynn Moore | lmoore8@mlive.com](#)

MUSKEGON COUNTY, MI – Two more parks will get new playgrounds and four pickleball courts will be developed in Roosevelt Park this year.

A new emphasis has been placed on park improvements in Roosevelt Park where voters in 2022 approved a special seven-year property tax millage.

The square-mile city has seven “pocket parks” tucked along neighborhood streets as well as the Delmar Playfields baseball complex and a large park with tennis courts at its community center.

Advertisement

Last year, the James V. Wells Playfield on Glenside Boulevard received a \$100,000 makeover with new play equipment, irrigation and sidewalk.

**RELATED: ‘Huge’ rope-climbing sculpture part of new Muskegon area playground**

It was the first park to benefit from the 0.9-mill property tax increase expected to raise about \$100,000 per year.

“We’re trying to touch all nine parks in seven years,” Roosevelt Park City Manager Jared Olson told MLive/The Muskegon Chronicle.

The two parks next up for improvements are H.D. Carsell Playfield, named for the city's third mayor, tucked between Haverhill Road and Chapel Court and Ashland Street Playfield, also known as Post Road Park, on Post where Ashland dead ends.

In addition, a standalone tennis court will be turned into three pickleball courts while a separate tennis practice area with a hitting wall will be converted into a fourth pickleball court, Olson said. The wall will be relocated to the tennis courts, he said.

Advertisement



That will result in three tennis courts and four pickleball courts, all of which will be resurfaced and striped, according to a city [request for proposals](#).

The tennis/pickleball court project is separate from the parks millage and will be paid out of the city's general fund as part of its ongoing capital improvement plan, Olson said.

The city has dedicated \$120,000 for playgrounds at both parks and has issued a request for proposals. The money includes \$100,000 from the millage and \$20,000 from the proceeds of the sale of a city-owned lot near Home Depot, Olson said.

Ashland Park is primarily used by young children due to childcare facilities in the vicinity, Olson said. The RFP says the playground should be suitable for children ages 5 and younger.

Carsell Playfield is bisected by a sidewalk with the area on the west side not available for playground equipment due to its "significant elevation," according to the RFP. That limits the use of that neighborhood park, Olson said.

Both parks currently have slides, swings and other traditional equipment. The one at Ashland is original and has not been updated for more than 50 years, Olson said.



In addition to the playgrounds, the city will be updating irrigation systems in both parks, he said.

Advertisement

The RFP states that playground installations should be completed by Oct. 1.

Want more Muskegon area news? Bookmark the local [Muskegon news page](#) or sign up for the free ["3@3 Muskegon"](#) daily newsletter.

**Also on MLive:**

[Small businesses sought for Western Market tiny shop chalets in downtown Muskegon](#)

[Ludington State Park to close for construction after Labor Day, stay closed for 10 months](#)

[Man convicted of diverting Sleeping Bear Dunes river by hand](#)

If you purchase a product or register for an account through a link on our site, we may receive compensation. By using this site, you consent to our [User Agreement](#) and agree that your clicks, interactions, and personal information may be collected, recorded, and/or stored by us and social media and other third-party partners in accordance with our [Privacy Policy](#).

---

**Sponsor Content**

**[2024 Vacation Ideas: 10 experiences to have in TC](#)**

Observe 'National Plan for Vacation Day' and put all your paid time off on the calendar before the year passes you by.

Traverse City Tourism



**All Access Sale - Start Today for \$1 - Expires 3/1/24**

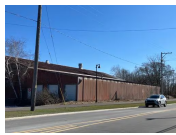
Advertisement

**MUSKEGON**

**Ugly old warehouse on Roosevelt Park's newly improved entrance is coming down**

Updated: Feb. 29, 2024, 3:04 p.m. | Published: Feb. 29, 2024, 2:49 p.m.





Ugly old warehouse in Roosevelt Park coming down



By [Lynn Moore](#) | [Imoore8@mlive.com](mailto:Imoore8@mlive.com)

MUSKEGON COUNTY, MI – The demolition of a sprawling dilapidated industrial building could make way for significant new development along Roosevelt Park’s spiffy new Glenside Boulevard.

The 60,000-square-foot former factory and warehouse is tucked behind Wesco at the corner of Glenside and Sherman Avenue. Its presence has impeded attempts to redevelop the 7-acre site that includes plenty of open space.

Advertisement



Finally, the vacant city-owned structure is coming down, thanks to a \$440,000 blight remediation grant obtained by the Muskegon County Land Bank on behalf of the City of Roosevelt Park.

“We were over the moon to get the grant,” Roosevelt Park City Manager Jared Olson told MLive/The Muskegon Chronicle.

The property is along a stretch of Glenside that was the focus of significant improvements last year, including new roadway, paved pathway, streetlights, crossing median and more. Finishing work, including landscaping and a new city sign, will be completed this spring.

**[Related: Complete makeover of unsightly Roosevelt Park entryway starts this summer](#)**

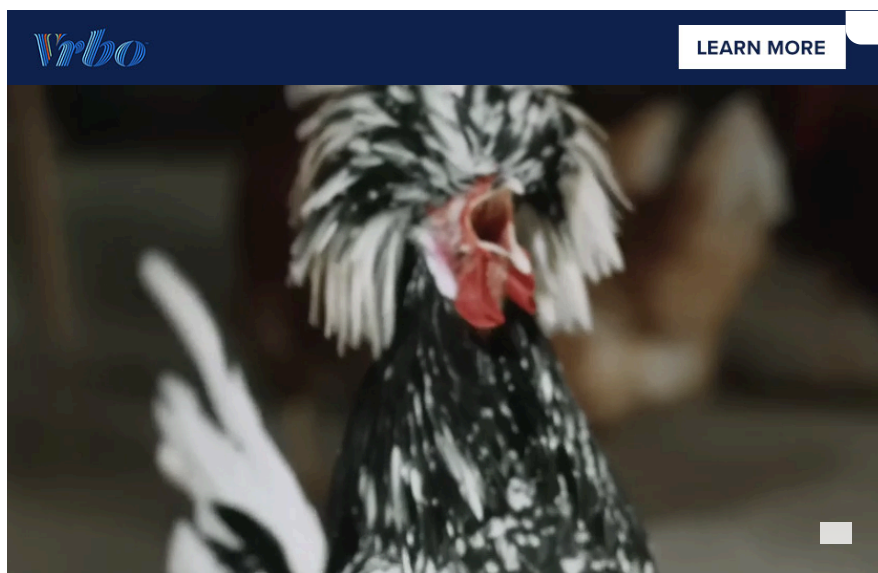
The city has additional plans for that area, considered one of the main entry points into the mile-square city. Next year, work will begin on a new linear park that will run alongside railroad tracks that cross Glenside.

“Our hope is that the momentum continues,” Olson said. “The Glenside corridor is a priority.”

The 7 acres stretching from the tracks to Wesco, and which include the old industrial building, were donated to the city in 2022. Engine Power Components had obtained the property in the 1970s and had used it as a warehouse before handing it over to the city, Olson said.

“It’s a rare opportunity for new development here,” he said, noting that the small city does not have much vacant, undeveloped property.

Advertisement



The city listed the property for sale last year and issued a request for proposals to develop it. There was some interest shown in developing a mixed-use residential and commercial building there as well as luxury storage units.

“But we couldn’t get anything off the ground because of that building,” Olson said.

**Related:** For sale: Cheap commercial property on Muskegon area street about to get huge upgrades

The state grant, which comes from Michigan’s share of federal COVID-relief ARPA funds, will pay for remediation of any hazardous materials such as asbestos or lead paint prior to demolition.

“That one we’re confident will score high on the asbestos test,” Muskegon County Land Bank Director Tim Burgess told MLive/The Muskegon Chronicle. “That’s why (the city) wanted to work with us because we have access to these dollars.”

The Land Bank also was successful in getting \$1.4 million for the City of Muskegon to rehabilitate its former Froebel School building that a developer has proposed for new apartments.

Advertisement

---

The hope is that by taking the expensive task of removing the old building in Roosevelt Park out of the equation, developers will be able to come up with plans that are financially feasible.

“We look forward to the demolition of the current building and the reinvigoration of the property into a cornerstone development in our community,” Roosevelt Park Mayor Aaron Langlois said in a prepared statement.

The old industrial facility was erected in the 1930s or ‘40s as a Canada Dry ginger ale bottling facility, Olson said. Its parking lot was where Wesco currently sits.

It was added onto over the years and eventually used only for warehousing, he said. The fact that it’s comprised mostly of four or five large open warehouse sections should mean it will be relatively easy to demolish, Olson said.

Tucked behind fencing and overgrown foliage, the “cavernous-sized facility” is often overlooked, he said.

“Driving by on Glenside, it’s hard to say how big that building is,” Olson said. “It’s been a blight for so long, I’ve had long-term residents in Roosevelt Park say they almost forget that it even is here.”