



CITY OF ROOSEVELT PARK CITY COUNCIL MEETING

AGENDA

April 15, 2024

6:15 p.m.

1. Council Work Session
2. Call to Order and Roll Call
3. Pledge of Allegiance
4. Invocation by Councilmember Burmeister
5. Public Comment on Agenda Items

6. Approval of Consent Agenda
 - a. Regular Agenda
 - b. Minutes of the April 1, 2024 Regular City Council Meeting
 - c. List of Bills

7. Unfinished Business

8. New Business
 - a. Community Center Athletic Court Rehabilitation Bids-Council Approval
 - b. City Council Meeting Dates Discussion

9. Public Comment

Please state your name and home address
Please limit comments to 3 minutes per individual presentation
(City Council Rules of Procedure: 10/7/2011)

10. Comments from the Mayor and City Council
11. Reports from City Manager, City Attorney & Department Heads
12. Adjournment

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City of Roosevelt Park

A Proud Community

To: Honorable Mayor and City Council
From: Jared Olson, City Manager
Date: April 11, 2024
Subject: **Monday, April 15, 2024**– CITY COUNCIL MEETING

The following is information pertaining to items on the agenda for your meeting:
COUNCIL WORK SESSION:

1. **Muskegon Greenways Taskforce Presentation**- A local group of trailway and bicycle enthusiasts have officially formed a Muskegon based group to help plan and connect our local community trailways and bicycle friendly options. One of the many goals of the Muskegon Greenway team is to promote building strong bicycling and trail infrastructure that makes local sense along with connecting our own communities to larger regional and statewide assets. Included in the packet is their background, mission, and goals that they will present during the work session.
2. **Active Agenda Items**

COUNCIL MEETING:

1. **Community Center Athletic Court Rehabilitation Bids**- Council Approval- One of the major projects that was included in the 2024 Fiscal Year budget was the rehabilitation of the tennis courts at the Community Center Park. As such, staff issued a Request for Proposal (RFP) that outlined the desired rehabilitation work along with the installation of four pickleball courts within the current westerly court layout. Sealed bids were received, and that information and draft diagrams are included.
2. **City Council Meeting Date Discussion**- With several changes officially occurring since December of 2023, the City Clerk has requested a brief discussion on council meeting date changes. In the past election month dates had been moved to accommodate the setup of the City Hall election precinct however in 2024, our two precincts were consolidated into a single polling place located at the Community Center and thus moving election month meetings back to their regular dates is now possible at City Hall.

If you have questions, please contact me.



**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES
April 1, 2024**

This meeting was called to order by Mayor Aaron Langlois at 6:15 p.m.

PRESENT: Council Members: Mayor Aaron Langlois, Mayor Pro-Tem Michael Sutton, Diane Goodman, Noah Crossno, Matt Johnson

STAFF: City Clerk Ann Wisniewski, City Treasurer Kate Dibble, City Attorney John Schrier, Chief Shawn Bride

ABSENT: Stacey Burmeister, Fawn Cruz

WORK SESSION

Council discussed Agenda Items:

- Roosevelt Park Day Committee – Set Time and Date
- 2024 Roosevelt Park Day Liquor License Application
- Muskegon County Dog License – Review and Discussion
- List of Bills

Special Guests:

- None

Mayor Langlois called the Council meeting to order at 6:28 p.m.

2024-61 **ROLL CALL**
City Clerk Ann Wisniewski called roll call.

2024-62 **INVOCATION**
Council Member Crossno provided the Invocation.

2024-63 **PUBLIC COMMENT ON AGENDA ITEMS**
None

2024-64 **CONSENT AGENDA**
A motion was made by Council Member Crossno to approve the consent agenda as written. This motion was supported by Council Member Goodman.
Roll Call: 5 Ayes, 0 Nays, 2 absent (Burmeister, Cruz) - Motion Passes

2024-65 **UNFINISHED BUSINESS**
None

2024-66

NEW BUSINESS

8A. Roosevelt Park Day Committee – Set Meeting Date and Time

Council Member Johnson moved to set the next meeting of the RP Day Committee for Thursday April 18, 2024, at 4:30 pm. This motion was supported by Council Member Goodman.

Roll Call: 5 Ayes, 0 Nays, 2 Absent (Burmeister, Cruz) – Motion Passes

8B. 2024 Roosevelt Park Day Liquor License Application

Council Member Crossno moved to adopt the resolution and authorize staff to apply For the Special Liquor License for Saturday September 7, 2024. This motion was supported by Mayor Pro-Tem Sutton.

Roll Call: 5 Ayes, 0 Nays, 2 Absent (Burmeister, Cruz) – Motion Passes

8C. Muskegon County Dog License – Review and Discuss

Mayor Langlois moved to suspend the dog license program effective July 1, 2024 Indefinitely, pending improvements to the system.

This motion was supported by Council Member Goodman.

Roll Call: 5 Ayes, 0 Nays, 2 Absent (Burmeister, Cruz)-Motion Passes

2024-67

COUNCIL COMMENTS

Council members shared comments.

2024-68

DEPARTMENT HEAD REPORTS

Department Heads shared comments.

2024-69

PUBLIC COMMENTS

None

2024-70

ADJOURNMENT

Mayor Langlois moved to adjourn the meeting at 6:46 p.m. This motion was supported by Council Member Crossno and carried unanimously.

Ann Wisniewski, City Clerk



CITY OF ROOSEVELT PARK

A Proud Community
900 OAK RIDGE ROAD
ROOSEVELT PARK, MI 49441
(231) 755-3721

COUNCIL LIST

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
38304	VALIER FENCE COMPANY	PRIVACY FENCE - GLENSIDE BLVD/WAREHOUSE	GLENSIDE2222	2,700.00
		DELMAR FIELD FENCING	DELMAR022224	4,940.00
		Check Total		7,640.00
4514 (E)	ACCIDENT FUND	WORKERS COMP - 05/24	1001088947	1,308.30
		Check Total		1,308.30
4515 (E)	ADVANCE AUTO PARTS	LOADER	538240872458	62.10
		DPW EQUIP MAINTENANCE SUPPLIES	538240872458	9.46
		Check Total		71.56
4516 (E)	BANK OF AMERICA BUSINESS CARD	FLASH DRIVES - PD	112-2400746-	42.99
		AED SIGNS	112-3943908-	25.90
		TARGETS - PD	112-6186182-	72.99
		ADOBE PRO ANNUAL SUBSCRIPTION - BRIDE	2687267637	254.27
		PD CONFERENCE - SMILEY/FARHAT 040424	81283	89.25
		RESERVATION HOLD JUNE 17-21 MAMC CONFERE	061624DOWNPM	225.00
		BODY ARMOR RIFLE INSERTS	1111632	719.93
		Check Total		1,430.33
4517 (E)	BANK OF AMERICA BUSINESS CARD	CONFERENCE MEAL - CLERK	040924	13.73
		Check Total		13.73
4518 (E)	CITY OF MUSKEGON-WATER DEPT	WATER USE - ACCT # 199340001	030424	5,375.04
		WATER USE - ACCT # 199340201 - ESTIMATE	030524E	22,130.30
		SEWER ACCT # 199342601	030524	104.75
		SEWER ACCT # 199342701	030524	24.97
		SEWER ACCT # 199342801 ESTIMATE	030524E	39.04
		Check Total		27,674.10
4519 (E)	CONSUMERS ENERGY	1000 0015 6057 936 OAKRIDGE GUL 2	206792359199	2,426.57
		Check Total		2,426.57
4520 (E)	CONSUMERS ENERGY	1000 0017 0686 3106 ROOSEVELT RD	206881252111	17.75
		Check Total		17.75
4521 (E)	CONSUMERS ENERGY	1000 0038 5011 TRAFFIC LIGHTS	207147501540	254.27
		Check Total		254.27
4522 (E)	CONSUMERS ENERGY	1030 2926 0835 49441 LED LIGHT RD	204657027974	1,570.72
		Check Total		1,570.72
4523 (E)	CONSUMERS ENERGY	1000 0015 1900 2848 ASHLAND	207147512947	79.27
		Check Total		79.27
4524 (E)	CONSUMERS ENERGY	1000 0015 2536 - 896 W BROADWAY	207147512960	61.35
		Check Total		61.35
4525 (E)	CONSUMERS ENERGY	1000 0460 5042 3105 ROOSEVELT	203322191065	43.07
		Check Total		43.07
4526 (E)	CONSUMERS ENERGY	1000 0460 5166 3106 ROOSEVELT	203322191066	105.50
		Check Total		105.50



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CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
4527 (E)	CONSUMERS ENERGY	1000 0597 2995 1168 CORNELL	206169739227	31.94
			Check Total	31.94
4528 (E)	CONSUMERS ENERGY	1000 0616 4881 1580 GARRISON	204568054743	359.70
			Check Total	359.70
4529 (E)	CONSUMERS ENERGY	1000 0616 6274 3064 GLENSIDE	204568054744	29.38
			Check Total	29.38
4530 (E)	CONSUMERS ENERGY	1000 0622 0758 1344 GREENWICH RD	205813840996	29.22
			Check Total	29.22
4531 (E)	CONSUMERS ENERGY	1000 0628 6080 1502 HAVERHILL	205813840997	32.52
			Check Total	32.52
4532 (E)	CONSUMERS ENERGY	1000 0678 0280 898 W BROADWAY	205368935543	89.09
			Check Total	89.09
4533 (E)	CONSUMERS ENERGY	1000 0777 1684 880 OAKRIDGE	201720356226	472.58
			Check Total	472.58
4534 (E)	CONSUMERS ENERGY	1000 0783 4730 901 POST RD	201186476771	29.07
			Check Total	29.07
4535 (E)	CONSUMERS ENERGY	1000 0832 5373 3278 GERMAINE	201008787175	35.84
			Check Total	35.84
4536 (E)	CONSUMERS ENERGY	1000 0864 3968 1267 LAMBERT	201809344363	36.75
			Check Total	36.75
4537 (E)	CONSUMERS ENERGY	1000 0849 1167 3163 MAPLE GROVE	201809344364	28.92
			Check Total	28.92
4538 (E)	CONSUMERS ENERGY	1000 0864 2272 1140 SHERWOOD	201809344365	29.22
			Check Total	29.22
4539 (E)	ETNA SUPPLY COMPANY	CURB BOX - 10	S105613534.0	930.00
			Check Total	930.00
4540 (E)	HUNTINGTON NATIONAL BANK	2016 BOND ANNUAL ADMIN FEE	62582	500.00
			Check Total	500.00
4541 (E)	MICHIGAN STATE POLICE	SOR	551-634922	30.00
			Check Total	30.00
4542 (E)	MLIVE MEDIA GROUP	ANNUAL NEWSPAPER SUBSCRIPTION	2024SUBSCRIP	545.48
			Check Total	545.48
4543 (E)	WEX BANK	GAS - DPW/214.4, PD/502.181	96100912	2,181.81
			Check Total	2,181.81
4544 (A)	BRICKLEY DELONG CPA	AUDIT SERVICES	1244258	1,100.00



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CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
			Check Total	1,100.00
<u>4545 (A)</u>	<u>CORE & MAIN</u>	<u>WATER SERVICE SUPPLIES 5/8 X 3/4 8 BEND</u>	<u>U482164</u>	<u>931.50</u>
			Check Total	931.50
4546 (A)	DEJONG CHAD	DENTAL REIMBURSEMENT	DENTAL0324	288.00
			Check Total	288.00
4547 (A)	DIBBLE, KATE	DENTAL REIMBURSEMENT	0424DENTAL	113.60
			Check Total	113.60
4548 (A)	EMERGENCY SERVICES LLC	MONTHLY VEHICLE LABOR - MAY	21082	800.00
			Check Total	800.00
4549 (A)	FLEX ADMINISTRATORS, INC.	FLEXIBLE SPENDING ADMINISTRATION	1038705	43.50
			Check Total	43.50
4550 (A)	KENT COMMUNICATIONS INC	MAIL COURIER SERVICES	8876-158197	153.97
			Check Total	153.97
4551 (A)	KERKSTRA PORTABLE RESTROOMS	PORTABLE RESTROOMS	242935	210.00
			Check Total	210.00
4552 (A)	MUSKEGON CENTRAL DISPATCH 911	IT SUPPORT	2400002006	447.43
			Check Total	447.43
4553 (A)	MUSKEGON CNTY TREASURER	WASTE WATER/BOND PMTS	WWUB022924	35,100.00
			Check Total	35,100.00
4554 (A)	PLANTENGA'S CLEANERS	PD UNIFORM CLEANING	040124	10.90
			Check Total	10.90
4555 (A)	PRO CLEAN SOLUTIONS	BUILDING CLEANING - MARCH	ROOS040124	300.00
			Check Total	300.00
4556 (A)	REPUBLIC SERVICES	WASTE REMOVAL - MARCH	0240-	16,001.25
			Check Total	16,001.25
4557 (A)	WEST MICHIGAN UNIFORM	DPW UNIFORM CLEANING	5811840	50.00
		DPW UNIFORM CLEANING	5813602	50.00
		DPW UNIFORM CLEANING	5815357	50.00
			Check Total	150.00
4559 (A)	WISNIEWSKI, ANN	TRAVEL REIMBURSEMENT - MAMC	040924TRAVEL	159.46
			Check Total	159.46
38305	FARHAT, DIANA	TRAVEL REIMBURSEMENT - CONFERENCE	040224TRAVEL	12.18
			Check Total	12.18
38306	JANE DOE INVESTIGATIONS	FOIA REQUEST DOWN PAYMENT REFUND	FOIA REFUND	58.88
			Check Total	58.88
38307	MOORE & BRUGGINK, INC.	ROYAL OAK / EASTLAND ENGINEERING SERVICE	240129.1-3	10,118.69



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COUNCIL LIST

Thursday, April 11, 2024

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
			Check Total	10,118.69
38308	NYE UNIFORM CO.	PD NAME BAR	879994	41.04
			Check Total	41.04
38309	SMILEY, AMY	TRAVEL REIMBURSEMENT - MACP CONFERENCE M	040224TRAVEL	150.59
			Check Total	150.59
			Report Total	114,279.03



**CITY OF ROOSEVELT PARK
CITY COUNCIL
WORK SESSION
April 15, 2024**

Muskegon Greenways Taskforce Presentation	Date: April 15, 2024
<p>A local group of trailway and bicycle enthusiasts have officially formed a Muskegon based group to help plan and connect our local community trailways and bicycle friendly options. One of the many goals of the Muskegon Greenway team is to promote building strong bicycling and trail infrastructure that makes local sense along with connecting our own communities to larger regional and statewide assets.</p> <p>Included in the packet is their background, mission, and goals that they will present during the work session.</p>	
Signature:	Title: City Manager

Jared D. Olson

From: Amy Bodbyl-Mast
Sent: Friday, February 23, 2024 8:31 AM
To: Jared D. Olson
Cc: Carim Calkins; Rob Taylor; Ray McLeod
Subject: Muskegon/North Ottawa Greenways Plan
Attachments: MGC 03142023.pdf

Hi Jared,

In the past, we have discussed the possibility of a non-motorized pathway planning process that would focus on the urban core of Muskegon County (see attached presentation as a refresher).

As you may recall, this would be a component of a regional planning process that the West Michigan Shoreline Regional Development Commission (WMSRDC) is planning to undertake. They have \$50,000 in funding that needs local matching funds. The Muskegon County Bicycling Coalition (MCBC) has received \$5,000 in funding from the Michigan Trails and Greenways Alliance. This week, the Muskegon City Parks Advisory Board recommended to the City Council matching with \$50,000 in parks planning funding. Apparently this will be reviewed by the City Commission in March.

There are other opportunities for funding that the MCBC is pursuing - though they might not provide results in the near-term. Given time constraints on the funding in hand, it is best to move forward with the planning process this Spring (if the Muskegon City Commission allocates the funding).

The reason I am writing is that even though we now feel we have sufficient funding to move forward, the MCBC would like to reach out to see if other communities would provide nominal contributions to show interest and "buy-in". The MCBC also feels that this would make a better case to the Muskegon City Commission, even though we are optimistic about their approval.

In the case of Roosevelt Park, we are requesting \$5,000 in additional matching funds (which would be paid to WMSRDC). As we have already gained momentum on the Broadway corridor with your efforts (which inspired discussions that led to addition of bike lanes in plans for Broadway in Muskegon Heights), we would work to ensure that an outcome of this study is solidify support for a continuation of the Broadway corridor into Dune Harbor Park. I recently rode my e-bike through the rail corridor and it would be a magnificent Greenway route.

If you would like to set up a meeting to discuss with some of our members, please let me know and we can set something up.

Thanks!

Aaron Bodbyl-Mast



Muskegon Greenways Concept



Muskegon County Bicycling Coalition

Mission Statement

To create an inclusive, diverse and accepting community where people of all ages and backgrounds bicycle for transportation, errands, and for fun and health, and where bicycling brings people and neighborhoods together throughout Muskegon County





How do we get there?




MOBILITY FOR ALL

- *Give all people the freedom to move around (Mobility for All - americawalks.org)*
- **Choices**
 - Walk/Wheel Around
 - Bike
 - Transit
 - Drive
- **People-centered design (“15-minute city”)**



- **Nationally, millions don't have access to car (thousands in Muskegon County)**
 - Children
 - Seniors
 - Disabled
 - People who can't afford a car
 - People who choose not to drive



Urban core of Muskegon County needs more options

- Households with no car
 - National average: 4.22%
 - Muskegon: 4.09%
 - Muskegon Heights: 10.4%
 - Roosevelt Park: 1.54%
 - Norton Shores: 1.92%
 - North Muskegon: 0.56%
 - Muskegon County: 2.46%

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 - Muskegon County: 2.46%





Barriers

- Many **barriers** to a more “people-centered” community
 - Lack of housing
 - Lack of density
 - Lack of mixed-uses
 - Lack of public spaces
 - Lack of basic needs within close distance (“15-minute city”)
 - Jobs, groceries, schools, parks, etc.
 - Lack of transit options
 - Street design that doesn’t prioritize other modes of travel

Benefits

- Benefits of “people-centered” community
 - Better health and quality of life
 - Safer streets for bikers, pedestrians, and drivers
 - Less pollution
 - Less noise
 - A more equitable and inclusive city
 - A boost to the local economy
 - A more environmentally sustainable city



How we get there?

- Multi-faceted approach
 - Housing policy
 - More affordable housing
 - Policies to avoid gentrification
 - Transit policy
 - More transit investment
 - Land-use policy
 - Mixed use
 - Investment in public spaces
 - Street Design
 - Imagine new priorities
 - Pedestrians over bikes
 - Bikes over transit
 - Transit over cars
 - Connected network for bikers and walkers
 - Educate and build trust
 - Community Input



How we get there?

- Multi-faceted approach
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 - **Street Design**
 - **Imagine new priorities**
 - Pedestrians over bikes
 - Bikes over transit
 - Transit over cars
 - **Connected network for bikers and walkers**
 - **Educate and build trust**
 - **Community Input**



Urban Greenways

Urban greenways could be the answer. Fueled by climate change concerns, car-free corridors dotted with woodlands, parks, and local sights are taking shape in cities including St. Louis and Detroit.

Urban Greenway: Protected, connected, community-wide mobility network (including off-street linear parks and on-street protected lanes) that links neighborhoods with key destinations

“The revolutionary idea behind America’s urban trails”

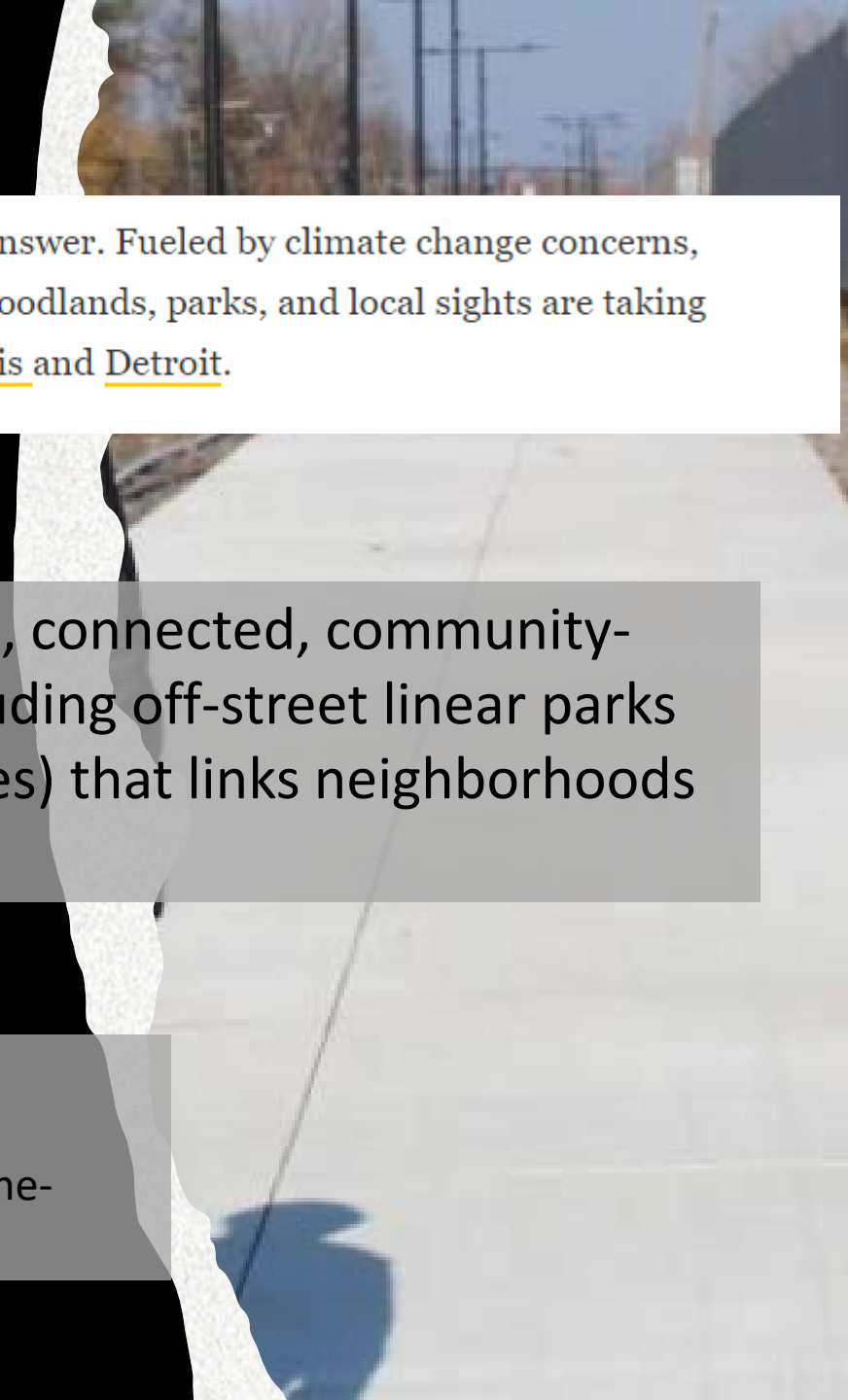
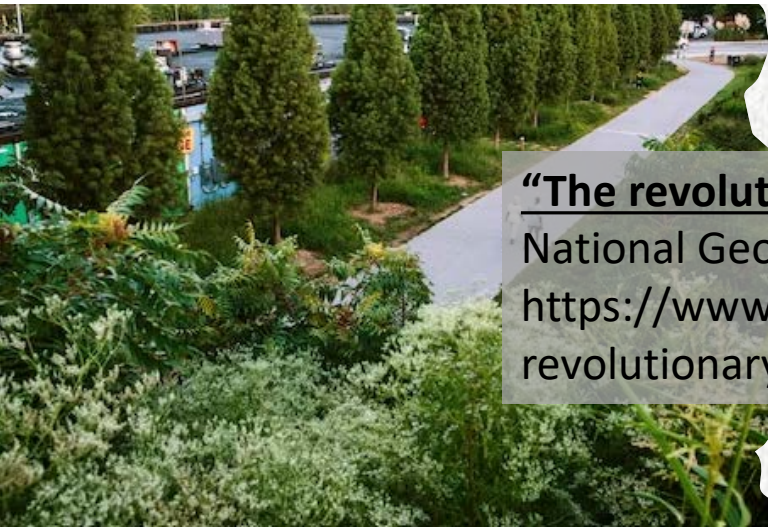
National Geographic – July 30, 2021

<https://www.nationalgeographic.com/travel/article/heres-the-revolutionary-idea-behind-americas-urban-trails>



In Atlanta, Georgia, planners are building on former railway corridors for the BeltLine, wooded walking and biking paths that encircle the city, with tributaries to historic neighborhoods and parks. The project will stretch 22 miles once it's completed in 2022.


Then there's San Francisco's Crosstown Trail, a sun-splashed 16.5-mile hike that cuts diagonally through the city, from the beaches of Candlestick Point to the Lands End cliffs at Golden Gate National Recreation Area, with stops at coffee shops and viewpoints along the way.




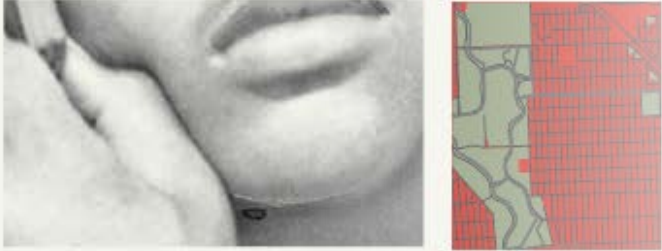


Many models nationally

- Atlanta Beltline
- Ann Arbor – Moving Together Plan
- Austin – All Ages and Abilities Network
- Detroit – Joe Louis Greenway



Many models nationally


- 
- 
- Atlanta Beltline
 - Ann Arbor – Moving Together Plan
 - Austin – All Ages and Abilities Network
 - **Detroit – Joe Louis Greenway**

CITY OF DETROIT
GENERAL SERVICES DEPARTMENT



JOE LOUIS GREENWAY

FRAMEWORK PLAN VOL. 1
THE VISION





How did the Joe Louis Greenway plan work?

- Robust public engagement to build trust
- A connected network around the community

How did the Joe Louis Greenway plan work?

- Retrofitting overbuilt or underutilized infrastructure to make it people-centered



How did the Joe Louis Greenway plan work?

- Vision and goals that address not just mobility, but also equity, growth, community beautification, and community pride

GOAL 1

THE GREENWAY
WILL ENHANCE
RESIDENTS'
QUALITY OF LIFE
AND PROMOTE
COMMUNITY
DEVELOPMENT

GOAL 2

THE GREENWAY
WILL PROMOTE
EQUITY

GOAL 3

THE GREENWAY
WILL BE A UNIFYING,
CONNECTIVE,
MULTI-MODAL
TRANSPORTATION
NETWORK

1 ENVIRONMENTAL SUSTAINABILITY

2 EQUITABLE GROWTH

3 HISTORIC AND CULTURAL SIGNIFICANCE

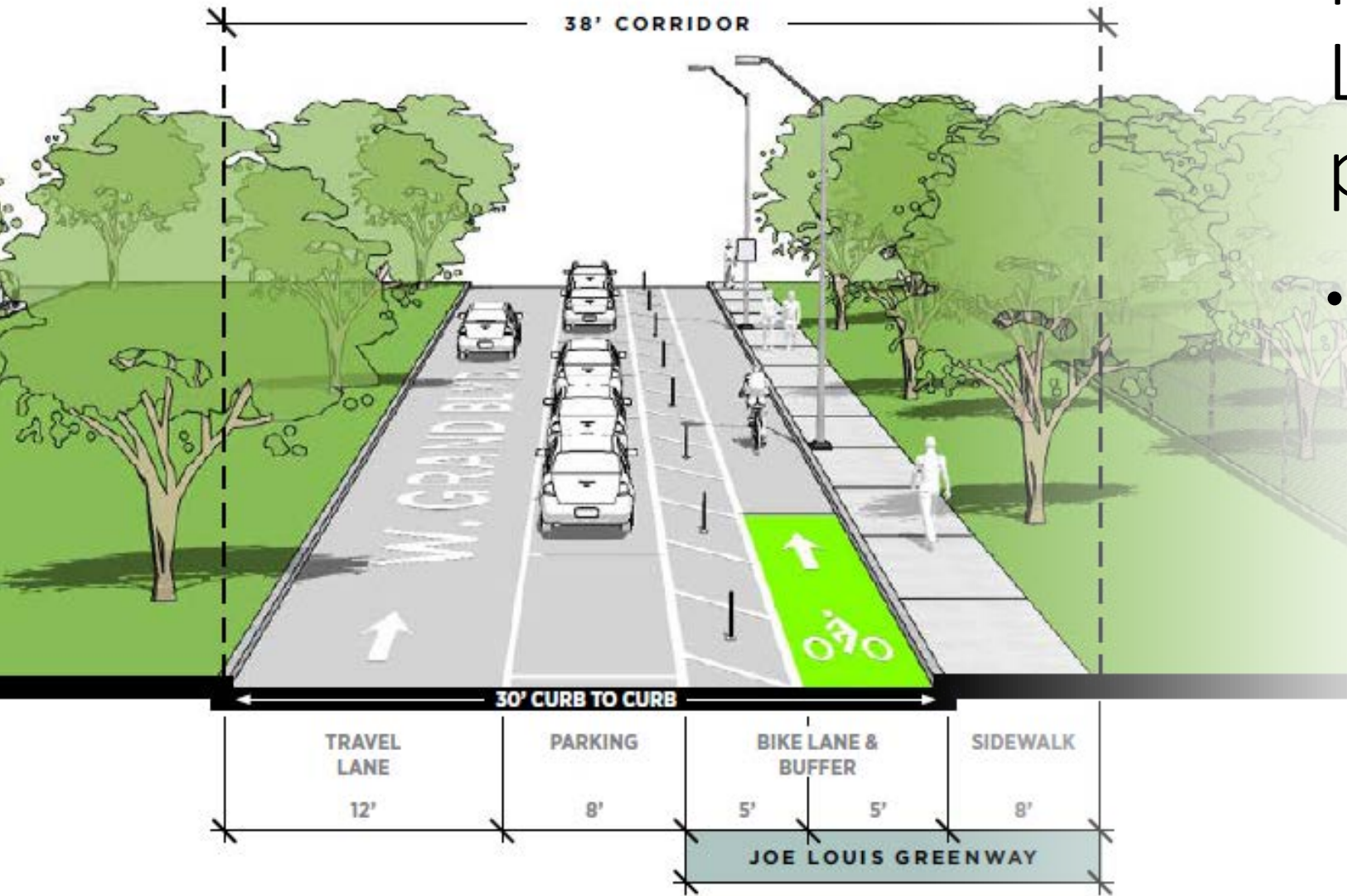
**4 BIKE AND PEDESTRIAN INFRASTRUCTURE
AND SAFETY**

5 HEALTH AND FITNESS

6 CONNECTIVITY AND ACCESSIBILITY

How did the Joe Louis Greenway plan work?

- Renderings to help decision-makers, stakeholders, and community understand how the plan will be implemented
 - High quality
 - Specific to each context



DIVERSE PEDESTRIAN USERS

LOWER-SPEED USERS

Lower-speed users include people who are on foot, families with kids or dogs, seniors and groups of people. These users tend to meander, gather in small groups and make frequent stops. By designing for a separated path with greenway amenities, this ensures that users moving at lower speeds will not be in the way of those moving at higher speeds.

MID-SPEED USERS

As mid-speed users, runners and joggers need to be able to navigate the path easily, without encountering slower users. A separated path enables them to stay out of the way of pedestrians, children and dogs, while a decomposed fine aggregate shoulder provides a more comfortable running experience.

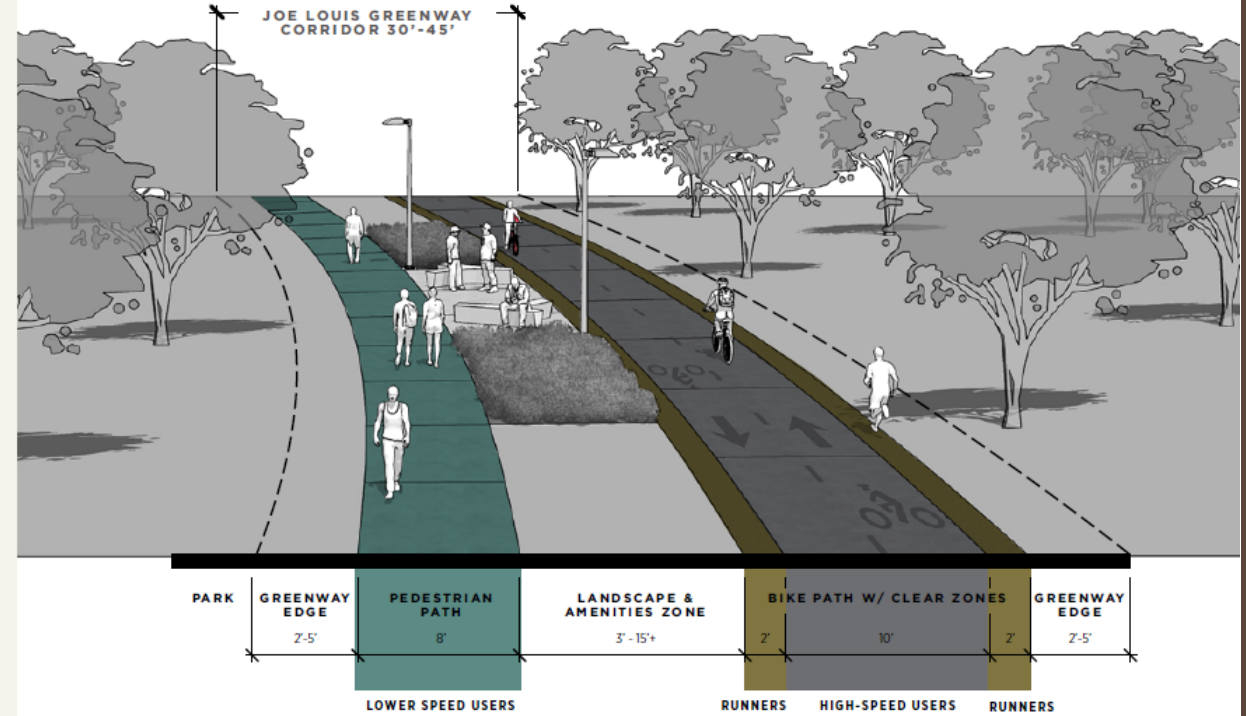
HIGHER-SPEED USERS

High-speed users include cyclists, scooter users, skateboarders, rollerbladers, cross country skiers and others. These users tend to move faster and stop less frequently. Separating this path from that of the lower-speed users reduces disruptions that can be caused by dogs, children and slower-moving groups.

People walking • Kids • People hanging out • Families • Seniors • People walking dogs • People with disabilities

Runners • Joggers

Bicyclists • Electric scooters • Rollerbladers • Skateboarders • Electric bikes • Bikes with trailers • Cross country skiers



“AAA” Design All Ages and Abilities



Did the plan work?

- DeQuindre Cut has been a popular amenity and community focal point
- Has attracted over \$100 million in public/private investment
- Sections under development now

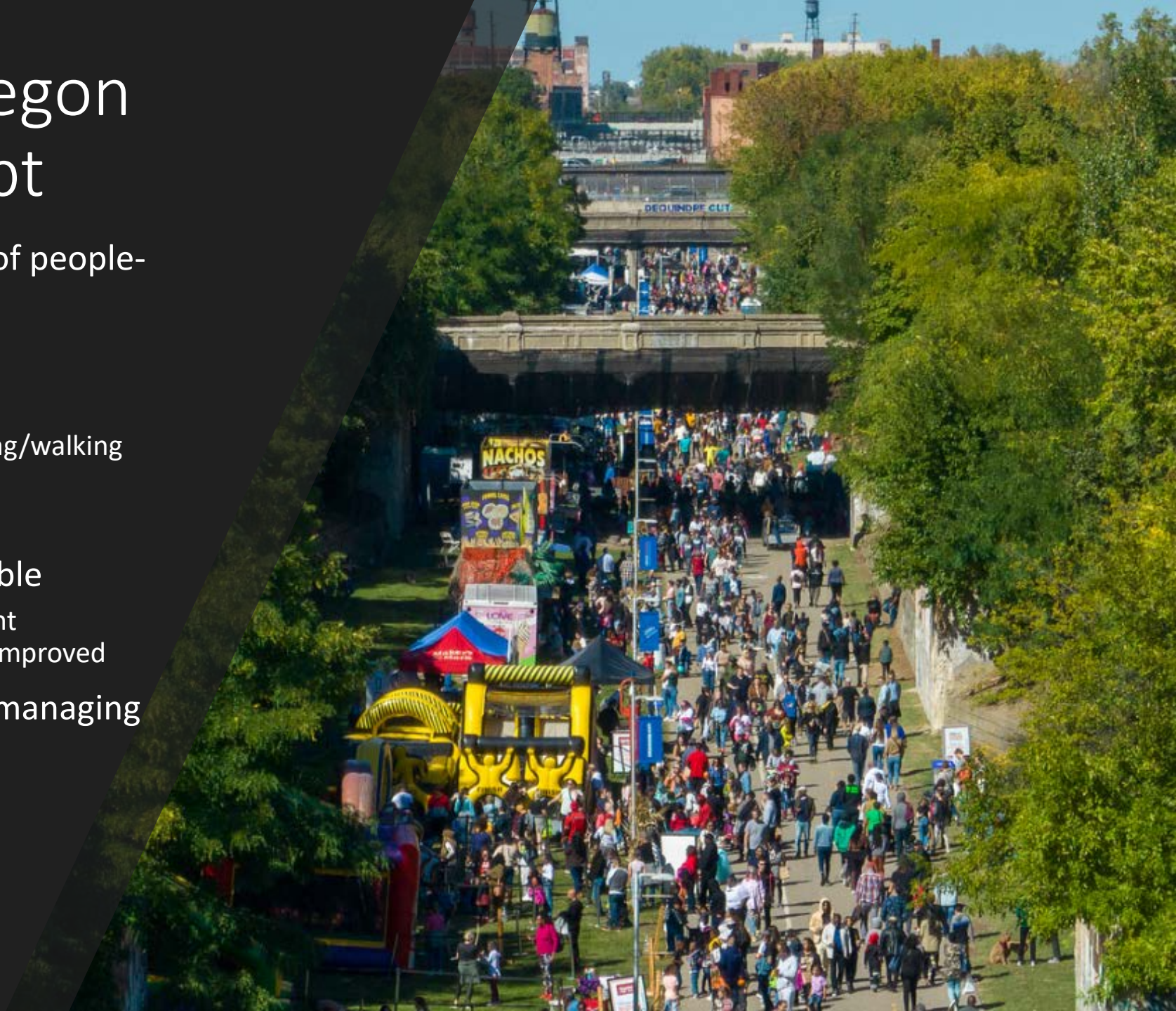


Can we do this here?

- Opportunities to retrofit existing infrastructure
 - Roosevelt Park building trail along rail corridor
 - Terrace Street road diet
- Opportunities to work together
 - Community interested in thinking different
- Foundation of regional pathways that have already been built
 - Not everyone can access
- Incredible amenities
- New thinking on transit

Elements of Muskegon Greenways Concept

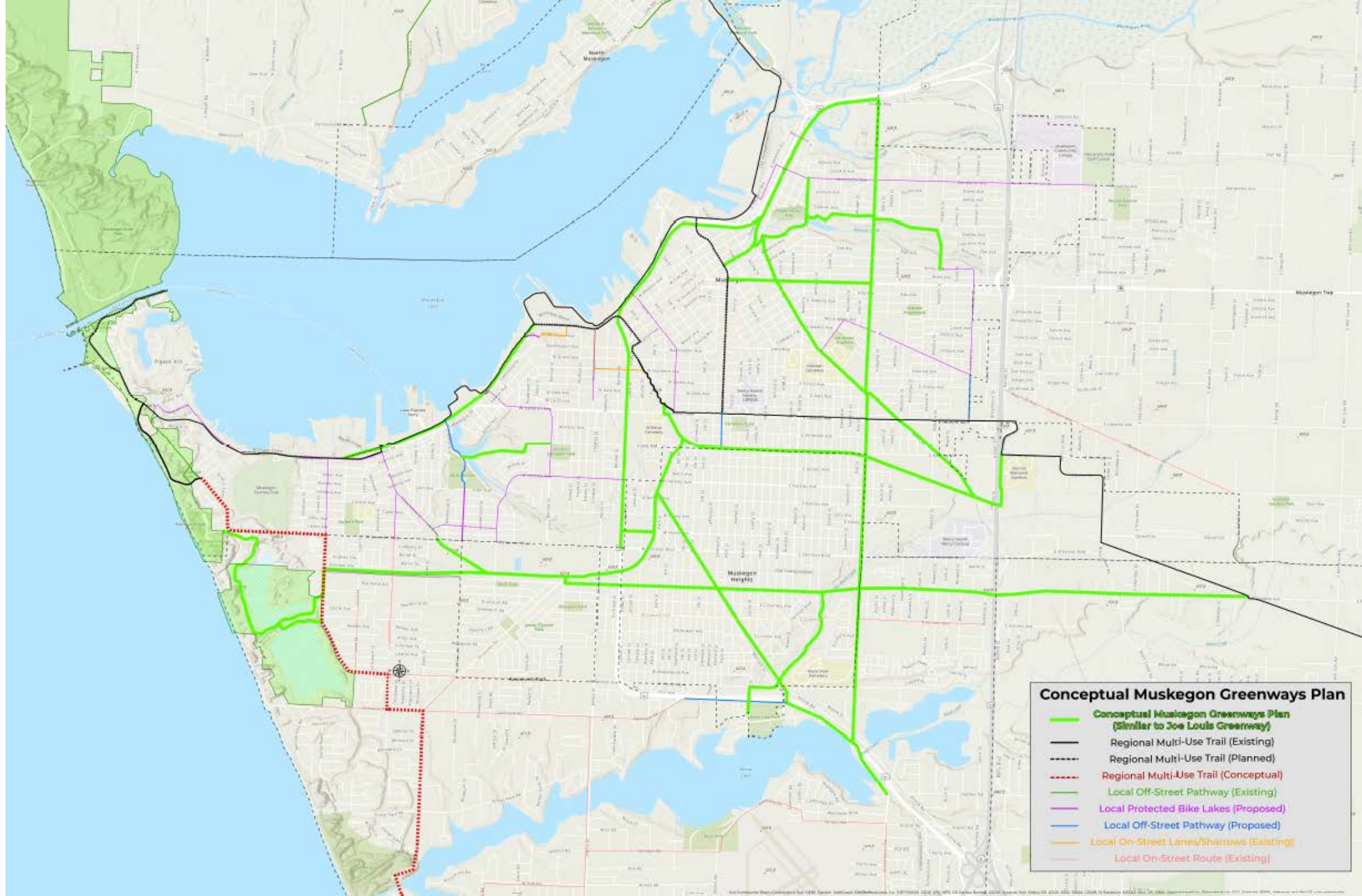
- Educate residents about benefits of people-centered urban design
- Create a vision and a plan
 - Engage public to help develop vision
 - Identify a connected network of biking/walking facilities
 - All ages and abilities
- Help people visualize what's possible
 - Renderings that show how our current infrastructure could be transformed improved
- Recommend models for building/managing these facilities



What's next?

- West Michigan Regional Shoreline Development Commission is willing to facilitate process
- Secure funding
 - Work with foundations in Grand Rapids
 - They have already been informed about concept
- Formal stakeholder support
- Kick off planning process in late 2023
 - RFP
 - Start planning





Conceptual Muskegon Greenways Plan

- Conceptual Muskegon Greenways Plan (Similar to Joe Louis Greenway)
- Regional Multi-Use Trail (Existing)
- Regional Multi-Use Trail (Planned)
- Regional Multi-Use Trail (Conceptual)
- Local Off-Street Pathway (Existing)
- Local Protected Bike Lanes (Proposed)
- Local Off-Street Pathway (Proposed)
- Local On-Street Lanes/Sharrows (Existing)
- Local On-Street Route (Existing)



CITY OF ROOSEVELT PARK
City Council
April 15, 2024

Item: Tennis Court-Resurfacing/Restriping Bid Approval	Date: April 15, 2024												
<p>One of the projects that has been included in the capital improvement budget for the Parks and Recreation fund over the last several years is the resurfacing and restriping of the tennis courts located at the Community Center. During the parks tour in the summer of 2023, both the Recreation and Parks board along with the City Council discussed and approved the inclusion of a more drastic makeover which included the installation of pickleball courts on the current westerly portion of the existing site.</p> <p>As such, staff issued a formal Request for Proposals (RFP) to obtain sealed bids by qualified contractors to complete the work. A public bid opening was held on Wednesday March 20th and three bids were received for the work as outlined below.</p> <table border="1" data-bbox="418 865 1203 1058"> <thead> <tr> <th>Contractor</th> <th>Total Cost</th> <th>Project Completion</th> </tr> </thead> <tbody> <tr> <td>Lazer Sports Surfacing</td> <td>\$55,200</td> <td>September</td> </tr> <tr> <td>Tennis Courts Unlimited</td> <td>\$57,500</td> <td>July</td> </tr> <tr> <td>Racquet Sports Inc.</td> <td>\$59,680</td> <td>September</td> </tr> </tbody> </table> <p>All three bids are under the project estimate of \$60,000, however, in planning this project and holding on site meetings/discussions with contractors, staff is recommending the council approve the project quote by Tennis Courts Unlimited. While they were the second lowest bidder, they (along with Racquet Sports) came out to the project site, measured the number of cracks, reviewed the draft designs, and identified the overall scope of the project. They are also able to complete the work earlier in the summer than the other two firms.</p> <p>There was almost no contact from the lower bidder on this project and as far as staff is aware, they did not come out to view the condition of the courts, measure out the needed quantities or ask clarifying questions to city staff.</p>		Contractor	Total Cost	Project Completion	Lazer Sports Surfacing	\$55,200	September	Tennis Courts Unlimited	\$57,500	July	Racquet Sports Inc.	\$59,680	September
Contractor	Total Cost	Project Completion											
Lazer Sports Surfacing	\$55,200	September											
Tennis Courts Unlimited	\$57,500	July											
Racquet Sports Inc.	\$59,680	September											
<p>Financial Impact: \$60,000 has been budgeted for this project in the contracted services line of the Parks and Recreation fund and staff is recommending the acceptance of the send to lowest bidder as they have been onsite and understand the full scope of the project.</p>													
<p>Recommendation: Staff along with the Recreation and Parks Commission is recommending the City Council approve the quote from Tennis Courts Unlimited for the 2024 Community Center Court Rehabilitation project.</p>													
Signature:	Title: City Manager												

City Of Roosevelt Park RFP Tally Sheet

DATE: 3/20/2024 TIME 12:00 pm

RFP NAME: 2024 Community Center Tennis Court Rehab Project

BUSINESS NAME	Total Quote	Extra's
Tennis Courts Unlimited	\$57,500	
Racquet Sports	\$59,680	
Laser Sport Surfacing	\$55,200	



CITY OF ROOSEVELT PARK
City Council
April 15, 2024

Item: City Council Meeting Date Discussion	Date: April 15, 2024
<p>With several changes officially offering since December of 2023, the City Clerk has requested a brief discussion on council date changes. In the past election month dates had been moved to accommodate the setup of the City Hall Election precinct however in 2024, our precincts were consolidated into a single polling place located at the Community Center and thus moving election month meetings back to their regular dates is now possible.</p> <p>While a change is not necessary, staff felt it was appropriate to bring it back to the council to review and discuss. This will most likely be the final year of moved election week meeting and thus the 2025 schedule will reflect the more traditional first Monday of the month date during the election periods.</p>	
Financial Impact: N/A	
Recommendation: Discuss and give guidance as to whether the City Council desires to move the first meeting of election months back to the traditional date due to precinct consolidation.	
Signature:	Title: City Manager



CITY OF ROOSEVELT PARK 2024 MEETING SCHEDULE

*City Council Meetings: Work Session: 6:15 p.m., Council Meeting: directly following work session, Zoning Board of Appeals, Planning Commission and Parks Commission 6:00 pm., DDA at 12:00 noon.
Special meetings will be scheduled and posted as needed.*

January

- 8 City Council Meeting
- 8 DDA Meeting
- 10 Zoning Board of Appeals
- 15 City Council Meeting
- 22 Planning Commission
- 23 Recreation & Parks Commission

February

- 5 City Council Meeting
- 12 DDA Meeting
- 14 Zoning Board of Appeals
- 19 City Council Meeting
- 26 Planning Commission
- 27 Recreation & Parks Commission
n/m election day

March

- 4 City Council Meeting
- 11 DDA Meeting
- 13 Zoning Board of Appeals
- 18 City Council Meeting
- 25 Planning Commission Meeting
- 26 Recreation & Parks Commission

April

- 1 City Council Meeting
- 8 DDA Meeting
- 10 Zoning Board of Appeals
- 15 City Council Meeting
- 22 Planning Commission Meeting
- 23 Recreation & Parks Commission

May

- 13 City Council Meeting
- 13 DDA Meeting
- 15 Zoning Board of Appeals
- 20 City Council Meeting
- 28 Recreation & Parks Commission
Planning Commission (No Meeting)

June

- 3 City Council Meeting
- 10 DDA Meeting
- 12 Zoning Board of Appeals
- 17 City Council Meeting
- 24 Planning Commission Meeting
- 25 Recreation & Parks Commission

July

- 8 City Council Meeting
- 8 DDA Meeting
- 10 Zoning Board of Appeals
- 22 City Council Meeting
- 29 Planning Commission Meeting
- 30 Recreation & Parks Commission

August

- 12 City Council Meeting
- 12 DDA Meeting
- 14 Zoning Board of Appeals
- 19 City Council Meeting
- 26 Recreation & Parks Commission
- 27 Planning Commission Meeting

September

- 3 City Council Meeting (Tuesday)
- 9 DDA Meeting
- 11 Zoning Board of Appeals
- 16 City Council Meeting
- 23 Planning Commission Meeting
- 24 Recreation & Parks Commission

October

- 7 City Council Meeting
- 14 DDA Meeting
- 16 Zoning Board of Appeals
- 21 City Council Meeting
- 28 Planning Commission Meeting
- 29 Recreation & Parks Commission

November

- 11 City Council Meeting
- 11 DDA Meeting
- 13 Zoning Board of Appeals
- 25 City Council Meeting
Recreation & Parks Commission
Planning Commission Meeting (n/m)

December

- 2 City Council Meeting
- 9 DDA Meeting
- 11 Zoning Board of Appeals
- 16 City Council Meeting
Recreation & Parks Commission
Planning Commission (no meeting)

All meetings are held at City Hall, 900 Oak Ridge Road in the Council Chambers.

City of Roosevelt Park

A Proud Community

Informational Updates

The following documents are informational updates and documents relating to our community. They are for your information only and no action is requested.

March 2024

MONTHLY REPORTS



Shawn C. Bride
Chief of Police

Chief's Monthly Summary

March 2024 saw a continued emphasis on training, both in house and externally. The Team improves daily, much to the benefit of our end users, the Citizens, Stakeholders, and Visitors of Roosevelt Park.

Crunch time is here with our transfer to our new Records Management System (RMS) vendor Central Square. We are diligently working to transfer 17 years of system data into our new RMS system. Informal training for staff has begun, as I have issued them training system access and a walk-through basic tutorial guide to start the familiarization process. Formal training for staff begins in April and will continue thru May and then as needed until the "Go Live" date in early June. I've worked relentlessly to try and bring not only a new and improved records systems for staff to accurately document and report, but a system that will be much more Citizen friendly with accessible dashboards, community content, and a more robust and interactive ability to disseminate material to the courts, attorneys, other agencies, and of course our Citizens. It is my firm belief that Law Enforcement records are created to be shared and transparent as much as possible.

You'll notice in this month's statistical report a "buffet" of formats and charts. I'm very interested in meeting and exceeding your collective wants/desires in how you want to "see" what your Police Department is up to. Please let me know what you like/dislike and if there are improvements, thoughts, or suggestions on how I can best bring information to you in the clearest, and most informative fashion.

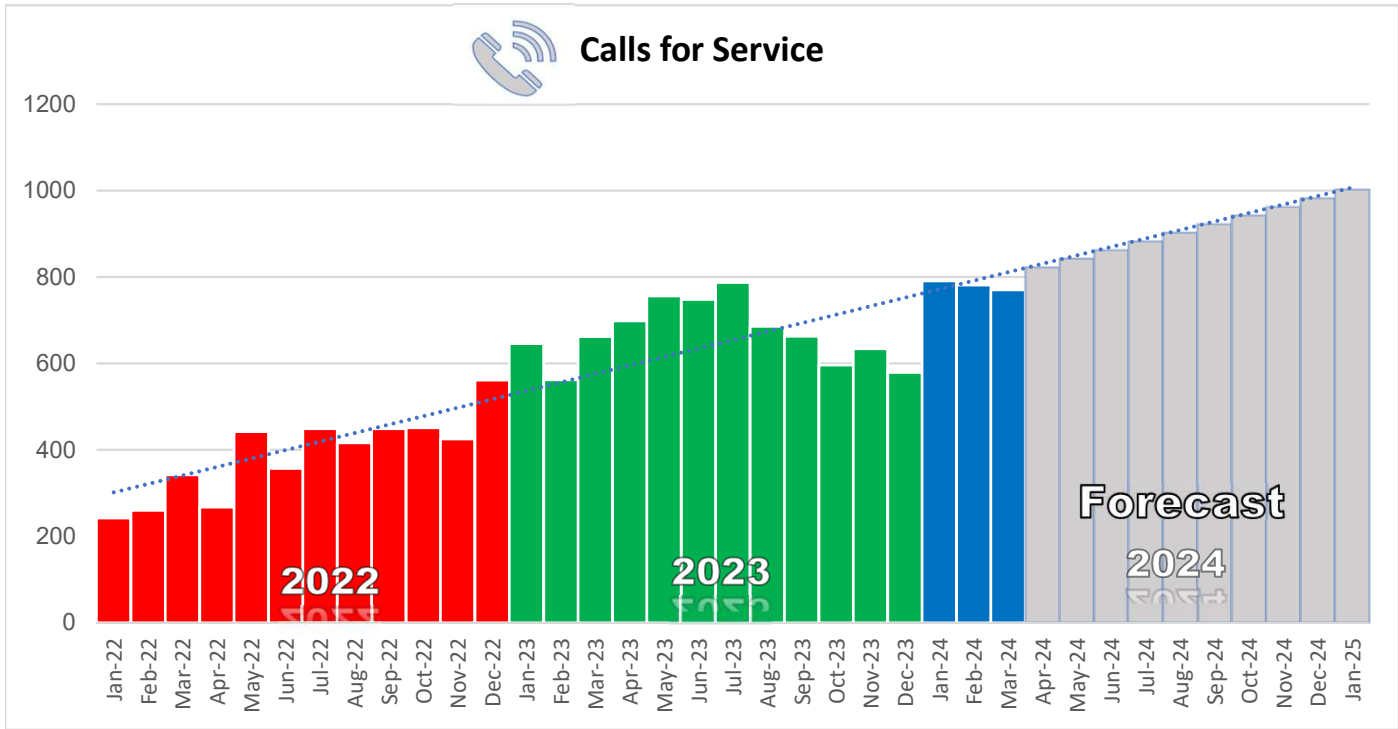
On behalf of the staff of RPPD, I would like to thank you all once again for your support and your trust in us. We appreciate the opportunities to exhibit for you, our residents, visitors, and business partners, "Roosevelt Park Excellence."

Shawn Bride,

Chief of Police

Calls for Service:

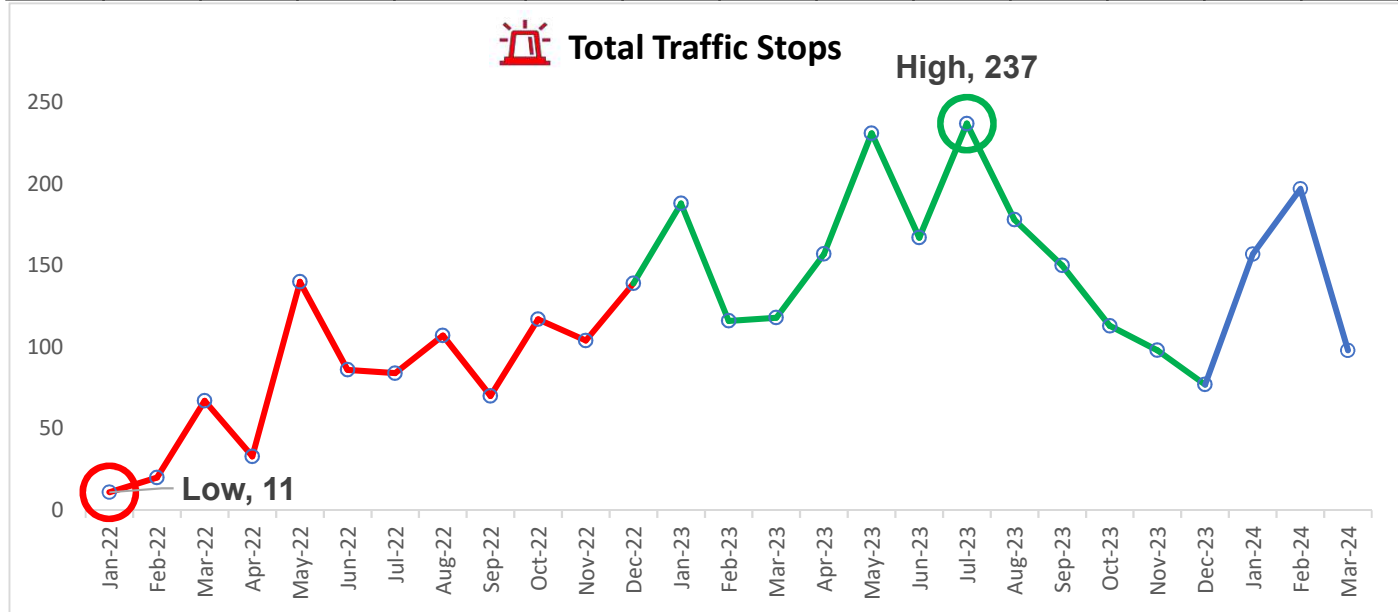
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	791	781	770	0	0	0	0	0	0	0	0	0	2342
2023	646	562	662	698	756	748	787	686	663	596	634	579	8017
2022	242	260	342	267	442	357	449	416	449	451	425	561	4661



Traffic Safety Activities

Total Traffic Stops:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	157	197	98										452
2023	188	116	118	157	231	167	237	178	150	113	98	77	1830
2022	11	20	67	33	140	86	84	107	70	117	104	139	978

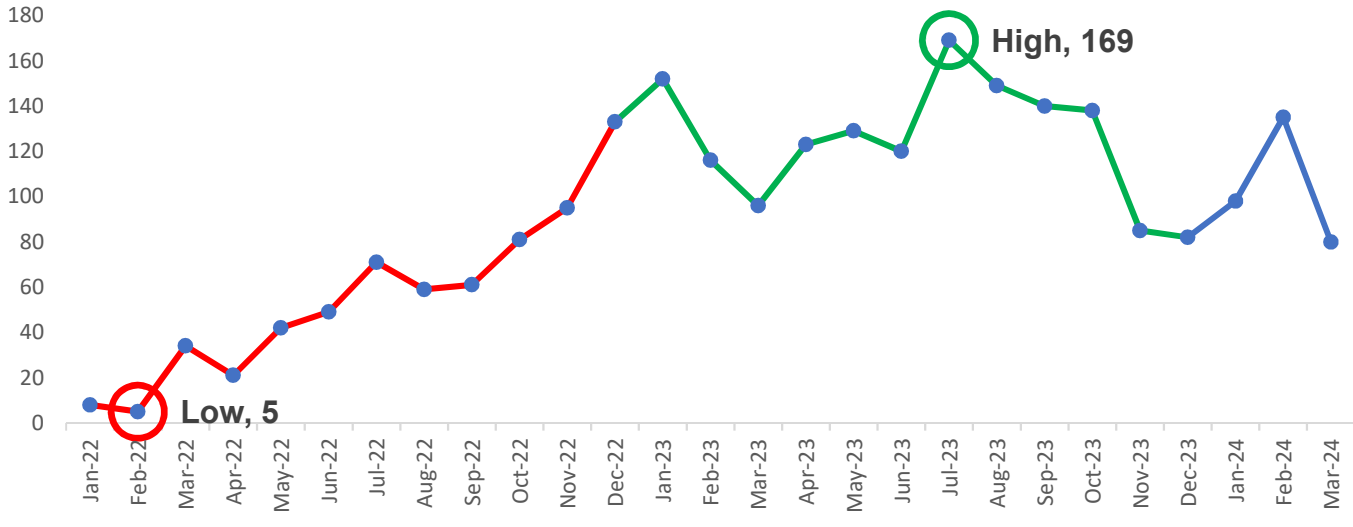


Total Citations Issued:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	98	135	80										313
2023	152	116	96	123	129	120	169	149	140	138	85	82	1499
2022	8	5	34	21	42	49	71	59	61	81	95	133	659



Total Citations Issued



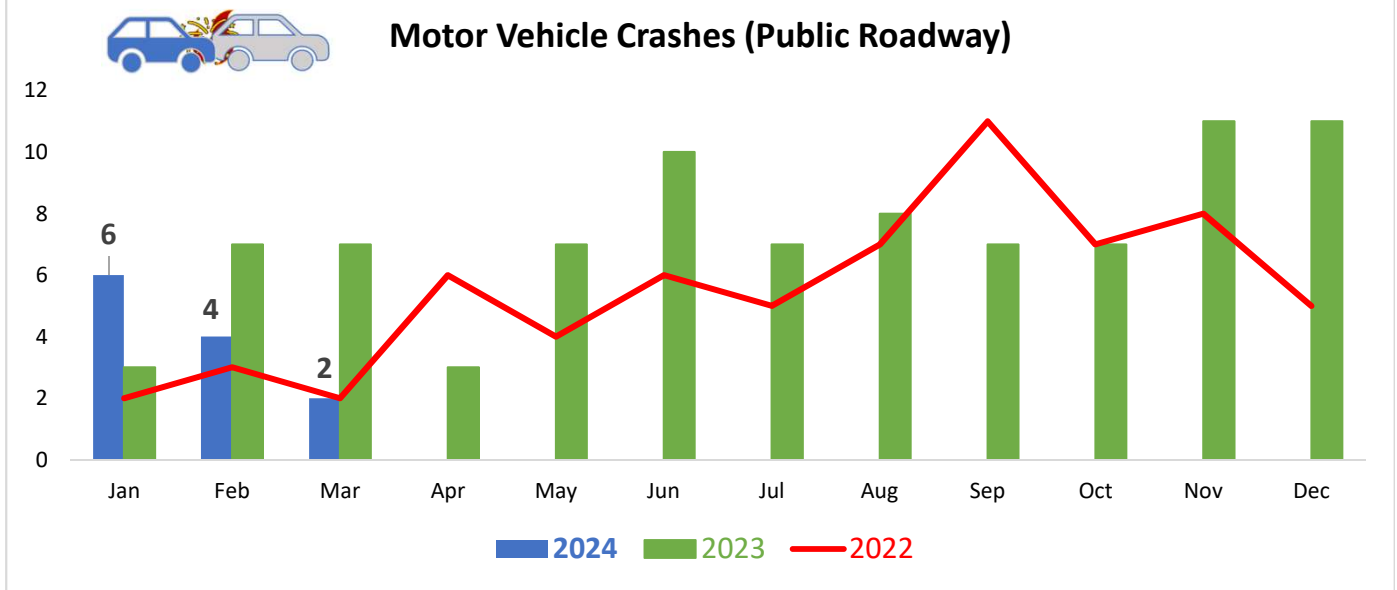
OWI Arrests:



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	0	1	1										2
2023	0	0	1	1	1	0	1	0	0	1	0	2	7
2022	0	0	0	0	0	0	0	0	1	2	0	0	3

Motor Vehicle Crashes (Public Roadway):

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	6	4	2										12
2023	3	7	7	3	7	10	7	8	7	7	11	11	88
2022	2	3	2	6	4	6	5	7	11	7	8	5	66



Motor Vehicle Crashes (Private Property):



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	4	8	6										18
2023	6	8	6	5	2	7	3	4	8	5	7	9	70
2022	11	5	5	5	12	5	10	8	4	7	7	5	84

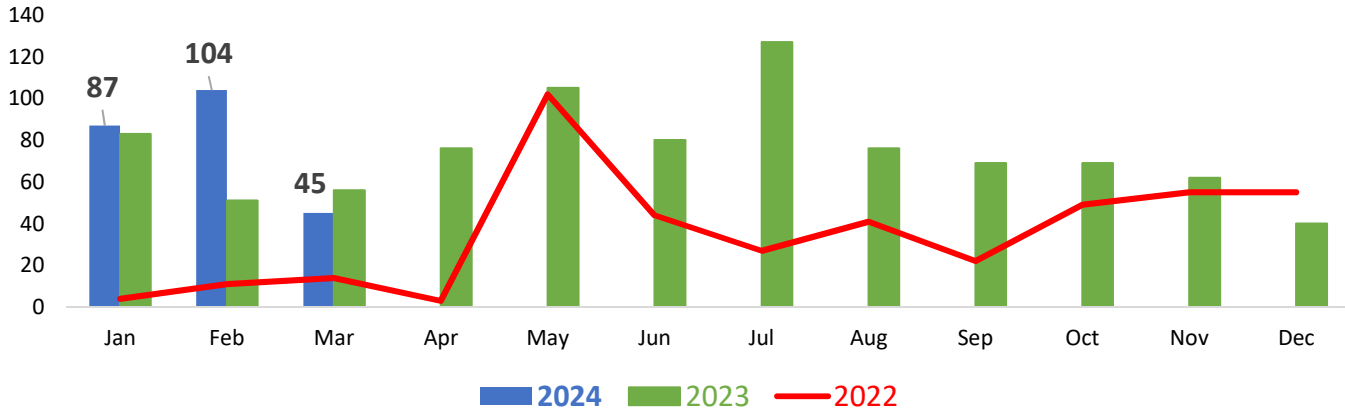
Crimes, Reports, and Arrest Activities

Field Contacts:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	87	104	45										236
2023	83	51	56	76	105	80	127	76	69	69	62	40	894
2022	4	11	14	3	102	44	27	41	22	49	55	55	427



Field Contacts

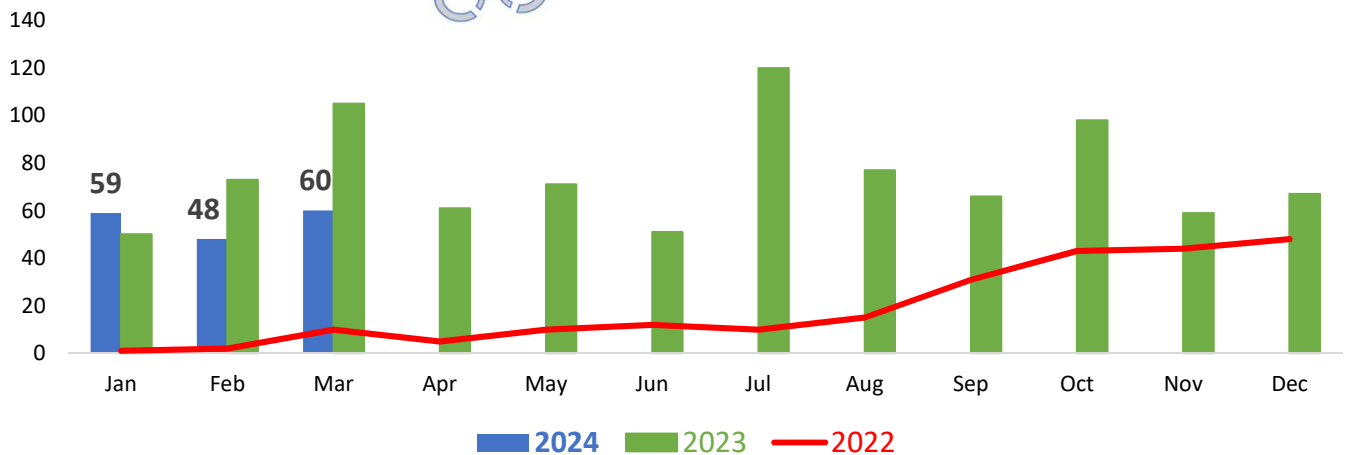


Criminal Arrests:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	59	48	60										167
2023	50	73	105	61	71	51	120	77	66	98	59	67	898
2022	1	2	10	5	10	12	10	15	31	43	44	48	231



Criminal Arrests

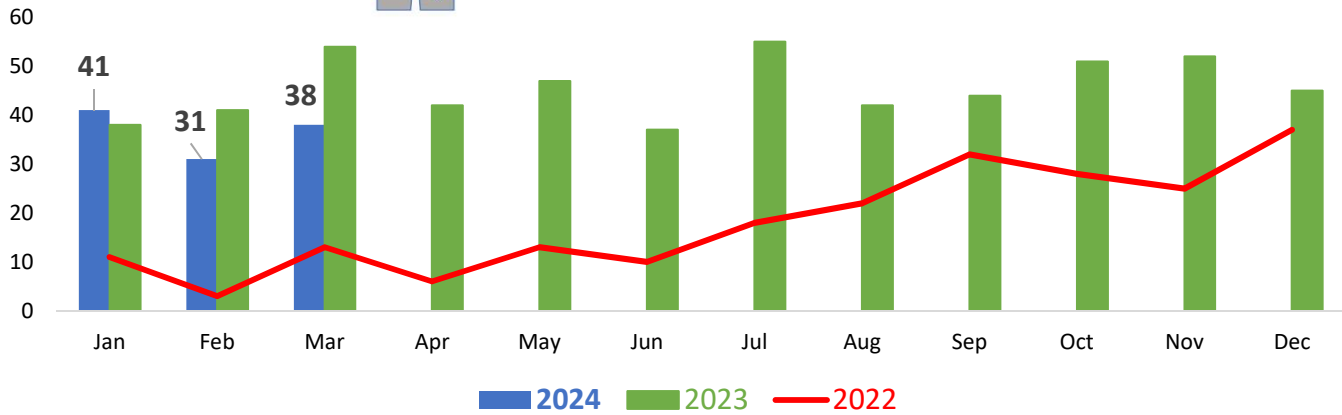


Incidents Cleared by Arrests:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	41	31	38										110
2023	38	41	54	42	47	37	55	42	44	51	52	45	548
2022	11	3	13	6	13	10	18	22	32	28	25	37	218



Incidents Cleared by Arrests

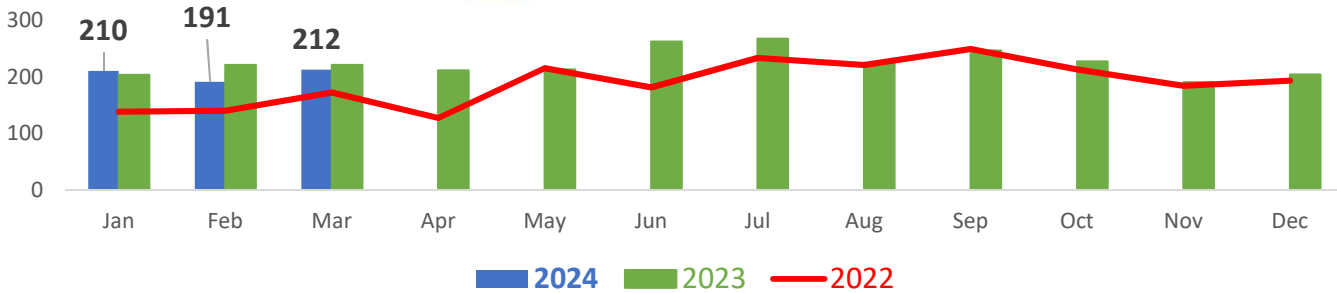


Incident Reports:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	210	191	212										613
2023	203	221	221	211	213	262	267	224	246	227	190	204	2689
2022	138	140	172	127	215	181	233	221	249	213	184	193	2266



Incident Reports



Medicals/Overdoses/Suicida/Check Wellbeing:



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	44	33	46										123
2023	25	39	27	37	49	67	33	35	19	43	21	26	421
2022	33	43	42	28	35	26	39	37	33	37	46	29	428

Larcenies/Frauds:



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	30	26	19										75
2023	29	31	18	27	15	12	46	28	30	49	26	42	353
2022	28	19	26	21	26	27	30	25	34	39	32	26	333

Assaults:



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	5	3	5										13
2023	1	1	4	3	1	2	3	3	1	4	2	2	27
2022	1	1	2	2	4	3	6	7	6	2	2	2	38

Incidents @ Walmart:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	113	96	113										322
2023	121	95	104	105	90	97	93	110	103	110	112	126	1266
2022	41	32	41	27	49	32	53	34	43	65	71	96	584



Percentage of all RPPD calls @ Walmart:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	53.81%	50.26%	53.30%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	52.53%
2023	59.61%	42.99%	47.06%	49.76%	42.25%	37.02%	34.83%	49.11%	41.87%	48.46%	58.95%	61.76%	47.08%
2022	29.71%	22.86%	23.84%	21.26%	22.79%	17.68%	22.75%	15.38%	17.27%	30.52%	38.59%	49.74%	25.77%

Inside208

Jump to...



Governor Signs Long Desired Change to Speed Limit Law

Posted on April 5, 2024 by John LaMacchia

The League has consistently advocated for greater flexibility and clarity on how speed limits can be set at the local level to ensure all users of the roadway and the context of our local streets are considered. This week, [House Bill 4012](#), sponsored by Representative Slagh, was signed by the Governor after receiving near unanimous support from both House and the Senate.

Specifically, this bill makes two important changes:

- Clarifies that when setting a speed limit based on the 85th percentile speed the posted speed can be rounded to “within” 5 mph of the 85th percentile of speed rather than to

- Clarifies that a community can use an engineering and safety study to reduce the speed below the 85th percentile speed, but not below the 50th percentile speed, if the engineering and safety study demonstrates a situation with hazards to public safety that are not reflected by the 85th percentile speed.

After attempting to secure this change in each of the last three legislative sessions, we have finally been able to push this across the finish line. We want to offer our deepest gratitude to those that have helped make this possible, and specifically commend Representative Slagh who has been steadfast in his support and desire to see this legislation signed by the governor.

John LaMacchia is the League's director of state & federal affairs. He can be reached at jlamacchia@mml.org or 517-908-0303.

Contact

info@mml.org

734.662.3246

Locations

Headquarters

1675 Green Road,
Ann Arbor MI 48105

Capitol Office

From: [MDOT-OED-CategoryB](#)
To: [MDOT-OED-CategoryB](#)
Subject: TEDF Category B FY2025 Program - Now Accepting Applications
Date: Thursday, April 4, 2024 11:14:49 AM
Attachments: [image001.png](#)
[image004.png](#)

Dear Prospective Applicant:

MDOT Office of Economic Development is now accepting applications for the Community Service Infrastructure Fund (CSIF), commonly referred to as TEDF Category B. As background, the Category B program was created and designed as a stop gap measure to provide additional road funding to the smallest communities in Michigan, particularly those with limited ability to fund road projects. The recent supplemental appropriation will allow for the continuation of the annual program for several grant cycles.

The program will continue in a similar manner as in previous years; however, please thoroughly review the information, application, and application instructions at the Category B website found through www.Michigan.gov/TEDF for full understanding of application guidelines and program parameters.

To best gauge interest and forecast the program budget over the next few years, eligible applicants are permitted to submit up to two applications for 2025 construction. Applications will be reviewed and scored independently.

The following parameters apply:

Eligible applicants: Villages and small cities with a population of 10,000 or less per the 2020 census.

Eligible project type: Eligible projects include reconstruction, replacement, rehabilitation, or capital preventative maintenance of city or village streets and stormwater improvements needed for the road project. Only costs directly associated with the roadway construction and associated stormwater improvements are eligible for funding or match credit. Preliminary engineering (design), right-of-way acquisition, construction engineering (project oversight), water/sanitary, and sidewalk are not eligible costs.

Maximum grant: 50% of eligible costs, up to \$250,000. For agencies submitting two applications, depending on the number and quality of received applications, there is potential for two awards.

Program priorities: Each application is reviewed and independently scored based upon a consistent set of criteria:

- The extent to which an agency has the ability to fund road projects, based on 2023 real/personal property value proportional to population.
- Projects on local roads - as they have fewer eligible funding sources.
- Projects paired with other infrastructure projects - to encourage efficiencies and coordination.
- Projects done together with another agency's project - to encourage lower prices and other

efficiencies.

- Preventive maintenance projects - to encourage better asset management practices.
- Points are reduced for agencies that received a grant from the program in the past.
- Adjustments to ensure geographic balance to the announcement.

Any grants approved for FY 2025 funding will be awarded contingent on continued appropriations by the legislature. Dependent on the volume of applications, we anticipate 2025 award announcements to be made by mid-September 2024, with funding available after October 1, 2024, for implementation in 2025.

Applications and supporting documentation are due to MDOT-OED-CategoryB@Michigan.gov by **5 p.m. on Wednesday, June 12, 2024**, and must be complete (including all required information and documents) to be considered for funding.

Sincerely,

Michael B. Kapp
Administrator, Office of Economic Development



Christine M. Zuzga, AICP
TEDF and Transformative Projects Manager
MDOT Office of Economic Development



Van Wagoner Building
425 W. Ottawa Street, PO Box 30050
Lansing, MI 48909; Mail Code: B441

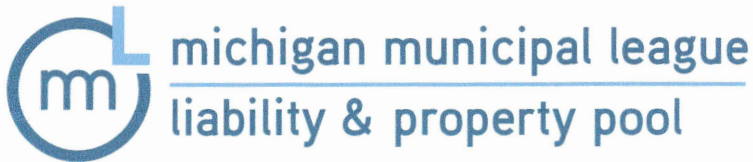


Mobile: 517.388.7644 Office: 517.335.1069



www.Michigan.gov/TEDF





March 19, 2024

Jared Olson
City of Roosevelt Park
900 Oak Ridge
Roosevelt, MI 49441

RE: Michigan Municipal League Liability and Property Pool Dividend Check

Jared:

In keeping with the Michigan Municipal League's mission of providing long-term, stable, cost-effective risk management services to our members, the board of directors of the Michigan Municipal League Liability & Property Pool voted to return \$2.2 million in equity to members who renew coverage in 2024. Over the previous five years, the Pool has issued \$9.8 million in dividends, corresponding to about 9 percent of members' premiums during the same period. Since the **City of Roosevelt Park** renewed with the Pool, enclosed is the dividend check in the amount of **\$1,964**.

There are many advantages to being a Member of the MML Liability & Property Pool and this is one of them ... surplus is returned to MML Liability & Property Pool Members rather than to insurance company stockholders!

If you have any questions please let me know. You can reach me at (248) 204-8283.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brian Steckroth', with a long horizontal flourish extending to the right.

Brian Steckroth
MML Service & Sales Manager

Service Provider: Meadowbrook® Inc.

Loss Control & Member Services: PO Box 2054, Southfield, MI 48037-2054; (800) 482-2726;
Claims: 3196 Kraft Ave. SE, Suite 206, Grand Rapids, MI 49512-2065; (616) 942-0311; (800) 752-7477; Fax 616-649-1796

www.mml.org



michigan
municipal
league

liability &
property
pool

workers'
compensation
fund

Member News

Michigan Municipal League Insurance Boards Announce 2024 Member Dividends

The Michigan Municipal League Workers' Compensation Fund and Liability & Property Pool will issue dividends totaling \$16.3 million to member communities in 2024, benefiting almost 1,000 Michigan cities, villages, counties, townships, and other public entities.

The Pool and Fund are owned and governed by their member organizations—including yours!

Members of the Workers' Compensation Fund will receive about \$14.0 million in dividends. Fund members have received a total of \$63.2 million in dividends over the previous five years, corresponding to about 37% of member premiums during the same period.

Members of the Liability & Property Pool will receive about \$2.3 million in dividends upon coverage renewal. Over the previous five years, Pool members have received a total of \$9.9 million in dividends, representing about 8% of member premiums during the same period.

"These dividend payments demonstrate just one benefit of member-owned programs like the Fund and the Pool," said Michael Forster, Director of Risk Management Services at the League. "When our members work diligently to reduce risks and improve safety, the resulting savings in claims expenses are returned to them in the form of dividends."

The Michigan Municipal League is dedicated to inspiring positive change for Michigan's communities. For more than 100 years, the League has sought to represent, inspire, and educate its members through legislative and legal advocacy, redevelopment and civic innovations assistance, grants, trainings, conferences, resources, self-insurance pools, and risk management loss control.

Contact: Michael Forster, Director, Risk Management Services; 734-669-6340 or mforster@mml.org.

MML Liability & Property Pool Directors:

Chair: Dave Post
Manager
Village of Hillman

Robert E. Clark
Mayor
City of Monroe

Brenda Stumbo
Supervisor
Ypsilanti Charter Township

Thad Beard
Manager
City of Rockford

Dan Gilmartin
Executive Director / CEO
MML

Dan Swallow
Manager
City of Tecumseh

George Bosanic
Manager
City of Greenville

Sue Osborn
Mayor
City of Fenton

MML Workers' Compensation Fund Trustees:

Chair: Adam Smith
Manager / Municipal Executive
City of Grand Ledge

Bridget Dean
Mayor
City of Berkley

Kevin Klynstra
Mayor
City of Zeeland

Vice Chair: Lee Kilbourn
Mayor
City of Auburn

Maureen Donker
Mayor
City of Midland

Devin Olson
Manager
City of Munising

Brian Boggs
City Councilmember
City of Durand

Juan Ganum
Manager
City of Bridgman

David Tossava
Mayor
City of Hastings

Victor Cardenas
Manager
City of Novi

Dan Gilmartin
Executive Director / CEO
MML

• • •



City of Roosevelt Park

A Proud Community

April 9, 2024

Tony Moulatsiotis
Muskegon County Treasurer
173 E. Apple Avenue, Suite 104
Muskegon, MI 49442

Dear Muskegon County Treasurer Moulatsiotis,

I am writing on behalf of the City of Roosevelt Park to formally notify you of our City Council's recent decision to cease issuing and renewing dog licenses on behalf of Muskegon County, effective July 1st of this year.

After careful consideration and evaluation of our resources and responsibilities, the City of Roosevelt Park has determined that it is no longer feasible for us to continue managing the issuance and renewal of dog licenses for the county. As a result, we will be discontinuing this service as of the specified date.

We understand the importance of dog licensing for the safety and well-being of our community, and we are committed to ensuring a smooth transition. We will work closely with your office to facilitate the transfer of any necessary records or documentation to ensure minimal disruption to the licensing process for our residents.

Additionally, we will communicate this change to our residents through various channels, including our website, social media platforms, and community newsletters, to ensure that they are aware of the new procedures for obtaining or renewing dog licenses. Please let us know if there are any specific steps or procedures that you would like us to follow in facilitating this transition.

We are also willing to renew this partnership in the future if a streamlined system is implemented that requires significantly less staff time and reduces our City general fund costs as we remain committed to working collaboratively with your office.

Thank you for your attention to this matter. If you have any questions or require further information, please do not hesitate to contact me directly at 231-755-3721 ext. 1954 or at jolson@roosevletpark.org

Sincerely,

Jared D. Olson

Jared Olson
City Manager
City of Roosevelt Park

cc. Muskegon County Board of Commissioners
Mark Eisenbarth, Muskegon County Administrator
Roosevelt Park City Council
Kathryn Dibble, Roosevelt Park Treasurer

Affirmative Action
(231)724-6703
FAX (231)722-1214

Assessor/
Equalization Co.
(231)724-6386
FAX (231)724-1129

Cemetery/Forestry
(231)724-6783
FAX (231)724-4188

City Manager
(231)724-6724
FAX (231)722-1214

Clerk
(231)724-6705
FAX (231)724-4178

Comm. & Neigh.
Services
(231)724-6717
FAX (231)726-2501

Computer Info.
Technology
(231)724-4126
FAX (231)722-4301

Engineering
(231)724-6707
FAX (231)727-6904

Finance
(231)724-6713
FAX (231)726-2325

Fire Department
(231)724-6795
FAX (231)724-6985

Human Resources
Co. (Civil Service)
(231)724-6442
FAX (231)724-6840

Income Tax
(231)724-6770
FAX (231)724-6768

Mayor's Office
(231)724-6701
FAX (231)722-1214

Planning/Zoning
(231)724-6702
FAX (231)724-6790

Police Department
(231)724-6750
FAX (231)722-5140

Public Works
(231)724-4100
FAX (231)722-4188

SafeBuilt
(Inspections)
(231)724-6715
FAX (231)728-4371

Treasurer
(231)724-6720
FAX (231)724-6768

Water Billing
(231)724-6718
FAX (231)724-6768

Water Filtration
(231)724-4106
FAX (231)755-5290

MUSKEGON



West Michigan's Shoreline City
www.shorelinecity.com

March 29, 2024

City of Roosevelt Park, MI
City of North Muskegon, MI
Muskegon County, MI

RE: Notice of Commodity Rate Increase

In accordance with Parts 3.1 and 3.2 of the "Agreement for Municipal Water Supply" dated October 1, 2012, to which the Buyers and the City of Muskegon (the City) are parties, the City hereby provides notice that the commodity rate for drinking water in the City of Muskegon water system is proposed to increase on July 1, 2024 to a rate of \$2.27 per hundred cubic foot unit. In accordance with the agreement, the Buyers' rate shall increase at 1.25 times the increase charged to the City's customers and therefore the Buyers' rate shall be \$2.84 per hundred cubic foot unit.

The proposal to increase the commodity rate will be discussed by the Muskegon City Commission at its April 8, 2024 Work Session Meeting, and considered for approval at its regular meeting on April 9, 2024. More information about the need for this increase will be available at both meetings, and additional background information is available to view on the City's website from the March 13, 2023 City Commission Work Session meeting.

The City has been hard at work making upgrades to our system and rate increases are a necessary byproduct of best management practices. The City does not enter into rate increase consideration lightly, and we greatly appreciate your partnership as we work together to supply clean, safe drinking water to our growing community now and in the future.

Should you have any questions about the rate increase, the City's capital improvement efforts or anything else, I welcome you to contact me to set up a time to call or meet. I can be reached at (231) 724-6993 and at dan.vanderheide@shorelinecity.com.

Respectfully,

The City of Muskegon

A handwritten signature in black ink that reads "Dan VanderHeide".

Dan VanderHeide, P.E.
Director of Public Works

cc: Jonathan Seyferth, City Manager
Ken Grant, Director of Finance

City of Muskegon Department of Public Works, 1350 E. Keating Ave, Muskegon, MI 49442
<http://www.shorelinecity.com>