



# CITY OF ROOSEVELT PARK CITY COUNCIL MEETING

**AGENDA**  
**May 4, 2026**  
**6:15 p.m.**

1. Council Work Session
2. Call to Order and Roll Call
3. Pledge of Allegiance
4. Invocation by Mayor Langlois
5. Public Comment on Agenda Items
  
6. Approval of Consent Agenda
  - a. Regular Agenda
  - b. Minutes of April 20, 2026- Regular City Council Meeting
  - c. List of Bills
  
7. Unfinished Business
  
8. New Business
  - a. 2026/2027 Cornell Watermain Replacement-Engineering Proposal
  - b. DDA Membership Resignation/Appointment
  - c. Resolution of Appreciation- Council Adoption
  
9. Public Comment  
Please state your name and home address  
Please limit comments to 3 minutes per individual presentation  
(City Council Rules of Procedure: 10/7/2011)
  
10. Comments from the Mayor and City Council
11. Reports from City Manager, City Attorney & Department Heads
12. Adjournment

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# City of Roosevelt Park

*A Proud Community*

To: Honorable Mayor and City Council  
From: Jared Olson, City Manager  
Date: May 1, 2026  
Subject: **Monday, May 4, 2026**– CITY COUNCIL MEETING

The following is information pertaining to items on the agenda for your meeting:  
COUNCIL WORK SESSION:

## 1. Active Agenda Items

COUNCIL MEETING:

- a. **2026/2027 Cornell Watermain Replacement-Engineering Proposal-** As we finalize the federal buyout of the 2027 Summit Street Project to transfer the \$305,000 to make it a local project, the project engineers have submitted the attached proposal for 2026 design and 2027 construction of the new Cornell Road watermain from Westland to Dawes. As they will both be local projects, we can package and bid them out together to save significant funds to both the Local, Major, and Water Funds. This was included in the current budget and will be in the 2027 budget for construction.
- b. **DDA Membership Resignation/Appointment-** Due to a retirement, a formal letter of resignation has been submitted to the city in regard to a current DDA member and as such, an interested party with significant experience and long-term knowledge has requested to fill the remainder of the board term.
- c. **Resolution of Appreciation-Mike Nawrocki-** Mr. Nawrocki who was the proprietor of the Sherman Bowl and has spent decades as a member of the Roosevelt Park business community and the DDA, has formally announced his retirement and as such, the City Council is asked to approve a resolution in appreciation of his years of service to the DDA and the greater community.

If you have questions, please contact me.



**CITY OF ROOSEVELT PARK  
CITY COUNCIL  
MEETING MINUTES  
April 20, 2026**

This meeting was called to order by Mayor Aaron Langlois at 6:15 p.m.

**PRESENT:** Council Members: Mayor Aaron Langlois, Mayor Pro-Tem Michael Sutton, Diane Goodman, Matt Johnson, Donald Nilson, Derek Benson

**STAFF:** City Manager Jared Olson, City Treasurer Kate Dibble, City Clerk Ann Wisniewski, Police Chief Shawn Bride, City Attorney Will Meyer, Deputy Clerk/Deputy Treasurer Alison Johnson

**ABSENT:** Noah Crossno

**UNFINISHED BUSINESS**

- None

**WORK SESSION**

**Council discussed Agenda Items:**

- Resolution 26-07 Observation of 2026 Municipal Clerks Week
- Resolution 26-08 Observation of 2026 National Police Week
- Resolution 26-09 Observation of 2026 Public Works Week
- Resolution 26-10 Resolution of Congratulations – City Clerk
- Council Authorization - Formal Appointment of City Clerk
- Personal and Finance Committee – Set Meeting Time and Date
- FY 2026 UTV Purchase – UTV Government Pricing Approval
- List of Bills

**Special Guests:**

- None

**Mayor Langlois called the Council meeting to order at 6:46 p.m.**

**2026-071**      **ROLL CALL**  
Clerk Ann Wisniewski called the roll call.

**2026-072**      **INVOCATION**  
Council Member Nilson provided the Invocation.

**2026-073**      **PUBLIC COMMENT ON AGENDA ITEMS**  
none

**2026-074**

**CONSENT AGENDA**

Council Member Goodman, made a motion to approve the consent agenda as written. Mayor Pro Tem Sutton supported this motion.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Crossno). Motion Passes.

**2026-075**

**UNFINISHED BUSINESS**

None

**2026-076**

**NEW BUSINESS**

**8A. Resolution 26-07 Observance of Municipal Clerks Week**

Council Member Benson moved to adopt by resolution with appreciation and acknowledgment the dedication and commitment of Roosevelt Park Clerk's office and municipal clerks throughout the area. This motion was supported by Council Member Goodman.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Crossno). Motion Passes

**8B. Resolution 26-08 Observation of 2026 National Police Week**

Council Member Nilson moved to adopt the resolution with appreciation and acknowledgment the dedication and support of law enforcement along with observation of National Police week 2026. This motion was supported by Council Member/Mayor Pro-Tem Sutton.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Crossno). Motion Passes

**8C. Resolution 26-09 Observation of Public Works Week**

Council Member Johnson moved to adopt the resolution with appreciation and acknowledgment the dedication and support of entire Department of Public Works in observation of National Public Works Week 2026. This motion was supported by Council Member Nilson.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Crossno). Motion Passes

**8D. Resolution 26-10 Observation of Congratulations – City Clerk**

Council Member Goodman moved to approve and accept with both deep regret and absolute congratulations, the retirement of Clerk Ann Wisniewski on May 1, 2026, and adopt resolution 26-10 in honor of Clerk Wisniewski's decade of service to our Roosevelt Park Community. This motion was supported by Mayor Langlois.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Crossno). Motion Passes

**8E. Council Authorization – Formal Appointment of City Clerk**

Council Member Benson moved to approve the appointment of Deputy Clerk/Deputy Treasurer Alison Johnson as the City Clerk for the City of Roosevelt Park effective May 1<sup>st</sup> and authorize the clerk to receive the official Oath of Office as such. This motion was supported by Council Member Johnson.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Crossno). Motion Passes

**8F. Personal and Finance Committee – Set Meeting Time and Date**

Council Member Goodman moved to set the next meeting of the Personal and Finance Committee for Thursday May 7, 2026, at 4:30 pm. This motion was supported by Mayor Langlois.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Crossno). Motion Passes

**8G. FY 2026 UTV Purchase – UTV Government Pricing Approval**

Council Member Nilson moved to approve the purchase of a Kubota RTV-X2C with cab and v-plow as presented at the Sourcewell Government contract price as presented not to exceed \$31,948.78.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Crossno). Motion Passes

**2026-077**

**COUNCIL COMMENTS**

Council members shared comments.

**2026-078**

**DEPARTMENT HEAD REPORTS**

Department heads shared comments.

**2026-079**

**PUBLIC COMMENTS**

None

**2026-080**

**ADJOURNMENT**

Mayor Langlois moved to adjourn the meeting at 7:14 p.m. This motion was supported by Mayor Pro Tem Sutton and carried unanimously.

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Ann Wisniewski, City Clerk



# CITY OF ROOSEVELT PARK

A Proud Community  
 900 OAK RIDGE ROAD  
 ROOSEVELT PARK, MI 49441  
 (231) 755-3721

# COUNCIL LIST

Wednesday, April 29, 2026

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
6320 (E)	ADVANCE AUTO PARTS	STARTER	538261059978	12.19
			<b>Check Total</b>	<b>12.19</b>
6321 (E)	BANK OF AMERICA BUSINESS CARD	CHIPPER HITCH - CC PROCESSING FEE	221827284	2.69
		PD MEDICAL POUCHES	113-7271464-	68.00
		ADOBE SUBSCRIPTION - MAY	0526	67.96
		DPW UNIFORM REFUND FOR RETURN	042226	(51.16)
			<b>Check Total</b>	<b>87.49</b>
6322 (E)	CITY OF MUSKEGON-WATER DEPT	WATER USE - ACCT # 199340001	040226	3,611.00
		WATER USE - ACCT # 199340201	040626	3,750.00
			<b>Check Total</b>	<b>7,361.00</b>
6323 (E)	CLASSIC STAMP & SIGNS	NAME PLATE AND BADGE - ALISON JOHNSON	82552	26.00
			<b>Check Total</b>	<b>26.00</b>
6324 (E)	CONSUMERS ENERGY	2802 GLENSIDE BLVD	203234326514	60.06
		2686 GLENSIDE BLVD	203234326513	128.04
			<b>Check Total</b>	<b>188.10</b>
6325 (E)	FERGUSON WATERWORKS #3386	6X16 CLAMP, 6X12 CLAMP	0241779	813.18
			<b>Check Total</b>	<b>813.18</b>
6326 (E)	LEAF	COPY MACHINE LEASE	20167110	148.53
			<b>Check Total</b>	<b>148.53</b>
6327 (E)	LINDE GAS & EQUIPMENT INC.	CO2	56259723	67.28
			<b>Check Total</b>	<b>67.28</b>
6328 (E)	MET LIFE	LIFE INSURANCE	050126	452.82
			<b>Check Total</b>	<b>452.82</b>
6329 (A)	BORGMAN TREE SERVICE	TREE REMOVAL	4857	5,475.00
			<b>Check Total</b>	<b>5,475.00</b>
6330 (A)	EJ USA INC	HYDRANT	110260024458	3,612.06
			<b>Check Total</b>	<b>3,612.06</b>
6331 (A)	GFL ENVIRONMENTAL SERVICES	SANITARY SEWER LINE CLEANING/CAMERA	LQ03411304	18,457.00
			<b>Check Total</b>	<b>18,457.00</b>
6332 (A)	MCU CONSTRUCTION	SIDEWALKS (BROADWAY, WOODSIDE, MAPLE GROVE,	680048	2,090.00
			<b>Check Total</b>	<b>2,090.00</b>
6333 (A)	MUSKEGON CENTRAL DISPATCH 911	IMPRIVATA FEES - PD	2600003345	80.32
		IMPRIVATA FEES - CITY HALL	2600003322	93.17
			<b>Check Total</b>	<b>173.49</b>
6334 (A)	MUSKEGON CNTY TREASURER	WASTE WATER/BOND PMTS	WWUB033126	33,900.00
		ASSESSING SERVICES	0000217209	9,720.00
			<b>Check Total</b>	<b>43,620.00</b>

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**COUNCIL LIST**

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
6335 (A)	NORTH SHORE ACE HARDWARE	18" CHAIN	157160/1	38.99
			<b>Check Total</b>	<b>38.99</b>
6336 (A)	OCBA LANDSCAPE ARCHITECTS	DELMAR MEMORIAL	42511-04	1,150.00
		DDA SIGNS	42602-01	948.75
			<b>Check Total</b>	<b>2,098.75</b>
6337 (A)	OFFICE MACHINES CO., INC.	COPY MACHINE MAINTENANCE	INV92658	92.46
			<b>Check Total</b>	<b>92.46</b>
6338 (A)	PORTER STEEL & WELDING CO.	LOADER - 1 1/2 CR ROD	32275	19.00
			<b>Check Total</b>	<b>19.00</b>
6339 (A)	VERPLANK TRUCKING CO.	SAND - PARKS	0581338	67.68
			<b>Check Total</b>	<b>67.68</b>
6340 (A)	WATKINS ROSS & CO	FY 2025 OPEB ROLL FORWARD	99496	1,300.00
			<b>Check Total</b>	<b>1,300.00</b>
6341 (A)	WEST MICHIGAN DOCUMENT SHREDDING	SHREDDING SERVICE	170328	50.00
			<b>Check Total</b>	<b>50.00</b>
6342 (A)	WILDMAN - WM UNIFORM	DPW UNIFORM CLEANING	1060054368	54.53
			<b>Check Total</b>	<b>54.53</b>
38710	A-TEAM CONSTRUCTION CO.	VICTORY INN BOARD UP	041426	1,190.89
			<b>Check Total</b>	<b>1,190.89</b>
38711	BS&A SOFTWARE	GL/AP/CR/MR/TAX/PAYROLL/TIMESHEETS/OES	167875	4,933.00
			<b>Check Total</b>	<b>4,933.00</b>
38712	COLORADO GUN FIGHTER	ERT BALLISTIC HELMET	32126	570.00
			<b>Check Total</b>	<b>570.00</b>
38713	GREAT LAKES SEWER & SEPTIC CLEANING	PORTABLE RESTROOM - COMMUNITY CENTER PAR	5892	35.00
			<b>Check Total</b>	<b>35.00</b>
38714	GROENINK'S HARDWARE	INSECTICIDE, WEED/FEED	185833	685.20
			<b>Check Total</b>	<b>685.20</b>
38715	MCKENNA	SPEEDWAY	23-069-3	113.75
			<b>Check Total</b>	<b>113.75</b>
38716	SIGNATURE STREETSCAPES	MEMORIAL BENCH PLAQUES	6524	450.00
			<b>Check Total</b>	<b>450.00</b>
38717	STATE OF MICHIGAN - MDOT	MAPLE GROVE	CARE1591REIM	11,972.80
			<b>Check Total</b>	<b>11,972.80</b>
38718	STATE OF MICHIGAN - MLCC	SPECIAL LICENSE - ROOSEVELT PARK DAY 9-1	2026RPDAY	50.00
			<b>Check Total</b>	<b>50.00</b>



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(231) 755-3721

**COUNCIL LIST**

Wednesday, April 29, 2026

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
38719	WEST MICHIGAN SEPTIC SEWER & DRAIN			
		SENIOR MILLAGE SEWER CLEANING 894 SHERWO	22863	370.00
			<b>Check Total</b>	<b>370.00</b>
			<b>Report Total</b>	<b>106,676.19</b>



**CITY OF ROOSEVELT PARK  
CITY COUNCIL MEETING  
May 4, 2026**

<b>2026/2027 Cornell Watermain Replacement-Engineering Proposal</b>	<b>Date:</b> May 4, 2026
<p>As we finalize the federal buyout of the 2027 Summit Street Project to transfer the \$305,000 in federal funds to make it a local project, the project engineers have submitted the attached proposal for 2026 design and 2027 construction of the new Cornell Road watermain from Westland to Dawes. As they will both be local projects, we can package and bid them out together to save significant dollars throughout the Local, Major, and Water Funds.</p> <p>As City Hall continues to find efficiencies and stronger use of funds, combining the projects will allow for a December bid letting which typically results in more competitive bids. It will also allow for reduced mobilization, unit costs (tons of asphalt, gravel, equipment), and more cost-effective project oversight. This was included in the current budget and will be in the 2027 budget for construction.</p>	
<b>Financial Impact:</b> As attached.	
<b>Recommendation:</b> Staff recommends the approval and engagement of Moore and Bruggink for the 2026/27 Cornell watermain replacement project as presented.	
<b>Signature:</b>	<b>Title:</b> City Manager



April 27, 2026

*Proposal – Cornell Water Main  
Replacement*

Mr. Jared Olson  
City of Roosevelt Park  
900 Oak Ridge Road  
Muskegon, Michigan 49441

Dear Mr. Olson,

Moore & Bruggink, Inc., is pleased to provide a proposal for design engineering and construction engineering services for the Cornell Road Water Main Replacement project from Westland Road to Dawes Road, located in the city of Roosevelt Park, Muskegon County, Michigan.

We understand the City would like to bid and construct this project in conjunction with the Summit Avenue resurfacing project. Based on this background, our services for design and construction engineering will include the following:

1. Site Review & Soil Borings: We will review the site and specify soil boring locations to determine the makeup of the existing roadway and underlying soils within the roadway. We will then have our subconsultant, Soils & Structures, perform the soil borings and log the results for review and design purposes. A project of this scale typically requires 2 soil borings to characterize the existing pavement cross section, underlying soil composition, and ground water levels.
2. Topographic Survey: Our experienced survey crew will perform a full topographic and boundary survey of the roadway where improvements are to be made. The survey will include locating the fronts of every home and the water main in the backyards to facilitate water service line replacement. This survey will give us a base map of the roadway improvement areas and allow us to log all construction-related items. The survey will also include the intersection of Summit Avenue and Maple Grove Road for water main valve improvements and locations where leaching basins will be placed. This information will serve as a base for the design of the planned improvements.
3. Prepare Plans: Based on work items 1 and 2 above, we will prepare and combine removal, water main, and improvement plans, detail sheets, and cost estimates with the Summit Avenue resurfacing project for City review.
4. Prepare and Apply for All Permits: We anticipate that a Michigan Department of Environment, Great Lakes, and Energy (EGLE) Act 399 water supply system permit will be required for the project. Moore & Bruggink will provide all documentation for the permit applications and submit the applications on behalf of the City.



5. Contract Quantities: We will confirm the project scope and compile pay items with quantities for the project. We will finalize the engineer's estimate of project costs prior to bidding and review with the City to confirm project budgets. We will identify and discuss any areas of potential project savings with you and your staff.
6. Bid Documents: We will prepare and combine contract documents with the Summit Avenue resurfacing project that meet City and EGLE requirements. These documents include progress schedules, maintenance of traffic requirements, construction special provisions, and a detailed engineer's estimate. These documents will be uploaded to Bid Express® for advertisement and electronic bidding.
7. Bid Services: Moore & Bruggink will respond to questions from bidders throughout the bid process and issue addendums if necessary. We will review and verify the low bid and will prepare an award recommendation, along with an overall project budget for the City.
8. Preconstruction Meeting: Upon confirmation of the low bid, we will coordinate and schedule a preconstruction meeting with the contractor, City representatives, and utility companies. The meeting will be an opportunity to verbally reinforce any special work items that are identified in design. We will also review permit requirements, communication plans, and project schedules.
9. Public Information Meeting/City Council Meeting: A public informational meeting will be held to review the design, and discuss construction staging. This meeting may be an open house, or part of a regularly scheduled City Council meeting. This meeting generally takes place after a contractor has been chosen to provide the public with additional schedule and contact information.
10. Construction Staking: Our survey crew will field stake all proposed improvements for the contractor. This will ensure the project is constructed per plan to meet necessary budget constraints.
11. Construction Inspection: Moore & Bruggink will provide full-time construction inspection for the project as required by EGLE. We have estimated a 9-week total construction period with the Summit Avenue resurfacing in which we will monitor all stages of construction to ensure the project is constructed per the plans and specifications. We will utilize Michigan Engineering Resource Library (MERL) software to document and track the project. We will prepare monthly progress pay estimates based on as-built quantities in each phase at the completion of the work. We will also prepare all necessary contract change orders.
12. Testing: Moore & Bruggink will coordinate all necessary testing with Soils & Structures as required by the City. This will ensure all construction materials meet the specified requirements for gradation, density, and placement procedures. We will also collect material certifications and track all materials used during construction.
13. Construction Records: Based on previous utility projects, we anticipate two weeks following construction to complete the necessary paperwork and record file



keeping. During this period, the inspector will obtain as-built measurements and drawings, prepare final pay recommendations and review with contractor, and verify that all punch list items are completed.

Moore & Bruggink understands the City’s requirements for budgets and project financial planning. There are many project variables in establishing fees. However, we only charge for our time required by our client needs. Based on our experience in projects such as this and based on a typical project with good communication and detailed bid packages, we are providing a not-to-exceed budget for your use as follows:

**Design Phase**

– Soil Borings (Soils & Structures)	\$3,500.00
– Topographic & Boundary Survey	\$14,300.00
– Permitting, Design and Bid Package Preparation	\$21,381.00
– Miscellaneous (mileage, printing, etc.)	<u>\$819.00</u>
<b>Subtotal</b>	<b>\$40,000.00</b>

**Construction Phase**

– Construction Staking	\$4,000.00
– Construction Engineering & Inspection	\$35,921.00
– Materials Testing (Soils & Structures)	\$3,000.00
– Miscellaneous (mileage, printing, etc.)	<u>\$1,079.00</u>
<b>Subtotal</b>	<b>\$44,000.00</b>

**Total Design & Construction Engineering Cost: \$84,000.00**

For your reference, we have attached our level of effort breakdown for design engineering and construction engineering for the project.

We anticipate the survey and design of the project will occur in late summer and fall of 2026, with construction in 2027.

We estimate that the work described herein can commence within three weeks of your authorization to proceed.

We look forward to being of service to you on this project. If you have any questions or concerns, please let me know.

Sincerely,

Ryan M. Arends, P.E.  
 Project Manager

Attachments

cc: Ben VanHoeven, City of Roosevelt Park DPW Superintendent



Prepared by:  
Moore+Bruggink, Inc.  
Grand Rapids, Michigan

April 2026

***Cornell Water Main Replacement***

<u>Task</u>	<u>Project Manager</u> Arends	<u>Design Engineer</u>	<u>CAD Tech</u>	<u>Chief Surveyor</u> Green	<u>Survey 2-Man Crew</u>	<u>Clerical</u>	<u>Total Hours</u>
<b>Design Phase</b>							
<u>Preliminary Design</u>							
Kickoff Meeting	4	4				1	9
Survey and Base Plans	2	1	32	8	60	4	107
Soil Borings	1	1	1			1	4
60% Plans and Specifications	8	12	20				40
Preliminary Estimate	2	6					8
Progress Meeting	3	3				1	7
80% Plans and Specifications	4	12	8			4	28
Prepare & Submit EGLE	2	8	8				18
<u>Final Design</u>							
Revisions to Plans	1	4	8				13
Revisions to Specifications	1	8				2	11
Revisions to Estimate	1	4					5
Progress Meeting/Informational Meeting with Village	2	3				2	7
Prepare Bid Package & Solicit Bids	1	4				6	11
<b>Subtotal Design Hours</b>	<b>32</b>	<b>70</b>	<b>77</b>	<b>8</b>	<b>60</b>	<b>21</b>	<b>268</b>
Subtotal Labor Cost							\$35,681.00
Reimbursable Expenses							\$819.00
Soil Borings							\$3,500.00
<b>Total Road Design Engineering Cost</b>							<b>\$40,000.00</b>



Prepared by:  
 Moore+Bruggink, Inc.  
 Grand Rapids, Michigan

April 2026

***Cornell Water Main Replacement***

<u>Task</u>	<u>Project Manager</u> Arends	<u>Design Engineer</u>	<u>Chief Surveyor</u> Green	<u>Survey 2-Man Crew</u>	<u>Chief Inspector</u> Corner	<u>Inspector</u>	<u>Tester</u>	<u>Clerical</u>	<u>Total</u>
<b>Construction Phase</b>									
<u>Construction Engineering</u>									
Preconstruction Meeting	3	3			3			2	11
Construction Staking		8	4	16	2	2		4	36
Construction Inspection					12	180			192
Construction Testing	2	2	2		4		16		26
Construction Engineering	4	8							12
Progress Meeting/Informational Meet	6	8			8	8			30
<b>Subtotal Construction Hours</b>	<b>15</b>	<b>29</b>	<b>6</b>	<b>16</b>	<b>29</b>	<b>190</b>	<b>16</b>	<b>6</b>	<b>307</b>
Subtotal Labor Cost									\$39,921.00
Reimbursable Expenses									\$1,079.00
Materials Testing (Soils & Structures)									\$3,000.00
<b>Total Road Construction Engineering Cost</b>									<b>\$44,000.00</b>



**CITY OF ROOSEVELT PARK  
CITY COUNCIL MEETING  
May 4, 2026**

Item: DDA Board Member Resignation-Mike Nawrocki		<b>Date:</b> May 4 ,2026
<b>Summary:</b> Unfortunately, Mike Nawrocki has submitted his letter of resignation from the City of Roosevelt Park Downtown Development Authority board due to his upcoming retirement from the Sherman Bowling Center and thus, formal acceptance from the City Council is requested.		
Mike has served on the board for several years and has owned the operated the Sherman Bowling Center for decades. On a positive note, the notice of retirement comes at an opportune time as a newly retired local DDA property owner has stepped forward to re-join the board after an eight-year hiatus. Ann Wisniewski (who was a founding member of the Roosevelt Park DDA in 1998) has recently retired from her exemplary career in municipal operations and has requested to fill the upcoming vacated term through its expiration.		
<b>Financial Impact:</b> none		
<b>Recommendation:</b> Accept with regret the resignation of Mike Nawrocki from the DDA and appoint Ann Wisniewski to the vacated position with a term expiring December of 2027.		
<b>Signature:</b>		<b>Title:</b> City Manager



Roosevelt Park DDA

900 Oak Ridge Road

Roosevelt Park, MI. 49441

Dear Roosevelt Park DDA Board,

Please accept this letter as formal notification of my resignation from my position as Roosevelt Park DDA board member, effective immediately.

I am stepping down as I`m retiring for my position at Sherman Bowling Center on May 31<sup>st</sup>, 2026

I want to express my sincere gratitude for the opportunity to serve on the DDA board. I have valued the experience of working alongside dedicated colleagues toward the revitalization and improvement of Roosevelt Park. The relationships I`ve built and the work we`ve accomplished together have been truly meaningful.

Respectfully,

Mike Nawrocki

*Mike Nawrocki* 4-29-26



# CITY OF ROOSEVELT PARK CITY COUNCIL MEETING May 4, 2026

<b>Item:</b> Resolution of Appreciation- DDA Member Nawrocki	<b>Date:</b> May 4, 2026
<p>This agenda item presents a resolution of appreciation honoring Mike Nawrocki for his many years of dedicated service to the Roosevelt Park Downtown Development Authority and his lasting contributions to the community. As proprietor of Sherman Bowling Center, Mr. Nawrocki has played a pivotal role in fostering youth athletics and creating a welcoming gathering place for residents, student-athletes, and families throughout Roosevelt Park and the surrounding region.</p> <p>The attached resolution formally recognizes his service, expresses the City Council’s gratitude, and acknowledges the enduring and positive impact he and the Nawrocki family have made on the community.</p>	
<b>Financial Impact:</b> None	
<b>Recommendation:</b> Present the resolution of appreciation to DDA Member Mike Nawrocki for his long-term commitment and volunteerism to the residents and community of the City of Roosevelt Park.	



# City of Roosevelt Park

*A Proud Community*

## **CITY OF ROOSEVELT PARK**

### **Resolution 26-11**

#### **A RESOLUTION RECOGNIZING AND HONORING MIKE NAWROCKI**

**WHEREAS**, Mike Nawrocki, longtime proprietor of the Sherman Bowling Center and dedicated member of the Roosevelt Park Downtown Development Authority, has devoted many years of service to the betterment, growth, and vitality of the City of Roosevelt Park; and

**WHEREAS**, Mike Nawrocki has been unanimously inducted into the Michigan High School Interscholastic Bowling Coaches Association Hall of Fame, an extraordinary recognition of his dedication and contributions to the sport of bowling; and

**WHEREAS**, under Mike Nawrocki’s leadership, Sherman Bowling Center has become a cornerstone for youth bowling, attracting student-athletes from Roosevelt Park, the surrounding region, and beyond, and providing a welcoming venue where young people can develop their skills, compete, and build lasting relationships; and

**WHEREAS**, through his service on the Downtown Development Authority, Mike Nawrocki has played a meaningful role in strengthening the City’s economic vitality, fostering local business growth, and enhancing the character and appeal of Roosevelt Park’s downtown; and

**WHEREAS**, Mike Nawrocki’s community-centered approach extends beyond business and athletics, as he has consistently supported charitable initiatives, mentorship opportunities, and partnerships that enrich the lives of residents and promote unity throughout the greater area; and

**WHEREAS**, the legacy of Mike Nawrocki and the Sherman Bowling Center will leave a lasting and positive impression on the City of Roosevelt Park and the surrounding region for generations to come;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Roosevelt Park, that the Council does hereby formally recognize and commend Mike Nawrocki for his years of dedicated service to the Roosevelt Park Downtown Development Authority, his induction into the Michigan High School Interscholastic Bowling Coaches Association Hall of Fame, and his many contributions to youth athletics and community life; and

**BE IT FURTHER RESOLVED**, that the City Council expresses its sincere gratitude and appreciation to Mike Nawrocki and the Nawrocki family for their decades of leadership, service, and lasting impact through the Sherman Bowling Center, and extends its best wishes for continued success in all future endeavors.

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, and thereafter adopted by the City Council of the City of Roosevelt Park, at a regular meeting held on the 4<sup>th</sup> day of May in the year 2026 at 6:15 p.m.

#### **RESOLUTION DECLARED ADOPTED.**

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Alison Johnson, City Clerk

City of Roosevelt Park

*A Proud Community*

## **Informational Updates**

The following documents are informational updates and documents relating to our community. They are for your information only and no action is requested.



**Norton Shores Fire Department**

**QUARTERLY REPORT  
ROOSEVELT PARK  
January - March  
2026**



*Protecting Your Future*



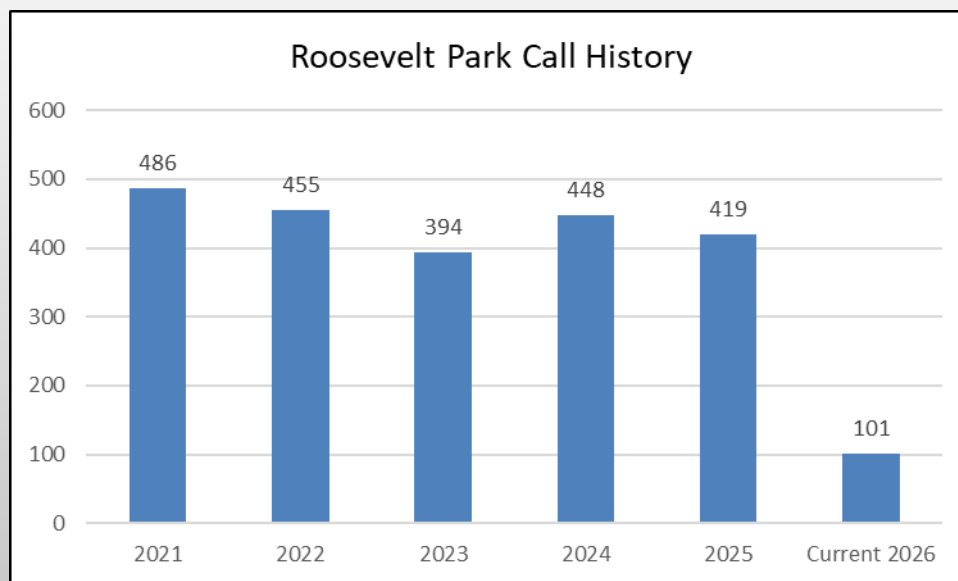
## Administration

Fire Chief Tony Gutierrez

The information contained in this quarterly report serves as a representation of the hard work and dedication put in by the men and women of the Norton Shores Fire Department. Their commitment to the City and our Department helps to make it possible to achieve our overall mission which is *Protecting your Future.*

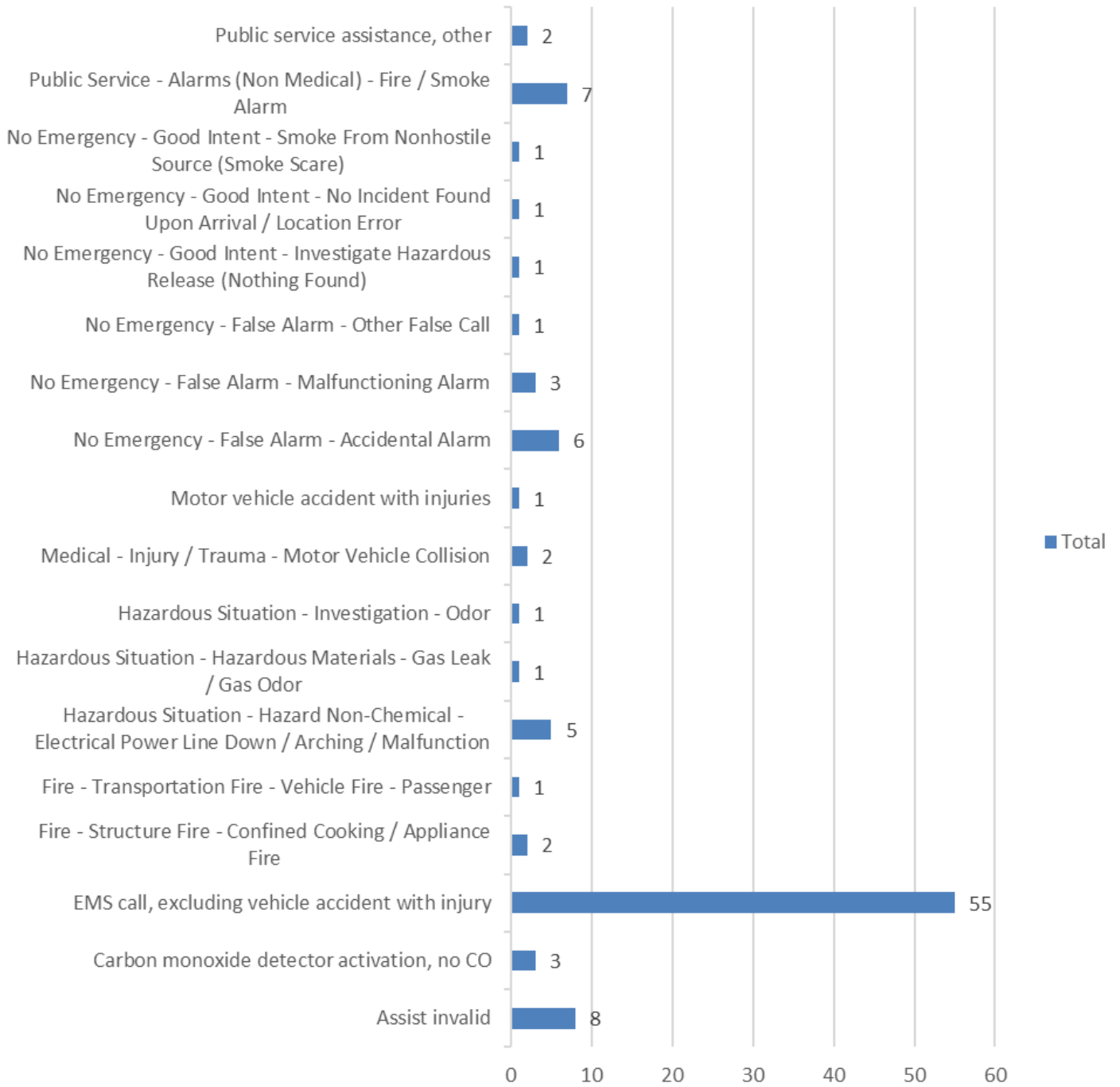
### Quarterly Stats

- **758** Calls for Service the NSFD responded to
- **101** Calls for Service in Roosevelt Park
- **35** Training Sessions were held and consisted of
  - Firefighter Rescue/Mayday
  - CPR Recertification
  - Driver's Training
  - Ice Rescue
  - Medical Airway/Ventilation
  - Medical Preparatory
  - PEDS Medical
  - PEDS Airway
  - PEDS Assessment
  - Ropes & Knots
  - Elective/Shift Trainings
  - Monthly Team Trainings
- **0** Freedom of Information Act (FOIA) requests



# CALLS BY INCIDENT TYPE - ROOSEVELT PARK

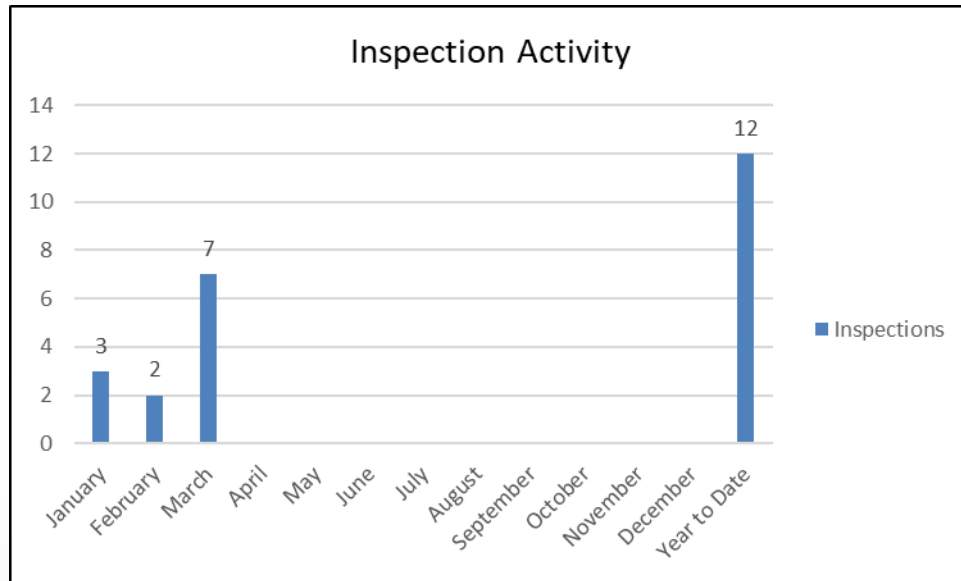
## 1/1/2026 - 3/31/2026





**Fire Prevention Bureau**

*Fire Marshal Donald VanderKooi*



**FIRE INSPECTIONS / SITE VISITS**

**January-March**

- January 3 0
- February 1 1
- March 7 1

Fire Inspections /Liquor Inspection	11
Site Visits	2
Re-inspections	1
<b>Total Inspections</b>	<b>12</b>
Lids only for Knox Boxes	2
Knox Boxes	0

**SMOKE ALARM INSTALLS**

**January-March (4)**

**Fire Alarm and Hydro Testing**

**January-March 1**

**Plan Review & Building Plans**

**January-March 0**

**FIRE INVESTIGATIONS**

**Roosevelt Park**

0

**Muskegon County**

4

**PUBLIC EDUCATION EVENTS**

2



# Social Media Monthly Data: Norton Shores Fire Dept.



@nortonshoresfd



@nortonshoresfire

NSFD Facebook	
Followers	9,713
Total People Reached	13K
Total Interactions	2,775
Views	294,357

NSFD Instagram	
Followers	499
Total People Reached	108
Total Interactions	0
Views	356



## Top content by views

Norton Shores Fire Department

We are hiring a Full-Time Firefighter.... See more

**WE ARE HIRING!**

**Full-Time Firefighter**

- \$50K+ Starts Annually
- 48/96 Schedule with Kelly
- 11 Paid Holidays (132 hrs)
- Food Allowance \$100 (Annual)
- Longevity Pay after 3 years
- Annual Certification Pay for EMT Basic (and above)
- MERIT Plan with Employer 10% Contribution
- Excellent Health, Dental, & Vision Insurance
- Additional Training Opportunities
- Starting Salary \$56,012; Max \$78,992

**REQUIRED CERTS:**  
 Firefighter 1 & 2  
 Hazmat Ops  
 Emergency Vehicle Operator  
 Medical First Responder  
 IC's 200, 300, 700, 800

Apply no later than 5 p.m. on March 13th

Scan QR code to apply online!  
 Please email your resume, SACS/C (if any) and required certifications to:  
 apply@nortonshores.org  
 Questions about the application process?  
 Call HR at 226-798-4281, ext 1288  
 Questions about the position or 14257?  
 Call Captain Steve Hantz at 226-798-2685

Norton Shores Fire Department

Friday evening, the Community Heroes Celebration hosted by the West Michigan Symphony was a night to remember — and it was all thanks to the vision of Bob Garretson, ev... See more

Thank you for your support in making our local heroes shine, both here and far beyond!

Norton Shores Fire Department

National Retro Day — Back in the Day (and Still Ready Today)

T... See more

+6

Norton Shores Fire Department

From the US National Weather Service Grand Rapids Michigan... See more

**Snowfall Through Wednesday**  
January 20-21, 2026

**KEY MESSAGES**

- Snow showers are expected tonight through tomorrow
- Heaviest bands of snowfall begin overnight and continue through Wednesday morning
- Snowfall totals will range from 2 to 6 inches along US-131 with 6 to 10 inches along the lakeshore. Locally higher amounts possible
- Periods of moderate to heavy snow will reduce visibilities with snow covered roads and whiteout conditions possible
- Travel impacts are expected, especially for the morning commute

National Oceanic and Atmospheric Administration | National Weather Service | Grand Rapids, MI | weather.gov/gr