



CITY OF ROOSEVELT PARK CITY COUNCIL MEETING

AGENDA

February 16, 2026

6:15 p.m.

1. Council Work Session
2. Call to Order and Roll Call
3. Pledge of Allegiance
4. Invocation by Councilmember Goodman
5. Public Comment on Agenda Items

6. Approval of Consent Agenda
 - a. Regular Agenda
 - b. Minutes of February 2, 2026, Regular City Council Meeting
 - c. List of Bills

7. Unfinished Business
8. New Business
 - a. Resolution 26-05- 2026 Poverty Exemption Policy Approval
 - b. Road Closure Request-Roosevelt Park Youth Ath.-Opening Day 2026
 - c. Set Joint Board Meeting- 2026 Regional Board Meeting
 - d. Roosevelt Park Day Committee-Set March Date and Time
 - e. 2026 Senior Millage Funding Allocation-Resolution 26-06

9. Public Comment
 - Please state your name and address
 - Please limit comments to 3 minutes per individual presentation
(City Council Rules of Procedure:10/7/2011)

10. Comments from the Mayor and City Council
11. Reports from City Manager, City Attorney & Department Heads
12. Adjournment

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City of Roosevelt Park

A Proud Community

To: Honorable Mayor and City Council
From: Jared Olson, City Manager
Date: February 12, 2025
Subject: **Monday, February 16, 2025**– CITY COUNCIL MEETING

The following is information pertaining to items on the agenda for your meeting:
COUNCIL WORK SESSION:

1. Active Agenda Items

COUNCIL MEETING:

- a. **2026 Property Tax Poverty Exemption Policy-Resolution 26-05** - Annual requirement of the State of Michigan Assessing code is the responsibility to enact and maintain an updated poverty exemption policy and guidelines for homeowners with the City of Roosevelt Park.
- b. **Road Closure Request-Roosevelt Park Youth Ath.-Opening Day 2026-** As has occurred annually over the last several years, the Board of Directors for the Roosevelt Park Youth Athletics organization has formally submitted a road closure request for their strongly attended Opening Day event. That request is included.
- c. **Set Joint Board Meeting- 2026 Regional Board Meeting-**As occurs every few years, staff on behalf of the school and both North Shores and Roosevelt Park are requesting a joint board meeting to discuss items of shared interest and community interest. A formal date and time is being requested per the Open Meetings Act requirements for special meetings.
- d. **Roosevelt Park Day Committee-Set March Meeting Time and Date-** As the February RP Day Committee meeting was strongly attended, a following March meeting is being requested, and to notify all interested parties, the sooner the better for planning purposes.
- e. **2026 Senior Millage Funding Allocation-Resolution 26-06-** As required annually, a new plan for utilization of the existing local municipal senior millage allocation needs to be adopted per resolution and ultimately signed by the county commissioner representing the Roosevelt Park District. The proposed spending plan is attached.

If you have questions, please contact me.



**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES
February 2, 2026**

This meeting was called to order by Mayor Pro-Tem Sutton at 6:15 p.m.

PRESENT: Council Members: Mayor Pro-Tem Sutton, Diane Goodman, Noah Crossno, Matt Johnson, Donald Nilson, Derek Benson

STAFF: City Manager Jared Olson, City Clerk Ann Wisniewski, Police Chief Shawn Bride, City Attorney Brennen Gorman, Deputy Clerk/Deputy Treasurer Alison Johnson

ABSENT: Mayor Aaron Langlois

UNFINISHED BUSINESS

- None

WORK SESSION

Council discussed Agenda Items:

- Egg Hunt Event – Set Meeting Time and Date
- Resolution of Appreciation – Letters to Santa Program
- MDOT Contract and Resolution – 2026 Linear Trailway Project
- List of Bills

Special Guests:

- None

Mayor Langlois called the Council meeting to order at 6:24 p.m.

2026-021 **ROLL CALL**
Clerk Ann Wisniewski called roll call.

2026-022 **INVOCATION**
Council Member Benson provided the Invocation.

2026-023 **PUBLIC COMMENT ON AGENDA ITEMS**
none

2026-024 **CONSENT AGENDA**
Council Member Crossno made a motion to approve the consent agenda with small correction to Minutes 8D where Council Member Johnson was a Nay vote. Council Member Goodman supported this motion.
Roll Call: 6 Ayes, 0 Nays, 1 Absent (Langlois). Motion Passes.

2026-025 **UNFINISHED BUSINESS**

None

2026-026 **NEW BUSINESS**

8A. Egg hunt Event Set Meeting Time and Date

Council Member Goodman moved to set the annual Easter Egg hunt for Saturday March 28, 2026, at 10:00 am. At the Community Center. This motion was supported by Council Member Nilson.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Langlois). Motion Passes

8B. Resolution 26-04 of Appreciation – Mona Shores High School

Council Member Johnson moved to approve the attached Resolution of Appreciation as presented. This motion was supported by Council Member Crossno.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Langlois). Motion Passes

8C. MDOT contract and Resolution 26-03 – Linear Trailway Project

Council Member Crossno moved to approve resolution 2026-03 designating the city Manager and City Clerk as the officials authorized to sign MDOT Contract No. 25-5650 For the 2026 linear open space railway project. This motion was supported by Council Member Johnson.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Langlois). Motion Passes

2026-027 **COUNCIL COMMENTS**

Council members shared comments.

2026-028 **DEPARTMENT HEAD REPORTS**

Department heads shared comments.

2026-029 **PUBLIC COMMENTS**

None

2026-030 **ADJOURNMENT**

Mayor Pro Tem Sutton moved to adjourn the meeting at 7:05 p.m. This motion was supported by Council Member Crossno and carried unanimously.

Ann Wisniewski, City Clerk



CITY OF ROOSEVELT PARK

A Proud Community
900 OAK RIDGE ROAD

ROOSEVELT PARK, MI 49441
(231) 755-3721

COUNCIL LIST

Wednesday, February 11, 2026

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
6123 (E)	ACCIDENT FUND WORKERS COMP		1002365094	1,256.30
			Check Total	1,256.30
6124 (E)	BANK OF AMERICA BUSINESS CARD			
	2026 ADVANCED INSTITUTE CONFERENCE		14109	379.00
	ACPFIM TRAINING		31861	299.00
	2026 ANNUAL CONFERENCE MMTA/APTUSC		31862	399.00
	OFFICE FURNITURE		020526	436.00
	AV BALLOT ENVELOPES		240154	219.36
	2026 MEMBERSHIP		2026MEMBER	110.00
			Check Total	1,842.36
6125 (E)	BANK OF AMERICA BUSINESS CARD WATER		02026	7.98
			Check Total	7.98
6126 (E)	BLUE CARE NETWORK OF MI RETIREE HEALTH CARE - MARCH		26038015651	2,718.94
			Check Total	2,718.94
6127 (E)	BLUE CROSS BLUE SHIELD OF MICH RETIREE HEALTH CARE - MARCH		219933331	2,993.61
			Check Total	2,993.61
6128 (E)	CONSUMERS ENERGY 1000 0015 6057 936 OAKRIDGE GUL 2		20109852396	1,523.92
			Check Total	1,523.92
6129 (E)	CONSUMERS ENERGY 1000 0017 0686 3106 ROOSEVELT RD		20109852396	18.10
			Check Total	18.10
6130 (E)	CONSUMERS ENERGY 1000 0038 5011 TRAFFIC LIGHTS		20305620259	277.38
			Check Total	277.38
6131 (E)	CONSUMERS ENERGY 1030 2926 0835 49441 LED LIGHT RD		20501397443	2,061.43
			Check Total	2,061.43
6132 (E)	CONSUMERS ENERGY 1000 0015 1900 2848 ASHLAND		20243331406	182.30
			Check Total	182.30
6133 (E)	CONSUMERS ENERGY 1000 0015 2536 - 896 W BROADWAY		20243331407	72.90
			Check Total	72.90
6134 (E)	CONSUMERS ENERGY 1000 0460 5042 3105 ROOSEVELT		20181036022	45.18
			Check Total	45.18
6135 (E)	CONSUMERS ENERGY 1000 0460 5166 3106 ROOSEVELT		20181036022	163.71
			Check Total	163.71
6136 (E)	CONSUMERS ENERGY 1000 0597 2995 1168 CORNELL		20296722539	33.43
			Check Total	33.43
6137 (E)	CONSUMERS ENERGY 1000 0616 4881 1580 GARRISON		20385713446	550.21
			Check Total	550.21
6138 (E)	CONSUMERS ENERGY 1000 0616 6274 3064 GLENSIDE		20385713446	30.02



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Wednesday, February 11, 2026

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
			Check Total	30.02
6139 (E)	CONSUMERS ENERGY	1000 0622 0758 1344 GREENWICH RD	20385713446	29.69
			Check Total	29.69
6140 (E)	CONSUMERS ENERGY	1000 0678 0280 898 W BROADWAY	20376813324	81.88
			Check Total	81.88
6141 (E)	CONSUMERS ENERGY	1000 0777 1684 880 OAKRIDGE	20403511519	613.92
			Check Total	613.92
6142 (E)	CONSUMERS ENERGY	1000 0832 5373 3278 GERMAINE	20359017956	44.84
			Check Total	44.84
6143 (E)	CONSUMERS ENERGY	1000 0864 3968 1267 LAMBERT	20421310836	38.11
			Check Total	38.11
6144 (E)	CONSUMERS ENERGY	1000 0849 1167 3163 MAPLE GROVE	20421310836	29.36
			Check Total	29.36
6145 (E)	CONSUMERS ENERGY	1000 0864 2272 1140 SHERWOOD	20421310836	29.86
			Check Total	29.86
6146 (E)	FRONTIER	DPW GARAGE INTERNET	0226	44.99
			Check Total	44.99
6147 (E)	HEALTH EQUITY	DCFSA MONTHLY FEES	0226	75.00
			Check Total	75.00
6148 (E)	LINDE GAS & EQUIPMENT	C25 ARG-CO2, OXYGEN	54870800	131.04
			Check Total	131.04
6149 (E)	WEX BANK	GAS(DPW 820.866, PD 575.678)	110328712	3,343.61
			Check Total	3,343.61
6150 (A)	HAUBRICH, CHAD	VISION REIMBURSEMENT	012826VISIO	215.97
			Check Total	215.97
6151 (A)	KENT COMMUNICATIONS INC	COURIER SERVICES - JAN	8876-170237	413.32
			Check Total	413.32
6152 (A)	MACQUEEN EQUIPMENT LLC	UNIT 4 BATTERY	22818	232.29
		UNIT 4 O2 SENSOR	23464	11.71
		MONTHLY LABOR - MARCH	23476	882.00
			Check Total	1,126.00
6153 (A)	MID-MICHIGAN RAILROAD	RAILROAD SIGNAL ANNUAL BILLING	49339	1,522.00
			Check Total	1,522.00
6154 (A)	MUSKEGON CENTRAL DISPATCH 911	IT SUPPORT FEB	2600003143	465.93
		CITY HALL IMPRIVATA - FEB	2600003159	79.86
		PD IMPRIVATA FEES - FEB	2600003183	80.32



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Wednesday, February 11, 2026

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
		COMPUTERS - CITY HALL	2600003151	6,675.00
			Check Total	7,301.11
6155 (A)	OFFICE MACHINES CO., INC.	COPY MACHINES	INV90595	148.74
			Check Total	148.74
6156 (A)	PARMENTER LAW	GENERAL LEGAL	296887	702.00
		PROSECUTIONS	296888	1,027.50
		VICTORY INN	296889	1,371.41
			Check Total	3,100.91
6157 (A)	PLANTENGA'S CLEANERS	PD UNIFORM CLEANING	0126	6.00
			Check Total	6.00
6158 (A)	PRO CLEAN SOLUTIONS	BUILDING CLEANING - JAN	ROOS020126	300.00
			Check Total	300.00
6159 (A)	REPUBLIC SERVICES # 240	WASTE REMOVAL - JAN	0240-010227	28,927.75
			Check Total	28,927.75
6160 (A)	WILDMAN - WM UNIFORM	DPW UNIFORM CLEANING	1060035982	50.00
		DPW UNIFORM CLEANING	1060037610	50.00
			Check Total	100.00
6161 (A)	WINDEMULLER	TRAFFIC SIGNAL MAINTENANCE	247955	384.20
			Check Total	384.20
38668	A-TEAM CONSTRUCTION CO.	VICTORY INN BOARD UP	012226	437.54
			Check Total	437.54
38669	ACE HEATING AND COOLING	DPW GARAGE FURNACE TUNE UP	16046	822.80
			Check Total	822.80
38670	DETROIT LEGAL NEWS	FORDHAM PARK RFP	1872985	31.02
		1367 W SHERMAN RFP	1872986	33.30
			Check Total	64.32
38671	OCBA LANDSCAPE ARCHITECTS	DEC DESIGN SERVICES	42511-02	115.00
			Check Total	115.00
38672	SPECTRUM PRINTERS	NOMINATING PETITION	INV090168	32.55
			Check Total	32.55
38673	STATE OF MICHIGAN - EGLE	ANNUAL STORMWATER PERMIT FEE	11387962	2,000.00
			Check Total	2,000.00
38674	TRINITY LUTHERAN CHURCH	TREE LIGHTING EVENT DONATION	TREE2025	100.00
			Check Total	100.00
38675	WEST MICHIGAN SEPTIC SEWER & DRAIN	SENIOR MILLAGE SEWER CLEANING - 1520 COR	22331	340.00
		SENIOR MILLAGE SEWER CLEANING - 1476 COR	20866	340.00
			Check Total	680.00



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CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
			Report Total	66,038.28



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
February 16, 2026**

2026 Property Tax Poverty Exemption Resolution	Date: February 16, 2026
<p>The Muskegon County Department of Equalization, who also contractually serves as the City Assessor, underwent a State of Michigan records audit and passed with great results.</p> <p>As such, one of the annual requirements to remain in compliance is the adopting of a Real Property Poverty Tax Exemption resolution and guidelines. As we have annually adopted this policy, it was reviewed and recommended to include updated annual federally set income limits and a more inclusive asset test. Staff will discuss these updates. The attached updated resolution 26-05 and draft policy along with guidelines are attached.</p>	
Financial Impact: None	
Recommendation: Move to approve the resolution for annually required poverty exemption with resolution 26-05 and its attached corresponding policy and guidelines.	
Signature:	Title: City Manager

City of Roosevelt Park County of Muskegon

Resolution No. 26-05

RESOLUTION FOR POVERTY EXEMPTION



WHEREAS, the adoption of guidelines for poverty exemptions is required of the Roosevelt Park City Council; and

WHEREAS, the principal residence of persons, who the Supervisor/Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u) and amended by PA 253 of 2020; and

WHEREAS, pursuant to PA 390 of 1994 and PA 253 of 2020, the City of Roosevelt Park, Muskegon County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. File a claim with the supervisor/assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, Poverty Exemption Affidavit.
3. File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
4. Produce a valid driver's license or other form of identification if requested.
5. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
6. Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services.
7. The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the supervisor/assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

BE IT FURTHER RESOLVED, this resolution is made a part of the minutes of the City of Roosevelt Park meeting on February 16, 2026.

At a regular meeting of the City Council of the City of Roosevelt Park, held in the Council Chambers at the Roosevelt Park City Hall, 900 Oak Ridge Road, on the 16th day of February, 2026, the foregoing resolution was moved for adoption by Council Member _____. This motion was supported by Council Member _____.

Upon roll call vote, the following voted:

Ayes: _____

Nays: _____

Absent: _____

RESOLUTION DECLARED ADOPTED

Ann Wisniewski, City Clerk
Date:

**POLICY AND GUIDELINES FOR POVERTY EXEMPTIONS FROM TAXATION CITY OF
ROOSEVELT PARK
YEAR OF 2026
AS REQUIRED BY PA 390 OF 1994 and PA 253 of 2020**

In order to comply with the General property Tax Act, P.A. 206 of 1893 as amended, Section 211.7u, which reads: "The homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation under this act", the following policy for applicants requesting consideration for poverty exemptions will be followed:

1. All requests for Poverty Exemption must be made on the form(s) provided by the State of Michigan. Handicapped or infirmed applicants may call the assessor's office to make necessary arrangements for assistance.
2. Applications may be filed with the City of Roosevelt Park Assessing Department after January 1, but before the day prior to the last day of the March, July or December Board of Review.
3. Applications are to be reviewed by the Board of Review, and may be reviewed without the applicant being present. However, the Board of Review may request that any or all applicants be physically present to respond to any questions the Board of Review may have. This means an applicant may be called to appear on short notice.
4. The applicant(s) may have to answer questions regarding financial affairs, health, the status of people living in his/her home before the board, at a meeting which is open to the public at large.
5. The Board of Review will use as a basis for the granting of such exemption the following listed items and requirements.
 - a. Public Act 390 of 1994 and as amended by PA 253 of 2020, also known as MCL 211.7u, as amended.
 - b. Bulletin No. 17 of 2025, Michigan Department of Treasury, State Tax Commission to include the definitions and requirements. (A copy of Bulletin 17 of 2025 is on file at the City for review or purchase).
 - c. Poverty thresholds as provided by the United States Office of Management and Budget. Income is defined in Bulletin No. 17 of 2025. (Specific poverty thresholds list is attached).
 - d. Asset thresholds for the entire household as determined by the City of Roosevelt Park. (Specific requirements thresholds list is attached).
 - e. Specific requirements by the City of Roosevelt Park that must be met before the application will be considered for approval. Be advised that some of the listed requirements are included as part of P.A. 390 of 1994. (Specific requirements list is attached).
 - f. Data submitted to the board by the petitioner.
 - g. Testimony taken from petitioner and information gathered from any source the board may wish to use.
6. Any successful applicant may be subject to personal investigation by the City. This would be done to verify information submitted or statements made to the assessor or

board of review in regard to the applicant's property tax abatement claim. Should any representation by the applicant appear to be false the exemption shall be denied.

7. Applications for poverty exemption are for one year only. A new application must be submitted for the following year.
8. The supervisor, or secretary of the Board of Review, will keep minutes of all proceedings before the Board of Review and all meetings must be held in a municipal building and pursuant to the Open Meetings Act.
9. The Board of Review shall follow this policy when considering all requests for a poverty exemption. The same standards shall apply to each applicant in an assessment year.
10. Poverty Exemptions denied by the March Board of Review may be appealed to the Michigan Tax Tribunal by July 31st of the current year, or within 30 days of denial at a July or December Board of Review.

Michigan Tax Tribunal
PO Box 30232
Lansing1 MI 48909
Phone: 517-373-3003
Fax: 517-373-1633
Email: taxtrib@michigan.gov

**SPECIFIC REQUIREMENTS FOR POVERTY EXEMPTION
(As adopted by the City Council)**

In addition to the requirements outlined in PA 390 of 1994, also known as MCL 211.7u, as amended, the following apply:

1. Applicant must provide current copy of deed or land contract showing ownership in principal residence.
2. Applicant must provide copies of the most recent Michigan Income Tax Return for all persons residing in the principal residence, including Homestead Property Tax Credit Claim [MI 1041 CR-1 (Senior) or CR-4 (General) if he/she is required to file a state income return.
3. Applicant must provide copies of most recent Federal Income Tax Return (1040) for all persons residing in the principal residence, if he/she is required to file federal income return. If applicant is not required to file income tax returns, they must indicate this on the application.
4. Any applicant or person residing in the principal residence who is not required to file Michigan or Federal Income Tax Return is required to file an affidavit (Treasury Form 4988).
5. Applicant must provide copies of W-2 forms or 1099 forms pertaining to tax forms presented.
6. Applicant must provide a copy of a current Michigan driver license or state identification card for identification.
7. The Board of Review will apply a three (3) part test to determine the eligibility and amount of the exemption.
 - I. THE INCOME TEST:
An eligible applicant must meet the published federal poverty income standards as determined annually.
 - II. THE ASSET TEST:
A poverty exemption shall not be granted to any applicant whose total assets, excluding the principal residence, exceed \$15,000.

III. INCOME FROM OTHER SOURCES TEST:

If the Board of Review determines that the applicant has or should have income from other sources, such as relatives, dependents, friends, they may add this income to the applicant's reported income and if the resulting sum of these incomes is greater than the Federal Poverty Income Standards, then a poverty exemption will be denied. If the amount of the income added to the applicant's reported income and the resulting sum is less than the Federal Poverty Income Standards, then a poverty exemption may be granted.

8. Granting a poverty exemption does not relieve the taxpayer of the burden of special assessments levied against the property. Special Assessments will still be due and payable.

2026 Poverty Guidelines: 48 Contiguous States

Size of Family Unit	Poverty Guidelines
1	\$ 15,650
2	\$ 21,150
3	\$ 26,650
4	\$ 32,150
5	\$ 37,650
6	\$ 43,150
7	\$ 48,650
8	\$ 54,150
For each additional person	\$ 5,500



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
February 16, 2026**

Item RPYA Street Closure Request-2026 Opening Day	Date: February 16, 2026
<p>As in past years, the Roosevelt Park Youth Athletics Association will be hosting their annual opening day kick off event on April 25th.</p> <p>As such, over a thousand members of our community are expected to be present for the event and the RPYA organizers are requesting the ability to close off the section of Roosevelt Road between Glenside and Greenwich. This will allow for the safe movement of the attendees between the fields and the park along with allowing for enough space to host the event.</p> <p>Attached is the written request from the RYPA which has been reviewed and by both the Police Chief and DPW Superintendent who have no major concerns. The DPW will drop off all barricades/signs on the Friday before and it will be up to the RPYA volunteers to set up and take down for the event.</p>	
Financial Impact: None	
Recommendation: City Council review the request for street closure and move to approve the request as presented and recommended by staff.	
Signature:	Title: City Manager

Jared D. Olson

From: Ben Medema
Sent: Wednesday, February 4, 2026 4:56 PM
To: Jared D. Olson
Subject: April 25, 2026 - Road Closure request

[EXTERNAL EMAIL] Please exercise caution with links and attachments.

Jared,

RPYA is requesting permission to close Roosevelt Rd between Glenside and Greenwich on April 25, 2026 from 8:30-3:00 for our Opening Day. The City has graciously allowed this in the past and has provided barricades and sandbags as well.

This will be a very busy day with several hundred people at Delmar Fields. Many of these individuals will park to the SouthEast of Roosevelt Rd and will be crossing Roosevelt to get to the fields. In addition, we would utilize that portion of Roosevelt Rd to park a Food Truck and also for police/fire vehicles that are present for the Opening Ceremonies.

Please let me know if there is anything additional that you need from me.

Thank you.

Ben Medema
RPYA President



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
February 16, 2026**

Item: Set Joint Board Meeting-Time and Date	Date: February 16, 2026
<p>Summary: As has been done every few years for several decades, the administrative teams from the Mona Shores Schools, City of Norton Shores, and the City of Roosevelt Park have worked together to find a date and time to hold a joint board meeting of all three units to go over shared interests and activities throughout our communities.</p> <p>Staff are recommending each board approve the special meeting time and date as such as to ensure compliance with the Open Meetings Act which all three jurisdictions must comply.</p>	
Financial Impact: None	
Recommendation: To approve and set the formal joint board meeting of the City of Roosevelt Park, the City of Norton Shores, and the Mona Shores School Board for May 12 th at 5:30 PM to be hosted at the newly renovated Ross Park Pavilion.	
Signature:	Title: City Manager



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
February 16, 2026**

Roosevelt Park Day Committee- Meeting Time and Date	Date: February 16, 2026
<p>As we move into the year 2026, the upcoming Roosevelt Park Day event planning discussion needs to continue. The three main points of discussion at the previous meeting were general times and activities for the events, the continuation of the parade (thanks to Service1 CU for coordinating again), and volunteer needs for the event.</p> <p>A significant amount of progress has been made, and the next meeting date needs to be set and no recommendation is given. Staff is recommending we set this meeting for the middle of March given the strong turnout for the previous meeting and as the committee invite list will continue to grow with new additions.</p>	
Recommendation: Set a committee meeting for the next Roosevelt Park Day event	
Signature:	Title: City Manager



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
February 16, 2026**

2025/26 Municipal Senior Millage Funding Allocation	Date: February 16, 2026
<p>Following numerous presentations and discussions, the Ad Hoc Senior Millage Committee has created the attached resolution to direct and allocate the 2026 City of Roosevelt Park Senior Millage funding.</p> <p>The Ad Hoc Senior Millage Committee has completed their review and has recommended the attached resolution be approved by the City Council and sent to the County with the hope that all the information can be included in the upcoming March and June newsletters and on the City website and Facebook page. The 2026 allocation also increased \$308.</p>	
Financial Impact: As presented, this is an equal revenue and expenditure within the General Fund.	
Recommendation: City Council move to approve resolution 26-06 as presented and authorize staff to forward the finalized resolution to Muskegon County.	
Signature:	Title: City Manager



Public Health
Prevent. Promote. Protect.

Public Health – Muskegon County • 1903 Marquette Ave • Suite S101 • Muskegon, MI 49442
Main: 231.724.6246 • Fax: 231.724.6674 • www.muskegonhealth.net

DATE: Tuesday, October 28, 2025
TO: Municipalities
FROM: Public Health – Muskegon County
RE: FY26 Municipal Senior Millage Funding

Attached you will find the Allocation Summary and Distribution Table for the FY26 Municipal Senior Millage funding.

We understand that some contact information may have changed. If you are not the primary contact for this funding, please provide the updated contact information.

To accept this funding, send a 1-2 page plan approved by your governing entity (Council or Board) and endorsed by the jurisdictional County Commissioner(s). The submission should also indicate if the FY26 plan is a continuation of FY25 activities.

Please send all correspondences and related documentation (plans, reports, requests, etc.) to:
MuskegonSeniorMillage@co.muskegon.mi.us

Thank you.



Municipal Allocation Summary

The Muskegon County Board of Commissioners approved allocating up to 25% of the annual senior millage funds to local municipalities (2019-427) to coordinate and provide services, programs, and/or activities for seniors in their jurisdictions. The funding formula includes a \$3,500 base for each municipality plus a pro-rated amount based on the population of seniors in the jurisdiction. **Municipalities are encouraged to leverage funds and minimize duplication by working with categorical grantees and/or each other.**

Key points:

- 100% optional – submit an annual plan/budget to “opt in” each year.
- It does not prohibit or limit municipalities from applying for and receiving funding via the grant process.
- Municipalities must submit a 1 - 2 page plan approved by the governing entity & endorsed by the jurisdictional County Commissioner.
- Funding will follow the County fiscal year October 1, 2025 – September 30, 2026.
- Quarterly reports required (*financial and participant demographics*) – monthly reports encouraged.
- Please forward all related correspondence to: MuskegonSeniorMillage@co.muskegon.mi.us
- Advance, partial, interim and/or final allocation payments will be processed upon receipt of written request along with required/appropriate documentation.

Population to be served:

1. All persons 60 years of age or older or their caregivers who meet the criteria established for services shall be eligible for any or all services with priority given to meeting the needs of persons with the greatest economic or social need, giving particular attention to low-income, minority individuals.
2. Residents or occupants of Muskegon County (permanent, temporary, or transitional).
3. The Sub-Contractor shall not refuse to provide services to any eligible persons 60 years of age and older because of race, color, religion, national origin, age, sex, height, weight, marital status, sexual orientation, arrest record, or handicap pursuant to Title VI of the Civil Rights Act of 1964, amended 1973; and the Elliott-Larsen Civil Rights Act, 1976 P.A. 453, Section 209. The Sub-Contractor shall comply with the provisions of Title VI of the Civil Rights Act of 1964, the Michigan Handicappers Civil Rights Act, 1976 P.A. 220, and Section 504 of the Federal Rehabilitation Act of 1973, D.L. 93-112, 87 Stat. 394, and the Americans with Disabilities Act, 1990 P.A. 101-336.
4. Further, the Sub-Contractor shall comply with all other federal, state, or local laws, regulations, standards, and any amendments thereto, as they apply to the performance of this contract.

Correspondence:

All communications and related documentation (plans, reports, requests, etc.) should be sent to:
MuskegonSeniorMillage@co.muskegon.mi.us

**MUSKEGON COUNTY SENIOR MILLAGE
FY26 Municipal Distribution Table**

Municipality	FY26 Total Funding	County Commissioner(s)
Blue Lake Township	\$13,294	Cyr
Casnovia Township	\$12,176	Herman
Casnovia Village	\$4,603	Herman
Cedar Creek Township	\$17,343	Herman
Dalton Township	\$34,953	Cyr
Egelston Township	\$39,111	Herman
Fruitland Township	\$32,734	Cook, Cyr
Fruitport Charter Township	\$60,640	Hazekamp
Fruitport Village	\$8,462	Hazekamp
Holton Township	\$13,643	Herman
Laketon Township	\$38,632	Cook
Lakewood Club Village	\$7,194	Cyr
Montague City	\$14,334	Cyr
Montague Township	\$11,139	Cyr
Moorland Township	\$8,960	Herman
Muskegon Charter Township	\$71,233	Nash
Muskegon City	\$125,315	McGuigan, Nash, Cook, Paige
Muskegon Heights City	\$37,111	Paige
North Muskegon City	\$22,254	Cook
Norton Shores City	\$115,402	Hazekamp, Paige, McGuigan
Ravenna Township	\$11,833	Herman
Ravenna Village	\$7,361	Herman
Roosevelt Park City	\$17,742	McGuigan
Sullivan Township	\$14,334	Hazekamp
White River Township	\$12,018	Cyr
Whitehall City	\$17,481	Cyr
Whitehall Township	\$12,214	Cyr
	\$781,516	



City of Roosevelt Park

*A Proud
Community*

CITY OF ROOSEVELT PARK RESOLUTION 26-06

Muskegon County Senior Millage Municipal Allocation

Within the meeting and minutes of a meeting of the City Council of the City of Roosevelt Park, County of Muskegon, Michigan (the “City”), held on the 2nd day of March, 2026 at 6:15 p.m., prevailing Eastern Time. The following was proclaimed;

WHEREAS, in 2017 the voters of Muskegon County approved a new millage dedicated to improving the lives of residents 60 years of age and older.

WHEREAS, the Muskegon County Board of Commissioners approved allocating 25% of the annual senior millage funds to local municipalities to coordinate and provide services, programs, and activities for seniors in their jurisdictions.

WHEREAS, the City Council of the City of Roosevelt Park hereby resolve the allocation and utilization of the 2026 Roosevelt Park Muskegon County Senior Millage in the following segments.

Senior Financial Crimes Assistance (Information & Referral)

Changing technologies have seemingly increased the ways in which scammers are able to take advantage of our senior population. It is the City’s intent to increase our enforcement activities related to addressing scams and other financial crimes committed against our seniors. We anticipate working with County Prosecutor’s Office to work collaboratively with other communities throughout the County. Our anticipated contribution to assist in this collaborative effort is \$3,500 annually.

Senior Luncheon and Social Event (Senior Meal Services)

Social interactions are vitally important, especially amongst the senior population. It is the City’s intent to host a once-per-year Senior Luncheon within the City of Roosevelt Park to connect seniors and provide and harbor social growth within the community. Meals will be prepared locally in Muskegon County and an educational speaker and program. The budget for this set of programming is \$1,800.

Senior Power of Produce

As access to fresh fruits, vegetables, and other produce is vital to the health of our senior population. The City will partner with the Muskegon Farmers Market to fund the Senior Power of Produce program which funds and matches the already in place power of produce program. Hundreds of Roosevelt Park seniors have utilized this program in the past to assist in obtaining healthy produce. The budget for this program is \$4,500.

Senior Activities in the Park

The City would like to continue the Senior Activities in the Park Program that was undertaken in 2021 and fund a weekly activity in the park or at the Agewell studio which could include Zumba, Tai Chi, and or other physical activities. The exercise in the park program will be one six-week class with times and dates to be scheduled in conjunction with Agewell Services. The budget for this program is \$1,100.

Senior Emergency Sewer Backup Mitigation Fund

Over the last several years, one pressing need identified by Roosevelt Park staff is the need to have an immediate funding system for residential homeowner sewer back up relief. In the time of an emergency, the days or weeks that other avenues make take, hinders the ability to call in a professional team to clear a sanitary drain and alleviate an ongoing back up. The budget for this funding is projected to be \$4,761.

Senior Newsletter and Event Notification

The City anticipates incurring a small amount of advertisement costs associated with the publication and targeted notification to help advise senior of the upcoming Senior Meal Luncheon event and thus for targeted mailers and advertisements to inform seniors of their opportunities. The budget for this newsletter/event notifications is \$500.

Administrative Costs

The City anticipates in incurring a small amount of administrative costs fees associated with the allocation of the services described above in the amount of \$1,581 (less than the 10% program maximum and not changed since 2018)

Budget for Fiscal Year 2026	
Senior Financial Crimes	\$3,500.00
Senior Luncheons/Distribution	\$1,800.00
Senior Power of Produce	\$4,500.00
Senior Activities in the Park	\$1,100.00
Emergency Sewer Backup Mitigation	\$4,761.00
Senior Newsletter/Calendar of Events	\$500.00
Administrative Costs	\$1,581.00
Total 2026 Allocation Cost	\$17,742.00

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Roosevelt Park approves the resolution of 2026 Muskegon County Senior Millage funding obligation, and whereas the City Council is committed to fulfilling to the best of its abilities the above activities; and,

BE IT FURTHER RESOLVED THAT, the supervisor, city manager or mayor is authorized to send forward this resolution to the appropriate member of the Muskegon County Board of Commissioners.
RESOLUTION DECLARED ADOPTED.

YEAS: _____

NAYS: _____

ABSTAIN: _____

Ann Wisniewski, City Clerk

City of Roosevelt Park

A Proud Community

Informational Updates

The following documents are informational updates and documents relating to our community. They are for your information only and no action is requested.

Letting of February 06, 2026

Letting Call: 2602 036

Low Bid: \$372,700.17

Project: CM 61000-214151 , ETC

Engineer Estimate: \$533,573.00

Local Agreement: 25-5650

Pct Over/Under Estimate: -30.15 %

Start Date: March 1, 2026

Completion Date: May 31, 2026

Description:

0.80 mi of hot mix asphalt shared-use path, concrete curb, gutter and sidewalk ramps, tree removal, signing and pavement markings along Garrison Road from Glenside Boulevard to Wickham Drive and Broadway Avenue from Glenside Boulevard to Maple Grove Road in the city of Roosevelt Park, Muskegon County. This is a Local Agency project.

No DBE participation required

3.00 % SBP participation required

Bidder	As-Submitted
J & N Construction, LLC	\$372,700.17
Michigan Paving and Materials Company	\$380,737.47
Brenner Excavating, Inc.	\$445,400.20
Anlaan Corporation	\$469,579.65
Kamminga & Roodvoets, Inc.	\$496,973.65

Total Number of Bidders: 5

MICHIGAN BUSINESS

Bowling manufacturer plans \$9M expansion, 90 new jobs in Muskegon



[Adrienne Roberts](#)

Detroit Free Press

Feb. 6, 2026, 7:02 a.m. ET

A Michigan bowling equipment manufacturer is investing nearly \$9 million to expand in the Muskegon area. Motiv Bowling plans to renovate a facility in Roosevelt Park, which is expected to create 90 new jobs. The company received a \$540,000 state grant to support the investment in U.S. manufacturing.

A Michigan bowling equipment manufacturer is expanding its presence in the Muskegon area, investing nearly \$9 million to renovate a facility, a move it says is expected to create 90 new jobs.

[Motiv Bowling](#) said in a news release on Feb. 4 that it plans to acquire a 96,000-square-foot facility in Roosevelt Park, which is just a few miles outside Muskegon. The facility will be renovated and used for bowling ball manufacturing and as an exporting logistics hub.

Motiv Bowling received a \$540,000 [Michigan Business Development Program grant](#) from the state for the investment. The grant is available to companies that create new jobs or make new investments in Michigan.

W. Scott Wilbur, president of Motiv Bowling, said the opportunity and encouragement from the state will allow the company to continue to produce bowling products in the United States.

He said the company's belief that [bowling ball manufacturing in the United States](#) was possible started when Motiv's primary customer for bowling products moved its manufacturing operations to Mexico.

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Brunswick Corp. announced in 2005 that it would move production from Muskegon (where the company had its sole production line since 1906) to Mexico because it would be cheaper to manufacture bowling balls, according to a [story in the Chicago Tribune](#).

Motiv manufactured what it describes as a "high-performance core to 'steer' the ball down the lane," a technology that revolutionized bowling ball design in the early 1990s, [according to its website](#). It manufactured cores for Brunswick.

In 2007, Motiv began research and development on manufacturing a bowling ball. Its engineering team found a way to integrate graphics with the bowling ball's outer layer, eliminating the need for engraving, the company's website said. It said the technology offers both visually distinctive logos and improved performance.

More on the state's bowling history: [Michigan is the unofficial bowling capital of the US: What to know](#)

More bowling news: [Muskegon County man unearths more than 150 bowling balls during renovations](#)

The company now has 43 employees working in two facilities in Spring Lake (located about 15 miles south of Muskegon near Grand Haven) and in Roosevelt Park. With increased demand for its products, the company decided to add capacity to increase production and manufacturing efficiency.

"We attribute our success to being a team of individuals focused on following the path that God has laid before us with trust, unbreakable determination and outstanding work ethic," Wilbur said in the news release. "All businesses face economic challenges, but they must make their priority to stand by their fellow Americans and preserve jobs."

Wilbur said the company plans to purchase equipment for the new facility from local suppliers, including robotics, custom grinders, custom polishing equipment, industrial racking, forklifts, loading dock expansions and computer software and hardware.

Wages will start at \$24 per hour plus benefits at the new facility.

Motiv's current facility, located 2 miles from the new production site, will continue to be used for research and development purposes.

Contact Adrienne Roberts: amroberts@freepress.com