



CITY OF ROOSEVELT PARK CITY COUNCIL MEETING

AGENDA

January 19, 2026

6:15 p.m.

1. Council Work Session
2. Call to Order and Roll Call
3. Pledge of Allegiance
4. Invocation by Mayor Langlois
5. Public Comment on Agenda Items

6. Approval of Consent Agenda
 - a. Regular Agenda
 - b. Minutes of January 5, 2026, Regular City Council Meeting
 - c. List of Bills

7. Unfinished Business
8. New Business
 - a. Personnel and Finance Committee-Set Meeting Time and Date
 - b. Senior Millage Ad Hoc Committee -Set Meeting Time and Date
 - c. Mona Shores Public Schools-2026 Summer Tax Collection Agreement
 - d. 2026 Citywide Master Plan-Resolution- 26-01 Adoption of Plan
 - e. 2026 Parks and Recreation Plan-Resolution- 26-02 Adoption of Parks Plan

9. Public Comment
 - Please state your name and address
 - Please limit comments to 3 minutes per individual presentation
(City Council Rules of Procedure:10/7/2011)

10. Comments from the Mayor and City Council
11. Reports from City Manager, City Attorney & Department Heads
12. Adjournment

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City of Roosevelt Park

A Proud Community

To: Honorable Mayor and City Council
From: Jared Olson, City Manager
Date: January 15, 2026
Subject: **Monday, January 19, 2026**– CITY COUNCIL MEETING

The following is information pertaining to items on the agenda for your meeting:
COUNCIL WORK SESSION:

1. **City Councilmember Request**- City Councilmember Johnson has submitted a written request for discussion which is included within the packet.
2. **Active Agenda Items**

COUNCIL MEETING:

Mona Shores Public Schools-2026 Summer Tax Collection Agreement

- a. Personnel and Finance Committee-Set Meeting Time and Date-** Due to City Hall scheduling conflicts, the first City Council Personnel and Finance Committee meeting date and time needs to be set again.
- b. Set 2026 Ad Hoc Senior Millage Committee Meeting-** The first meeting needs to be set to discuss the adoption of the 2026 Muskegon County Senior Millage local share.
- c. Mona Shores Public Schools-2026 Summer Tax Collection Agreement-** As done for nearly four decades, Mona Shores Public Schools has submitted an agreement to allow the City to collect in the summer of the next calendar year, 50% of non-homestead ad valorem tax, voter approved bond debt and sinking fund tax, at a cost of \$3.00 per parcel paid to the City. This agreement is effective for the 2026 summer tax collection process and will expire on June 30, 2027.
- d. 2025 Citywide Master Plan-Resolution 26-01- Adoption of Updated Plan-** Over the last eighteen months, the City of Roosevelt Park Planning Commission has created the attached draft Master Plan. The document is the direct result of numerous Planning Commission discussions, along with two separate public input components. The Planning Commission recommended the adoption of the draft plan by a unanimous vote following their December 22nd public hearing.
- e. 2025 Parks and Recreation Plan-Resolution 26-02 Adoption of Parks Plan Update-** Included in the updated master plan is the required subsection for the City of Roosevelt Park Master Parks and Recreation Plan that is compliant with the Michigan Department of Natural Resources guidelines and needs to be submitted to the State of Michigan by February 1st.

If you have questions, please contact me.



**CITY OF ROOSEVELT PARK
CITY COUNCIL
MEETING MINUTES
January 5, 2026**

This meeting was called to order by Mayor Langlois at 6:15 p.m.

PRESENT: Council Members: Mayor Aaron Langlois, Diane Goodman, Noah Crossno, Matt Johnson, Donald Nilson, Derek Benson

STAFF: City Manager Jared Olson, City Treasurer Kate Dibble, City Clerk Ann Wisniewski, DPW Superintendent Ben Van Hoeven, Police Chief Shawn Bride, City Attorney John Schrier, Deputy Clerk/Treasurer Alison Johnson

ABSENT: Mayor Pro-Tem Sutton

UNFINISHED BUSINESS

- None

WORK SESSION

Council discussed Agenda Items:

- 2025 OPEB – Full Valuation – Council Acceptance
- Personnel and Finance Committee – Set Meeting Time and Date
- Public Works Committee – Set Meeting Time and Date
- Public Safety Committee – Set Meeting Time and Date
- Roosevelt Park Day Committee – Set Meeting Time and Date
- List of Bills

Special Guests:

- Will Snyder: State Rep. presented past Council Member Stacey Burmeister with a service award

Mayor Langlois called the Council meeting to order at 6:35 p.m.

2025-210 ROLL CALL

Clerk Ann Wisniewski called roll call.

2025-211 INVOCATION

Council Member Crossno provided the Invocation.

2025-212 PUBLIC COMMENT ON AGENDA ITEMS

none

2025-213 CONSENT AGENDA

Council Member Crossno made a motion to approve the consent agenda as presented.

Council Member Goodman supported this motion.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Sutton). Motion Passes.

2025-214 **UNFINISHED BUSINESS**

None

2025-215 **NEW BUSINESS**

8A. 2025 OPEB – Full Valuation – Council Acceptance

Council Member Johnson moved to accept the OPEB Actuarial Valuation report for the year ending 11/20/2025 from Watkins Ross. This motion was supported by Council Member Nilson.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Sutton). Motion Passes

8B. Personnel and Finance Commission Set Meeting Time and Date

Council Member Goodman moved to set the next Personnel and Finance Committee meeting for Tuesday January 20, 2026, at 4:15 pm. This motion was Supported by Council Member Crossno.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Sutton). Motion Passes

8C. Public Works Committee – Set Meeting Time and Date

Council Member Johnson moved to set the next Public Works Committee Meeting for Thursday March 5, 2026, at 4:00 pm. This motion was supported By Council Member Goodman.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Sutton). Motion Passes

8D. Public Safety Committee – Set Meeting Time and Date

Council Member Nilson moved to set the next Public Safety Committee Meeting for Monday January 26, 2026, at 4:00 pm. This motion was supported By Council Member Goodman.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Sutton). Motion Passes

8E. Roosevelt Park Day Committee – Set Meeting Time and Date

Council Member Goodman moved to set the next meeting of the Roosevelt Park Day Committee for Monday February 9, 2026, at 1:00 pm. This motion was supported By Council Member Nilson.

Roll Call: 6 Ayes, 0 Nays, 1 Absent (Sutton). Motion Passes

2025-216 **COUNCIL COMMENTS**

Council members shared comments.

2025-217 **DEPARTMENT HEAD REPORTS**

Department heads shared comments.

2025-218 **PUBLIC COMMENTS**

Rich Houtteman 700 E Sternberg Consumers Energy, shared Comments
Kristine Achterhoff, Governor Bumstead's office, shared comments

2025-219

ADJOURNMENT

Mayor Langlois moved to adjourn the meeting at 6:53 p.m. This motion was supported by Council Member Goodman and carried unanimously.

Ann Wisniewski, City Clerk

**CITY OF ROOSEVELT PARK**

A Proud Community
 900 OAK RIDGE ROAD
 ROOSEVELT PARK, MI 49441
 (231) 755-3721

COUNCIL LIST

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
6056 (E)	ACCIDENT FUND	WORKERS COMP FEB	1002365093	1,256.30
			Check Total	1,256.30
6057 (E)	ADVANCE AUTO PARTS	FUSES	538260022508	26.99
			Check Total	26.99
6058 (E)	BANK OF AMERICA BUSINESS CARD	TAIL LIGHT	112949671584	57.81
		PAPER BAGS - PD	112835626003	34.29
		NITRILE GLOVES	112468340743	49.98
		PAPER BAGS	112718594885	89.89
		SNOW STAKES/MARKERS	112416330178	59.99
		MS OFFICE SUBSCRIPTION	E0400Y8D94	43.73
			Check Total	335.69
6059 (E)	BANK OF AMERICA BUSINESS CARD	ELECTED OFFICIALS ACADEMY WINTER ADVANCE	0008017	155.00
		CHRISTMAS LIGHT CREDIT	122225CR	(9.28)
			Check Total	145.72
6060 (E)	BLUE CARE NETWORK OF MI	RETIREE HEALTH CARE FEB	260100031273	2,718.94
			Check Total	2,718.94
6061 (E)	BLUE CROSS BLUE SHIELD OF MICH	RETIREE HEALTH CARE - FEB	218940065	2,993.61
			Check Total	2,993.61
6062 (E)	CONSUMERS ENERGY	2802 GLENSIDE BLVD	205636802506	80.95
		2686 GLENSIDE BLVD	205636802505	162.94
			Check Total	243.89
6063 (E)	CONSUMERS ENERGY	1000 0015 1900 2848 ASHLAND	202255291962	172.76
			Check Total	172.76
6064 (E)	CONSUMERS ENERGY	1000 0015 2536 - 896 W BROADWAY	202255291970	77.48
			Check Total	77.48
6065 (E)	CONSUMERS ENERGY	1000 0015 6057 936 OAKRIDGE GUL 2	202077294067	1,513.78
			Check Total	1,513.78
6066 (E)	CONSUMERS ENERGY	1000 0017 0686 3106 ROOSEVELT RD	202077294068	17.85
			Check Total	17.85
6067 (E)	CONSUMERS ENERGY	1000 0038 5011 TRAFFIC LIGHTS	202433257196	264.81
			Check Total	264.81
6068 (E)	CONSUMERS ENERGY	1000 0460 5042 3105 ROOSEVELT	201721323634	44.08
			Check Total	44.08
6069 (E)	CONSUMERS ENERGY	1000 0460 5166 3106 ROOSEVELT	201721323635	146.96
			Check Total	146.96
6070 (E)	CONSUMERS ENERGY	1000 0597 2995 1168 CORNELL	203412159237	32.13
			Check Total	32.13



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Thursday, January 15, 2026

CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
6071 (E)	CONSUMERS ENERGY	1000 0616 4881 1580 GARRISON	203234184143	512.38
			Check Total	512.38
6072 (E)	CONSUMERS ENERGY	1000 0616 6274 3064 GLENSIDE	203234184144	28.40
			Check Total	28.40
6073 (E)	CONSUMERS ENERGY	1000 0622 0758 1344 GREENWICH RD	203234184145	28.24
			Check Total	28.24
6074 (E)	CONSUMERS ENERGY	1000 0678 0280 898 W BROADWAY	203679138743	107.23
			Check Total	107.23
6075 (E)	CONSUMERS ENERGY	1000 0777 1684 880 OAKRIDGE	203946077028	567.85
			Check Total	567.85
6076 (E)	CONSUMERS ENERGY	1000 0832 5373 3278 GERMAINE	204035071916	43.23
			Check Total	43.23
6077 (E)	CONSUMERS ENERGY	1000 0864 3968 1267 LAMBERT	204124058004	36.65
			Check Total	36.65
6078 (E)	CONSUMERS ENERGY	1000 0849 1167 3163 MAPLE GROVE	204124058005	27.74
			Check Total	27.74
6079 (E)	CONSUMERS ENERGY	1000 0864 2272 1140 SHERWOOD	204124058006	28.24
			Check Total	28.24
6080 (E)	CONSUMERS ENERGY	1030 2926 0835 49441 LED LIGHT RD	201721310854	2,003.64
			Check Total	2,003.64
6081 (E)	DTE ENERGY	GAS 900 OAKRIDGE RD	011226	784.16
			Check Total	784.16
6082 (E)	DTE ENERGY	GAS 1572 GARRISON	011226	921.06
			Check Total	921.06
6083 (E)	DTE ENERGY	GAS 3106 ROOSEVELT RD	011226	417.03
			Check Total	417.03
6084 (E)	FRONTIER	DPW INTERNET	013126	44.99
			Check Total	44.99
6085 (E)	HEALTH EQUITY	FSA FEES	JAN26	75.00
			Check Total	75.00
6086 (E)	HOME DEPOT CREDIT SERVICES	PICNIC TABLES, MISC TOOLS	011326	206.35
			Check Total	206.35
6087 (A)	BRICKLEY DELONG CPA	AUDIT PROGRESS BILLING	1258263	3,250.00
			Check Total	3,250.00
6088 (A)	CITY OF NORTON SHORES			

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CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
		ERT TEAM ANNUAL TRAINING FEES	ERT2026	1,500.00
			Check Total	1,500.00
6089 (A)	KENT COMMUNICATIONS INC	MAIL COURIER - DEC	8876-169835	486.24
			Check Total	486.24
6090 (A)	MACQUEEN EQUIPMENT LLC	UNIT 3 TIRE REPAIR	23368	20.24
		UNIT 4 OIL CHANGE, WIPERS	23369	86.04
		MONTHLY LABOR - FEB	23389	882.00
			Check Total	988.28
6091 (A)	MCCANN INDUSTRIES, INC	LOADER REPAIR	W06674	703.55
			Check Total	703.55
6092 (A)	MUSKEGON CENTRAL DISPATCH 911	IT SERVICES - JAN	2500003065	465.93
		DISPATCH SERVICES - FEB	2600003079	4,137.42
			Check Total	4,603.35
6093 (A)	MUSKEGON CHARTER TOWNSHIP	CODE ENFORCEMENT - OCT	2600017077	934.08
		CODE ENFORCEMENT - NOV	2600017078	934.08
		CODE ENFORCEMENT - DEC	2600017079	934.08
			Check Total	2,802.24
6094 (A)	MUSKEGON CNTY TREASURER	NOV ELECTION	11042025-10	679.65
			Check Total	679.65
6095 (A)	PARMENTER LAW	VICTORY INN	296297	361.00
		PROSECUTIONS	296296	636.50
		GENERAL LEGAL	296295	361.00
			Check Total	1,358.50
6096 (A)	PLANTENGA'S CLEANERS	PD UNIFORM CLEANING	INV-1901	6.00
			Check Total	6.00
6097 (A)	PREIN & NEWHOF, P.C	MAPLE GROVE/BROADWAY	93355	1,273.00
			Check Total	1,273.00
6098 (A)	PRO CLEAN SOLUTIONS	BUILDING CLEANING - DEC	123025	300.00
			Check Total	300.00
6099 (A)	REPUBLIC SERVICES # 240	DECEMBER WASTE REMOVAL SERVICES	0240-	27,421.75
			Check Total	27,421.75
6100 (A)	STRONG INDUSTRIAL SUPPLY	BOLTS	1561974	18.84
		PLOW BOLTS	1561903	218.97
			Check Total	237.81
6101 (A)	WILDMAN - WM UNIFORM	DPW UNIFORM CLEANING	1060027681	50.00
		DPW UNIFORM CLEANING	1060031002	50.00
			Check Total	100.00
6102 (A)	WILDMAN - WM UNIFORM	DPW UNIFORM CLEANIG	1060029371	50.00

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CHECK NUMBER	VENDOR NAME	DESCRIPTION	Invoice #	INVOICE AMT
			Check Total	50.00
38656	A-TEAM CONSTRUCTION CO. BOARD UP VICTORY INN		01062026	1,298.86
			Check Total	1,298.86
38657	ACE HEATING AND COOLING COMMUNITY CENTER FURNACE TUNE UP		16037	180.00
			Check Total	180.00
38658	BOB'S ROOFING ROOF REPAIR		77569	376.89
			Check Total	376.89
38659	MICHIGAN MUNICIPAL LEAGUE UNEMPLOYM 4TH QTR 2025 UIA		4TH QTR 2025	0.94
			Check Total	0.94
38660	MIERENDORF, KURT DENTAL REIMBURSMENT		DENTAL010626	160.00
			Check Total	160.00
38661	MUSKEGON COUNTY EQUALIZATION BOR TRAINING		2026BOR	90.00
			Check Total	90.00
38662	VANAS, GILBERT UB refund for account: HANL-003288-0000-		01/13/2026	10.01
			Check Total	10.01
38663	W.M.C.J.T.C. ATTN: LORI BOEVE FTO BASIC - OFC GAISER		6660	200.00
			Check Total	200.00
38664	WEST MICHIGAN SEPTIC SEWER & DRAIN SEWER CLEANING - SENIOR MILLAGE 1108 SHE		20813	315.00
			Check Total	315.00
38665	ZOE WOLF UB refund for account: WEST-003043-0000-		01/13/2026	101.17
			Check Total	101.17
			Report Total	64,316.42



Agenda Item __WS____

**CITY OF ROOSEVELT PARK
CITY COUNCIL
WORK SESSION
January 19, 2026**

Item: Councilmember Request	Date: January 19, 2026
Summary: Attached is a written request from City Councilmember Johnson to have an item of discussion placed on the work session agenda.	
Signature:	Title: City Manager

From: Matt Z. Johnson
To: Jared D. Olson
Subject: Info about Rental Inspections
Date: Tuesday, January 13, 2026 4:31:55 PM

Hi Jared,

Please include these for discussion at our next CC meeting.

1) MML summary about Rental Inspections

https://mml.org/resources/publications/one_pagers/Rental_Inspection_Housing_Law_2019.pdf

And 2) the summary of four court cases below (not intended as anything authoritative, just one of the automatic summaries from the search engine). Of course, any context from counsel would be important.

Best,
Matt

— —

In **2005** a federal court in Garland, Texas, ruled that the city's rental inspection ordinance violated the Fourth Amendment by requiring property owners to consent to warrantless searches of unoccupied rental properties as a condition for obtaining a rental permit. U.S. District Judge Sam Lindsay determined that these warrantless inspections constituted an unreasonable search and seizure, stating that the government's interest in public safety does not outweigh the constitutional right to be free from such intrusions when no individualized suspicion exists. The court emphasized that the city could obtain administrative search warrants with minimal effort for properties posing potential dangers, thereby balancing public safety and constitutional protections. This decision aligns with broader legal challenges across the country where courts have struck down similar inspection programs for violating the Fourth Amendment's prohibition on unreasonable searches and seizures.

In a **2015** ruling, the Southern District of Ohio found that the City of Portsmouth's rental inspection ordinance violated the Fourth Amendment because it authorized warrantless administrative inspections of rental properties, forcing landlords to choose between consenting to searches or facing criminal charges. The court emphasized that "the physical entry of the home is the chief evil against which the wording of the Fourth Amendment is directed," highlighting the constitutional protection of privacy within one's home.

U.S. District Judge Susan Dlott held as follows: "[T]he Court finds that the Portsmouth (Rental Dwelling Code) violates the Fourth Amendment insofar as it authorizes warrantless administrative inspections. It is undisputed that the (Rental Dwelling Code-) affords no warrant procedure or other mechanism for precompliance review. . . the owners and/or tenants of rental properties in Portsmouth are thus faced with the choice of consenting to the

warrantless inspection or facing criminal charges, a result the Supreme Court has expressly disavowed under the Fourth Amendment.”

In **2023** an **Iowa** court ruled that the state’s constitution requires cities to present specific evidence of likely code violations before obtaining administrative inspection warrants, going beyond the U.S. Supreme Court’s allowance of suspicionless administrative inspections under the federal constitution. The court emphasized that administrative probable cause requires “some plausible basis for believing that a violation is likely to be found” at the specific residence.

In **Pennsylvania**, the Commonwealth Court ruled on December 9, **2025**, that Pottstown’s use of administrative warrants for biennial rental inspections without individualized probable cause was facially unconstitutional under Article I, Section 8 of the Pennsylvania Constitution, which the court found offers stronger privacy protections than the U.S. Constitution.

Rental Housing Inspection Law

Introduction

Michigan's Rental Housing Law was amended in 2008, 2016, and 2017; together, these three Acts (PA 408 of 2008, PA 14 of 2016, and PA 169 of 2017, respectively) significantly changed rental housing inspection regulations.

What Is the Purpose of the Changes to the Rental Housing Law?

The 2009 Act provided more options for inspections, allowed local units of government to accept other inspections as their own, allowed local units the power to inspect according to federal or state laws, prevented locals from charging if an inspection was not done due to the fault of the enforcing agency, and required locals to provide information to those who request it (with cost recovery if the information is not available). The 2016 Act decreased the population threshold of local units' subject to the Act and added townships. The 2017 Act was a reaction to a federal court case in Ohio. Specifically, a U.S. District Court ruled against the city of Portsmouth in *Baker v City of Portsmouth*, (No. 1:14cv512), after property owners argued successfully that the city violated the Fourth Amendment of the U.S. Constitution by authorizing warrantless inspections. In both this case and Michigan law, if the lease provided a landlord's right of entry, that right was extended to the enforcing agency, and the agency could require the landlord to provide access. The 2017 amendment changed the wording in the law to require inspecting agencies to gain the renter/lessee's consent before entering a household. The Legislature made this change peremptorily, before a Michigan case was reported. In early 2019, *MS Rentals v City of Detroit* found the city's property maintenance code unconstitutional due to its involuntary inspection provisions.

Rental Housing Inspection Changes - 2008

1. Allows for inspections of multiple dwellings or rooming houses conducted by HUD under the Real Estate Assessment Center inspection process or other government agencies (MSHDA, etc.) to be accepted by the local unit of government as a substitute for inspections required by local enforcing agencies.
2. A local enforcing agency can perform inspections that would normally be performed by other governmental units such as HUD or MSHDA. The new language specifically authorizes a local enforcing agency or its designee to exercise inspection authority delegated by law or agreement from other agencies or authorities that perform inspections under state or federal law.
3. The maximum period of time that a local government may provide between inspections is now six years (previously three) if the most recent inspection of the premises found no violations of the Act. This section of the Act now includes a provision that the multiple dwelling or rooming house must not have changed ownership during the six-year period.
4. The Act adds new options for manner of inspection. Current law allows for the community to inspect on an area basis, complaint basis (complaints inspected within a reasonable period of time), and/or recurrent violation basis. The new language adds the new options of percentage basis and compliance basis (if in compliance before certificate expires, may be issued certificate of compliance for maximum renewal certification period).
5. An owner or property manager shall not be liable for an inspection fee if the inspection is not performed and the enforcing agency is the direct cause of the failure to perform.
6. An enforcing agency or a local governmental unit is now required to produce a report to a requesting party on the income and expenses of the inspection program for the preceding fiscal year within 90 days of the request. The report must contain the fees assessed by the enforcing agency, the costs incurred in performing inspections, and the number of units inspected. The enforcing agency or local governmental unit may produce the report electronically. If the enforcing agency does not have readily available access to the information required for the report, the enforcing agency may charge the requesting party a fee no greater than the actual reasonable cost of providing the information.

Rental Housing Inspection Changes - 2016

The 2016 Act keeps the 2009 changes and in addition, decreased the population threshold, “This Act applies to each city, village, and township that has a population of 10,000 or more. However, this Act does not apply to private dwellings and 2-family dwellings in any city, village, or township having a population of less than 100,000 unless the legislative body of the local government unit adopts the provisions by resolution passed by a majority vote of its members.”

Rental Housing Inspection Changes – effective 2018

The 2017 Act (effective February 2018) keeps the 2009 and 2016 changes and added a new requirement for consent to entry:

“An inspector **must request and receive consent from the lessee** to enter before entering a leasehold regulated by this act to undertake an inspection.”

The Act still contains an emergency provision, “...in the case of emergency, including, but not limited to, fire, flood or other threat of serious injury or death, the owner may enter at any time.” MCL 125.526(1).



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
January 19, 2026**

Item: Personnel and Finance Committee- Set New Meeting	Date: January 19, 2026
The first meeting date and time for the first 2026 meeting of the Personnel and Finance Committee Meeting was scheduled for Tuesday January 20 however City Hall is no longer able to accommodate at that time. Staff recommend the afternoon of January 22 or the following Thursday.	
Financial Impact: None	
Recommendation: Set a new time and date for the next Personnel and Finance Committee meeting.	
Signature:	Title: City Manager



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
January 19, 2026**

Ad Hoc Senior Millage Committee-Set Time and Date	Date: January 19, 2026
As the final FY 2025 expense report has been submitted to Muskegon County, the process of adopting a resolution of upcoming project and program expenses needs to begin. Staff recommends setting this meeting for the middle to late February.	
Recommendation: Set a date and time for the first 2026 Senior Millage Committee meeting.	
Signature:	Title: City Manager



Public Health
Prevent. Promote. Protect.

Public Health – Muskegon County • 1903 Marquette Ave • Suite S101 • Muskegon, MI 49442
Main: 231.724.6246 • Fax: 231.724.6674 • www.muskegonhealth.net

DATE: Tuesday, October 28, 2025
TO: Municipalities
FROM: Public Health – Muskegon County
RE: FY26 Municipal Senior Millage Funding

Attached you will find the Allocation Summary and Distribution Table for the FY26 Municipal Senior Millage funding.

We understand that some contact information may have changed. If you are not the primary contact for this funding, please provide the updated contact information.

To accept this funding, send a 1-2 page plan approved by your governing entity (Council or Board) and endorsed by the jurisdictional County Commissioner(s). The submission should also indicate if the FY26 plan is a continuation of FY25 activities.

Please send all correspondences and related documentation (plans, reports, requests, etc.) to:
MuskegonSeniorMillage@co.muskegon.mi.us

Thank you.



Municipal Allocation Summary

The Muskegon County Board of Commissioners approved allocating up to 25% of the annual senior millage funds to local municipalities (2019-427) to coordinate and provide services, programs, and/or activities for seniors in their jurisdictions. The funding formula includes a \$3,500 base for each municipality plus a pro-rated amount based on the population of seniors in the jurisdiction. **Municipalities are encouraged to leverage funds and minimize duplication by working with categorical grantees and/or each other.**

Key points:

- 100% optional – submit an annual plan/budget to “opt in” each year.
- It does not prohibit or limit municipalities from applying for and receiving funding via the grant process.
- Municipalities must submit a 1 - 2 page plan approved by the governing entity & endorsed by the jurisdictional County Commissioner.
- Funding will follow the County fiscal year October 1, 2025 – September 30, 2026.
- Quarterly reports required (*financial and participant demographics*) – monthly reports encouraged.
- Please forward all related correspondence to: MuskegonSeniorMillage@co.muskegon.mi.us
- Advance, partial, interim and/or final allocation payments will be processed upon receipt of written request along with required/appropriate documentation.

Population to be served:

1. All persons 60 years of age or older or their caregivers who meet the criteria established for services shall be eligible for any or all services with priority given to meeting the needs of persons with the greatest economic or social need, giving particular attention to low-income, minority individuals.
2. Residents or occupants of Muskegon County (permanent, temporary, or transitional).
3. The Sub-Contractor shall not refuse to provide services to any eligible persons 60 years of age and older because of race, color, religion, national origin, age, sex, height, weight, marital status, sexual orientation, arrest record, or handicap pursuant to Title VI of the Civil Rights Act of 1964, amended 1973; and the Elliott-Larsen Civil Rights Act, 1976 P.A. 453, Section 209. The Sub-Contractor shall comply with the provisions of Title VI of the Civil Rights Act of 1964, the Michigan Handicappers Civil Rights Act, 1976 P.A. 220, and Section 504 of the Federal Rehabilitation Act of 1973, D.L. 93-112, 87 Stat. 394, and the Americans with Disabilities Act, 1990 P.A. 101-336.
4. Further, the Sub-Contractor shall comply with all other federal, state, or local laws, regulations, standards, and any amendments thereto, as they apply to the performance of this contract.

Correspondence:

All communications and related documentation (plans, reports, requests, etc.) should be sent to:
MuskegonSeniorMillage@co.muskegon.mi.us

**MUSKEGON COUNTY SENIOR MILLAGE
FY26 Municipal Distribution Table**

Municipality	FY26 Total Funding	County Commissioner(s)
Blue Lake Township	\$13,294	Cyr
Casnovia Township	\$12,176	Herman
Casnovia Village	\$4,603	Herman
Cedar Creek Township	\$17,343	Herman
Dalton Township	\$34,953	Cyr
Egelston Township	\$39,111	Herman
Fruitland Township	\$32,734	Cook, Cyr
Fruitport Charter Township	\$60,640	Hazekamp
Fruitport Village	\$8,462	Hazekamp
Holton Township	\$13,643	Herman
Laketon Township	\$38,632	Cook
Lakewood Club Village	\$7,194	Cyr
Montague City	\$14,334	Cyr
Montague Township	\$11,139	Cyr
Moorland Township	\$8,960	Herman
Muskegon Charter Township	\$71,233	Nash
Muskegon City	\$125,315	McGuigan, Nash, Cook, Paige
Muskegon Heights City	\$37,111	Paige
North Muskegon City	\$22,254	Cook
Norton Shores City	\$115,402	Hazekamp, Paige, McGuigan
Ravenna Township	\$11,833	Herman
Ravenna Village	\$7,361	Herman
Roosevelt Park City	\$17,742	McGuigan
Sullivan Township	\$14,334	Hazekamp
White River Township	\$12,018	Cyr
Whitehall City	\$17,481	Cyr
Whitehall Township	\$12,214	Cyr
	\$781,516	



**CITY OF ROOSEVELT PARK
CITY COUNCIL MEETING
January 19, 2026**

Item: Mona Shores 2026 Summer Tax Collection	Date: January 19, 2026
Summary: As done for nearly four decades, Mona Shores Public Schools has submitted an agreement to allow the City to collect in the summer of the next calendar year, 50% of non-homestead ad valorem tax, voter approved bond debt and sinking fund tax, at a cost of \$3.00 per parcel paid to the City. This agreement is effective for the 2026 summer tax collection process and will expire on June 30, 2027.	
Financial Impact: \$3.00 per parcel is reimbursed to the City for the collection.	
Recommendation: Move to authorize the attached agreement with Mona Shores Public Schools for 2026 summer tax collection.	
Signature:	Title: City Manager

**AGREEMENT FOR PAYMENT OF EXPENSES
FOR COLLECTION OF SUMMER TAXES**

THIS AGREEMENT made this ____ day of _____, between **MONA SHORES PUBLIC SCHOOLS** of 121 Randall Road, Norton Shores, MI 49441 (hereinafter referred to as the "District") and the **CITY OF ROOSEVELT PARK**, 900 Oak Ridge Road, Roosevelt Park, MI 49441 (hereinafter referred to as the "City") to govern a payment of expenses pursuant to Public Act 333 of 1982.

WHEREAS, the School has resolved to levy fifty percent (50%) of school property taxes, including debt service and sinking fund as authorized by voters, in the summer of each calendar year and;

WHEREAS, the School and the City agree that the City will collect in the summer of each calendar year fifty percent (50%) of the:

- non-homestead ad valorem tax,
- voter approved bond indebtedness, and
- sinking fund tax as authorized by voters;

WHEREAS, MCL 380.1611 and 1613 allow the City to charge for reasonable expenses incurred by them for the assessment of and collecting school taxes described herein to the extent that those expenses are in addition to the normal processing expenses associated with the assessment and collecting of ad valorem taxes during the same period.

NOW THEREFORE IT IS CONVENANTED AND AGREED AS FOLLOWS:

1. That the District shall pay the City the amount of Three Dollars (\$3.00) per parcel for each and every "tax paying" parcel of land located within the School boundary, in the City, so as to defer the expenses incurred in the collection of the summer school taxes
2. That the City shall remit tax monies received every two weeks from July 1st of each calendar year, that being the date of billing, until March 1st of the following consecutive calendar year.
3. That the School shall remit payment of the fees required by this Agreement within thirty (30) days after receipt of the billing. This billing shall not be presented before September 1 of the year of the summer billing.
4. That late penalties charged by the City will be remitted to the school district as received.
5. That the School and the City agree to review the terms of this Agreement upon thirty (30) days notice of termination by either party. This agreement is effective for the 2026 summer tax collection process and expires June 30, 2027.

MONA SHORES PUBLIC SCHOOLS

By Bill O'Brien
Bill O'Brien

Its: Superintendent

CITY OF ROOSEVELT PARK

By _____

Its:

MONA SHORES PUBLIC SCHOOLS
ANNUAL SUMMER TAX RESOLUTION

A regular meeting of the Mona Shores Public Schools Board of Education was held at 121 Randall Road, Norton Shores, MI, on the 12th day of January, 2026, at 7:00 o'clock p.m.

The meeting was called to order by President Christine Burnaw.

PRESENT: Christine Burnaw, Kandace Boysen, Mary McClellan, Jeanne Cooper-Kuiper, Stan Miller, Jay Keessen

ABSENT: Aaron Eckert

The following preamble and resolution were offered by Member Stan Miller and supported by Member Jeanne Cooper-Kuiper. WHEREAS, this board of education by resolution of December 19, 1983, determined to impose a summer property tax levy to collect one-half of school property taxes, including debt services upon property located within the Mona Shores Public School District, beginning with 1984 and continuing from year to year until specifically revoked by this board of education.

NOW, THEREFORE BE IT RESOLVED THAT:

1. This board of education, pursuant to 1982 PA 333, hereby invokes for 2026 imposing a summer property tax levy of up to 100 percent of school property taxes, including debt service, upon property located within the Mona Shores Public School District, beginning with 2011 and continuing from year to year until specifically revoked by this board of education and requests each city and/or township in which this district is located and in which a local school district or city is concurrently imposing a summer property tax levy to collect those summer taxes.
2. The Superintendent or his/her designee is authorized and directed to forward to the governing body of each city and/or township in which this district is located and in which a local school district or city is concurrently imposing a summer property tax levy, a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis, and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2026 in the amount as specified in this resolution. Such forwarding for the resolutions and the requests to collect the summer tax levy shall be sent so that they are received by the appropriate governing bodies before July 1, 2026.
3. Pursuant to and in accordance with Section 1613 (1) of the School Code, the Superintendent or his/her designee is authorized and directed to negotiate on behalf of this district with the governing body of each city and/or township in which the district is located for the reasonable expenses for collection of the district's summer property tax levy that the city and/or township may bill under MCLA 280.1611. Any such proposed agreement shall be brought before this board for its approval or disapproval.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Christine Burnaw, Jeanne Cooper-Kuiper, Stan Miller, Kandace Boysen, Mary McClellan, Jay Keessen

Nays: none

Resolution Passed.



Kandace Boysen, Secretary
Mona Shores Public Schools Board of Education

Annual Summer Tax Resolution

Muskegon Area Intermediate School District (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Board Room, within the boundaries of the District, on the 22nd day of October, 2025, at 5:30 o'clock in the p.m. (the "Meeting").

The Meeting was called to order by Mary Schaab, President.

Present: Mary Schaab, Mike Weessies, Lisa Tyler
Absent: Craig Scott, Wanda Lee Suits

The following preamble and resolution were offered by Member Lisa Tyler and supported by Member _Mike Weessies:

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2026 its previously-adopted ongoing resolution imposing a summer tax levy of 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.


2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2026 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies on or before December 31, 2025.

3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Mary Schaab, Mike Weessies, Lisa Tyler
Nays: None

Resolution declared adopted.



Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Muskegon Area Intermediate School District, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the October 22, 2025 Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, Public Acts of Michigan, 1976, as amended).



Secretary, Board of Education





October 24, 2025

To Whom It May Concern:

The MAISD Board of Education has determined to implement a 100% summer school property tax levy in 2026. This action is effective for the 2026 summer tax and is restricted by Board resolution to those municipal units in which the local school district is concurrently imposing its own summer tax. In addition, if a local district is levying a 50% summer tax, MAISD will also be levying a 50% summer tax. We expect our 2026 levy to be for 4.5939 mills, subject to the Headlee and Truth in Taxation process.

MAISD is asking local districts that are implementing a summer tax to again negotiate a combined ISD and local school tax collection fee with their townships and cities. MAISD will reimburse the local districts for our prorated share of the tax collection fees based upon the total MAISD summer tax levied millage less the enhancement millage, divided by the combined ISD plus local district total summer tax millage (including debt retirement, if applicable.)

Example: A local district has a 100% summer tax collection on 18 mills operating and 7 mills debt for a total of 25 mills. The MAISD expects to have 100% summer tax collection on 3.6283 mills (4.5939 mills less the 0.9656 enhancement mill) resulting in a total summer tax levy of 28.6283 mills. MAISD would pay $3.6283 / 28.6283$ or 12.67% of the negotiated summer tax collection fee.

It is generally agreed that there should be little or no extra cost to the city or township because the MAISD levies a summer tax along with the local school district. This method has been a fair way to avoid having cities and townships double charge schools for summer tax collection costs and to equitably distribute the charges between the MAISD and the local district.

If you have any questions or need any additional information, please contact me at 231-767-7209.

Sincerely,

A handwritten signature in black ink, appearing to read "Jesse Rickard", written in a cursive style.

Jesse Rickard
Associate Superintendent for Administrative Services

kg
Enclosure



CITY OF ROOSEVELT PARK CITY COUNCIL MEETING January 19, 2026

Item: Citywide Master Plan Adoption-Resolution 26-01	Date: January 19, 2026
<p>Summary: Over the last eighteen months, the City of Roosevelt Park Planning Commission has created the attached draft Master Plan. The document is the direct result of numerous Planning Commission discussions along with two separate direct public input components.</p> <p>The plan covers several areas of the City along with short term, midterm, and long-term goals. Also included within the entire document is the updated City of Roosevelt Park Master Parks and Recreation Plan that is compliant with the Michigan Department of Natural Resources guidelines and needs to be submitted to the State of Michigan by February 1st.</p> <p>The Planning Commission unanimously recommended the adoption of the draft plan following their December 22nd public hearing.</p> <p>Written comments submitted online on the draft plan during the 63 day comment period have been added between pages 188 and 195 along with several executed DNR forms at the end of the draft. Otherwise, this is identical to the previous September draft that was reviewed by the City Council.</p> <p>This is nearly the final draft as once approval occurs, several sets of meeting minutes, MDNR documents, and the resolutions will be inserted. Once approved by the MDNR, final bound copies will be delivered, and a PDF will be uploaded to the City website. The direct link to the plan draft is below.</p> <p>https://rooseveltpark.org/wp-content/uploads/Master-Plan-Full-Draft-2025.pdf</p>	
Financial Impact: None	
Recommendation: The Planning Commission recommends that the City Council adopt Resolution 26-01 as presented to formally accept and approve the updated City of Roosevelt Park Master Plan.	
Signature:	Title: City Manager



City of Roosevelt
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**CITY OF ROOSEVELT PARK
RESOLUTION 26-01**

**A RESOLUTION ADOPTING THE CITY OF ROOSEVELT PARK MASTER PLAN
BY THE ROOSEVELT PARK CITY COUNCIL**

Within the meeting and minutes of a meeting of the City Council of the City of Roosevelt Park, County of Muskegon, Michigan (the “City”), held on the 19th day of January 2026 at 6:15 p.m., prevailing Eastern Time. The following was proclaimed with a motion made by council member _____ and supported by council member _____.

WHEREAS, the City of Roosevelt Park Planning Commission during the calendar years 2025 and 2026 has completed its review of the City of Roosevelt Park Master Plan and Future Land Use and updated the plan so that it guides orderly and efficient future growth and development of the City of Roosevelt Park; and

WHEREAS, in accordance with P.A. 33 of 2008, a public hearing notice was published that invited the public comments on their proposed, updated Master Plan at a public hearing on December 22, 2025, at the Roosevelt Park City Hall; and

WHEREAS, the Michigan Planning and Enabling Act (MPEA) authorized the Planning Commission to prepare a Master Plan for the use, development and preservation of all lands in the City of Roosevelt Park; and

WHEREAS, the City of Roosevelt Park Planning Commission prepared a proposed updated Master Plan and Future Land Use Map and submitted the plan to the Roosevelt Park Council with its recommendation for adoption; and

WHEREAS, the Plan has been sent to neighboring jurisdictions and agencies.

NOW THEREFORE BE IT RESOLVED, the Roosevelt Park City Council, during their regular January 19, 2026, City Council Meeting, approved the City of Roosevelt Park Master Plan.

All resolutions or parts of resolutions in conflict herewith are hereby repealed
Adopted January 19, 2026, by a roll call vote of:

Yeas: _____
Nays: _____
Absent: _____

Dated: January 19, 2026

Ann Wisniewski
City Clerk
City of Roosevelt Park

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Roosevelt Park, County of Muskegon, State of Michigan, at a regular meeting held on January 19, 2026 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Ann Wisniewski, City Clerk



CITY OF ROOSEVELT PARK CITY COUNCIL MEETING January 19, 2026

Item: Master Parks and Recreation Plan Adoption-Resolution 26-02	Date: January 19, 2026
<p>Summary: Included in the updated master plan is the required subsection for the City of Roosevelt Park Master Parks and Recreation Plan that is compliant with the Michigan Department of Natural Resources guidelines and needs to be submitted to the State of Michigan by February 1st.</p> <p>The Planning Commission recommended the adoption of the draft plan by a unanimous vote following their December 22nd public hearing. If adopted and submitted by the February 1st deadline, the City will become eligible for both the Michigan Recreation Passport grant and the Michigan Natural Resources Trust Fund grant.</p> <p>This is nearly the final draft as once approval occurs, several sets of meeting minutes, MDNR documents, and the resolutions will be inserted. Once approved by the MDNR, final bound copies will be delivered and a PDF will be uploaded to the City website. The direct link to the plan draft is below.</p> <p>https://rooseveltpark.org/wp-content/uploads/Master-Plan-Full-Draft-2025.pdf</p>	
<p>Financial Impact: None however the final acceptance of the plan by the Michigan Department of Natural Resources allows for state grant eligibility through 2030.</p>	
<p>Recommendation: The Planning Commission recommends that the City Council adopt Resolution 26-02 as presented to formally accept and approve the updated City of Roosevelt Park Master Parks and Recreation Plan.</p>	
Signature:	Title: City Manager



City of Roosevelt
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**CITY OF ROOSEVELT PARK
RESOLUTION 26-02**

**A RESOLUTION ADOPTING THE 2026 PARKS AND RECREATION PLAN
BY THE ROOSEVELT PARK CITY COUNCIL**

Within the meeting and minutes of a meeting of the City Council of the City of Roosevelt Park, County of Muskegon, Michigan (the “City”), held on the 19th day of January, 2026 at 6:15 p.m., prevailing Eastern Time. The following was proclaimed with a motion made by council member _____ and supported by council member _____;

WHEREAS, the City of Roosevelt Park Planning Commission, Parks & Recreation Committee and City Staff have undertaken the development of a five (5) year Parks and Recreation Plan regarding development, maintenance and use of parks and recreation facilities in the City for the period 2026 through 2030; and

WHEREAS, residents of the City were provided with an opportunity during the development of the Plan to provide comments and ask questions regarding the Parks & Recreation Plan; and

WHEREAS, residents and the public were given notice of the opportunity to review and comment on the master plan during a noticed 63-day comment period, which period ran from October 21, 2025, to December 22, 2025; and

WHEREAS, a public hearing was held at a regular meeting of the Planning Commission December 22, 2025, at 6:00 p.m. to allow the public to express opinions, ask questions and provide comments regarding the 2026 - 2030 Parks and Recreation Plan; and

WHEREAS, at its regular meeting on December 22, 2025, the City of Roosevelt Park Planning Commission voted to recommend approval of the 2026 - 2030 Parks and Recreation Plan to the Roosevelt Park City Council.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Roosevelt Park City Council hereby adopts the 2026 – 2030 City of Roosevelt Park Parks and Recreation Plan as a guideline for improving recreation for the residents of the City of Roosevelt Park.

Adopted January 19, 2026, by a roll call vote of:

Yeas: _____
Nays: _____
Absent: _____

Dated: January 19, 2026

Ann Wisniewski
City Clerk
City of Roosevelt Park

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Roosevelt Park, County of Muskegon, State of Michigan, at a regular meeting held on January 19, 2026 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Ann Wisniewski, City Clerk

City of Roosevelt Park

A Proud Community

Informational Updates

The following documents are informational updates and documents relating to our community. They are for your information only and no action is requested.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

December 19, 2025

**Pension Grant Corrective Action Plan Monitoring:
Notice of Compliance**

Fiscal Year: 2023

Municipality Code: 612060

Sent Via Email

Roosevelt Park, City of
treasurer@rooseveltpark.org

Dear Administrative Officer or Designee:

Thank you for submitting your Protecting MI Pension Grant Corrective Action Plan (CAP) Monitoring: Application for Certification of Compliance form(s) pursuant to the Public Act 166 of 2022, Section 979a (the Act) for qualified retirement system(s) receiving a grant award. **Upon review, the Municipal Stability Board (the Board) has certified that your local government has met all monitoring criteria and satisfied all reporting requirements as authorized under the Act and by the Board. Therefore, the Board has certified your local government is in substantial compliance with the Act.**

Next Steps (Pursuant to the Act):

- Continue to follow monitoring reporting and implementation requirements authorized by the Board and the Act.
- The Board shall continue to monitor your compliance with the Act for those qualified systems receiving a grant award again in approximately two years;
 - The [Protecting MI Pension Grant Corrective Action Plan Monitoring Process](#) can be viewed on our website. We strongly recommend that you continue the process of compiling supporting documentation to show that you are implementing your CAP(s) and making progress towards your funding status.
- While your qualified retirement system is being monitored under the Act, you are not required to submit an additional CAP for this system(s).
- You are required to continue to file the Retirement System Annual Report (Form 5572) annually, which is due six months after the end of your fiscal year.

Thank you for your commitment to fiscal stability and compliance with the Act. For more information, please visit the [Protecting MI Pension Grant Program](#) for step-by-step reporting instructions and helpful FAQs. If you would like to speak with a member of our team, please email our office at LocalRetirementReporting@michigan.gov. A team member will contact you with a scheduled time.

Sincerely,

Local Retirement Reporting Team
Local Audit and Finance Division



The Resource Recovery Center exists to improve the public health of Muskegon County citizens by receiving polluted wastewater, cleaning it up, and returning it the environment for reuse and enjoyment. We recognize the weight of our responsibility as stewards both of the environment and of our system infrastructure which enables us to do our job. Our goal is to offer our service to the people of Muskegon County at the best possible rate without compromising our stewardships.

~David Johnson, Director

FINANCIAL REPORT

Christine Morris / Administrative Analyst

NOVEMBER FINANCIAL REPORT

The total operating expenses for the first two months of the 2026 fiscal year were \$1,925,952, or 12% of the FY2026 budget. Total revenues for the same period were \$2,914,240, or 14% of the budget.

FARM REPORT

Mike Clover / Farm Manager

2025 GROWING SEASON

Winter hit us with full force around Thanksgiving, and it seems that all we've been doing since then is plowing snow. I've been staying busy preparing our annual farm report for EGLE as required in our NPDES Permit. I've compiled and entered about 95% of the data needed to complete it. The rest can't be completed until after the start of the new year.

I'm holding off selling any grain at this time. Historically, in the month of February there's been some excitement in the grain markets, and I'm hoping that we can capitalize on it then.

For a preview of the coming year, please see our 2026 Crop Plan on page 5.

INFRASTRUCTURE MAINTENANCE AND IMPROVEMENT PROJECTS

Doug Noyes / RRC Engineer & Project Manager

SOUTHEAST REGIONAL FORCE MAIN

Contract 5: West Randall Lift Station | Grand River Construction

This month Grand River Construction finished installing the new 250 HP pumps and motors at West Randall Lift Station. They've also very nearly wrapped the installation of the process piping, the plumbing, the mechanical, and the electrical, with the exception of the delayed MCC (Motor Control

Center). Eaton Cutler-Hammer keeps deferring the ship date of the MCC, thus threatening our hope of having the station functional by the end of February.

RRC ADMINISTRATION BUILDING RENNOVATION

This month those who were exiled from the RRC Administration Building during the construction were able to move back in to their offices. Punch list items remain to be done, but that doesn't change this simple truth: There's no place like home!

STATISTICAL COMPARISONS

Amelia Amstutz / Operations Supervisor

FLOWS AND LAGOON LEVELS

The average daily piped wastewater flow (Fig. 1) received at the MCRRC in November was 10.05 MGD, which is a 1.9% increase from last November.

Hauled waste volume (Fig. 2) for November was 6.6 MG, which is a 23% decrease from last November. It is in fact the lowest hauled waste volume we've seen since October, 2022! Of the 6.6 MG in November, 1.1 MG was grease waste. This is a small percentage of our combined hauled and piped flow, but by my calculations I estimate that it contributed to 45% of our aeration demand in November.

The Storage Lagoon elevation (Fig. 3) in November was measured for both the east and west sides since they were isolated from one another and thus at different levels. On November 24 the west side elevation was 681.27 ft. while the east side elevation was 682.44 ft. If equalized, the total lagoon elevation would have been 682.0 ft, which is equivalent to 558 MG, which is 67% less volume compared to last year at about the same time.

Figure 1

2023 - 2025 Total Piped Wastewater Monthly Flow

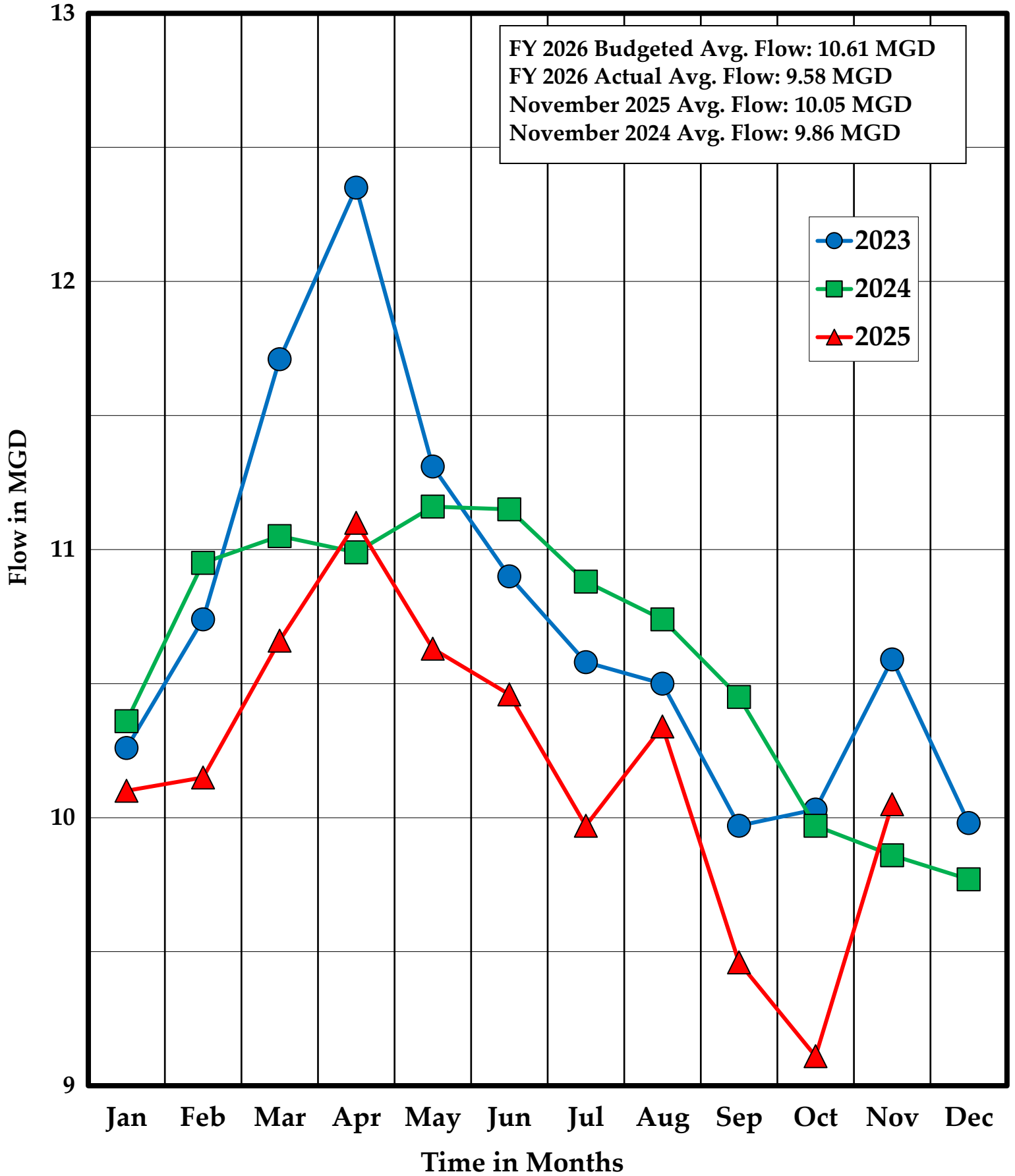


Figure 2

2023 - 2025 Hauled Waste Monthly Volume

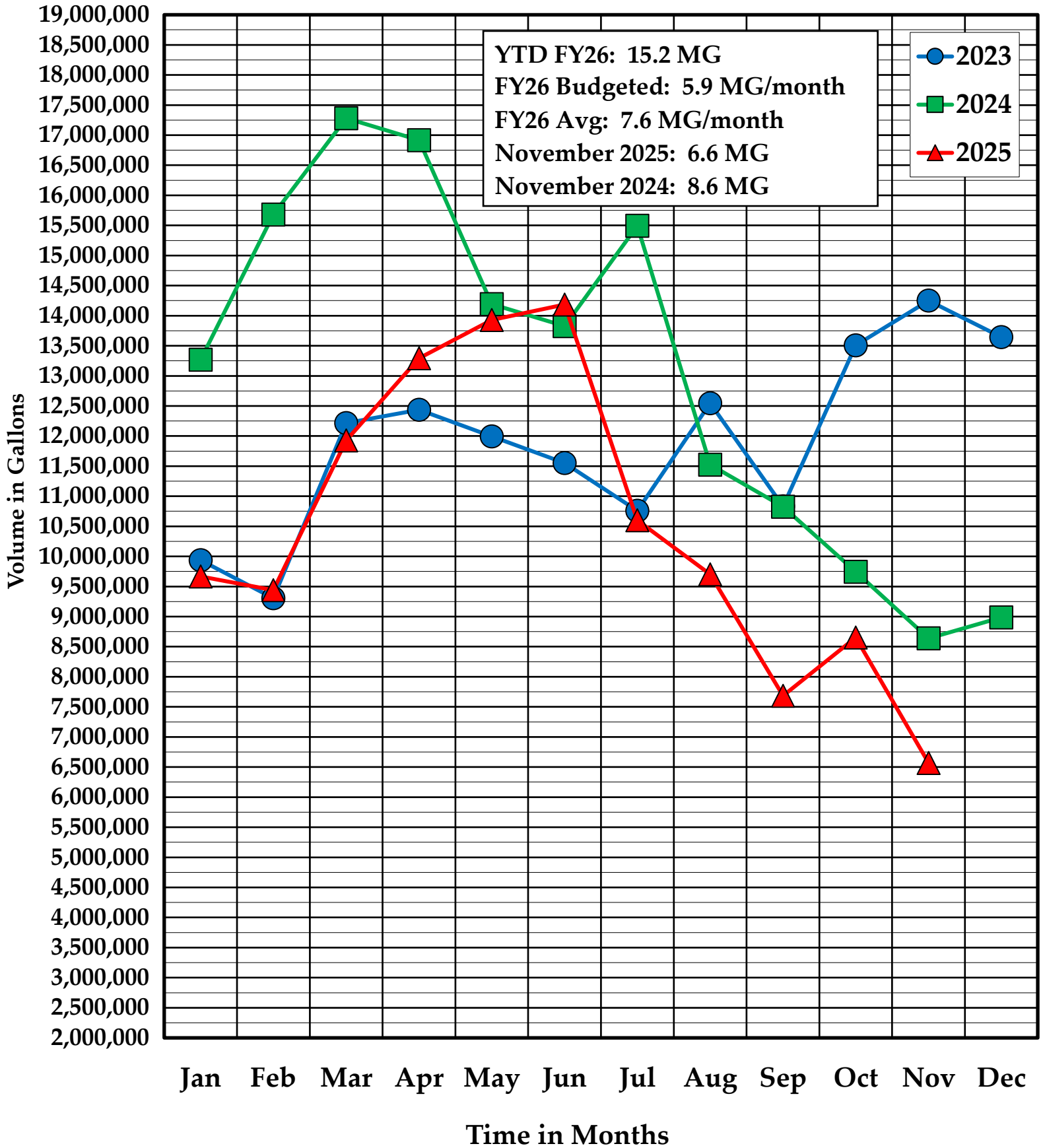
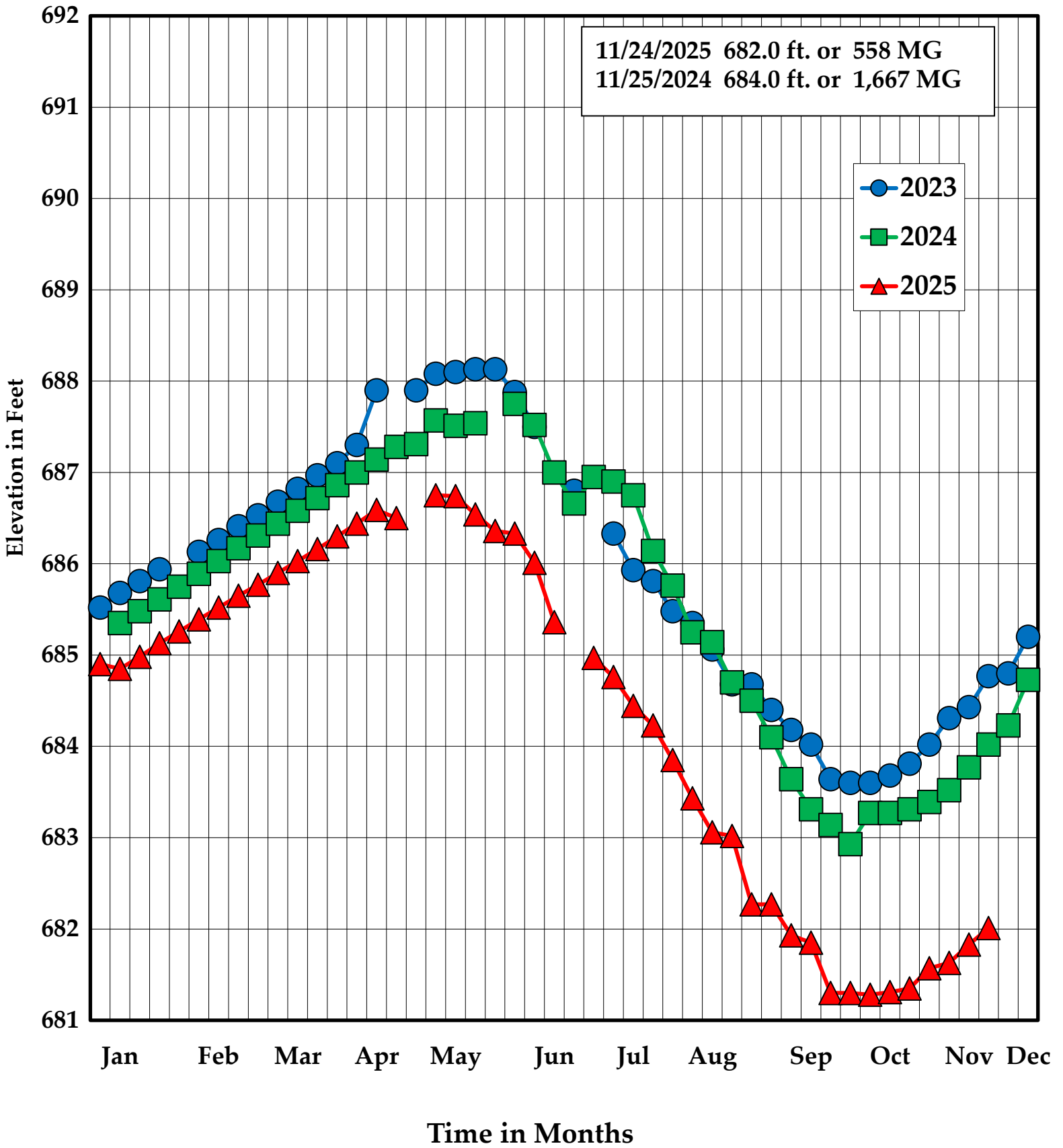
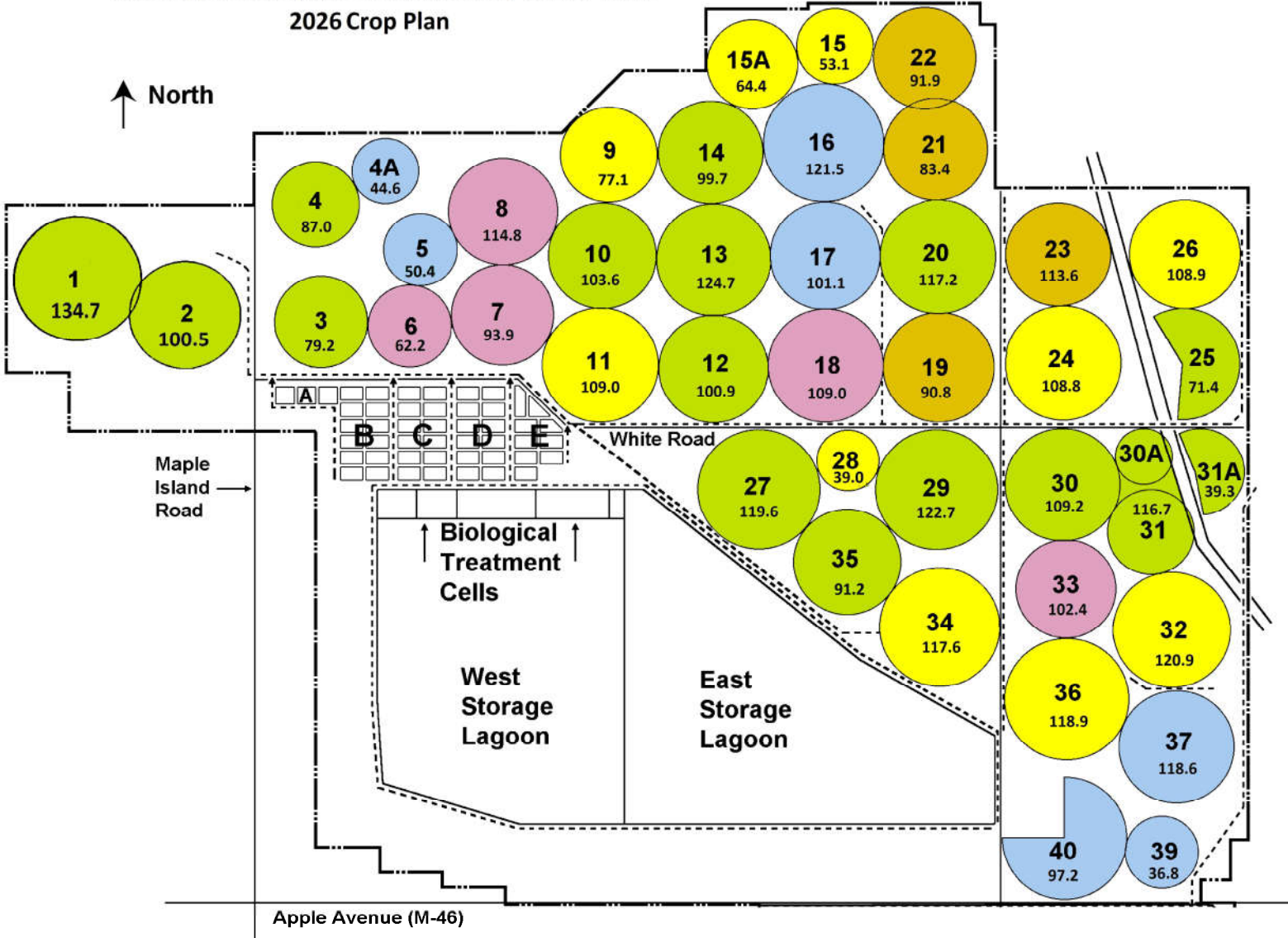


Figure 3

2023 - 2025 Metro Lagoon Elevation



Muskegon County Resource Recovery Center Farm
2026 Crop Plan



LEGEND

- Seedling Alfalfa: 505.4 Acres
- Established Alfalfa: 1630.4 Acres
- Corn: 942.9 Acres
- Corn After Triticale: 379.7 Acres
- Soybeans: 565.6 Acres